



# Historic Preservation Board Minutes

November 11, 2020 at 9:00 a.m.

721 W. New England Avenue | Virtual | Winter Park, Florida

## 1. Call to Order

Chairman John Skolfield called the virtual meeting to order at 9:08 a.m. Present: Bob Schwetje, Wade Miller, Anne Sallee, N. Lee Rambeau, Drew Henner and John Skolfield. Staff: Director of Planning and Transportation, Bronce Stephenson; Planning Manager, Jeff Briggs and Recording Secretary, Mary Bush.

## 2. Approval of Minutes

Action could not be taken to approve the October 14, 2020 meeting minutes without a physical quorum, which was not present at the meeting. This item will be re-addressed at the December 9, 2020 Historic Preservation Board Regular Meeting.

## 3. Public Hearing Action Items

- HDA 20-05 Request by Ron Scarpa to designate the property at 1199 Washington Avenue including the 1935 cottage on the Winter Park List of Historic Places, zoned R-3. ID# 07-22-30-1292-01-150

Mr. Briggs provided a brief overview of the item and history of the home. Mr. Briggs also mentioned that it was a voluntary designation of a home zoned R-3.

**Staff recommendation was for approval.**

The Board expressed their appreciation for the designation.

No one from the public wished to speak. The public hearing was closed.

**Action could not be taken to approve the item HAD 20-05 without a physical quorum, which was not present at the meeting. This item will be re-addressed at the December 9, 2020 Historic Preservation Board Regular Meeting.**

- COR 20-05 Request by Ron Scarpa to restore the 1935 cottage at 1199 Washington Avenue and construct a new two-story residence to the rear with certain setback variances on property zoned R-3. ID # 07-22-30-1292-01-150

Mr. Briggs provided a brief summary of the request. Mr. Briggs also explained that the request includes a second home to be built on the back of the lot that will have two floors measuring 750-sq.ft. each to total the 1,500-sq.ft. allowance for the second home.

**Staff recommendation was for approval.**

The Board briefly discussed the item and raised questions regarding the following:

- any structural separation between the properties on the lot,
- sharing of the intended courtyard,
- and either home possibly becoming a rental.

Mr. Briggs addressed the Board's questions mentioning similar comparisons with townhomes in the area.

Applicant Ron Scarpa, 2034 East End Avenue, Winter Park, FL 32789 also addressed the Board's questions. Mr. Scarpa noted that he would like to preserve the original home, create a private entrance

and a courtyard between the two homes, and keep the same pitch on both homes to make them match in an effort to preserve the character of the community. Mr. Scarpa also mentioned that he intends to live in the second home and make the original home a rental.

No one from the public wished to speak. The public hearing was closed.

The Board expressed concerns regarding how the request would affect the visual character of the neighborhood and City and how the homes would look from the street view. The Board also noted that the request was a unique and novel approach and that the second home was a nice and elegant addition.

**Action could not be taken to approve the item COR 20-05 without a physical quorum, which was not present at the meeting. This item will be re-addressed at the December 9, 2020 Historic Preservation Board Regular Meeting.**

#### **4. Planning Report: None**

Mr. Briggs noted to the Board that the upcoming work session discussion would include review of a new designation in Orwin Manor on Devon Road and a review of the 807 Maryland application plans.

Mr. Stephenson added a brief overview of the history of the 807 Maryland request and what to expect for the discussion at the upcoming work session. Mr. Stephenson also noted to the Board that they would be hearing from a third-party consultant regarding the request at the work session.

#### **5. Board Updates and Comments**

Mr. Miller requested to have updated drawings for the 807 Maryland request provided to the Board prior to the upcoming work session.

Chairman Skolfield expressed his desire to learn more about the Robert's Rules of Order and the Sunshine Laws and would like to have more discussion on historic plaques and the area around Devon Road.

#### **6. Upcoming Meeting Schedule**

Next HPB Work Session: Thursday, November 19, 2020 at 11:00 a.m.

Next HPB Regular Meeting: Wednesday, December 9, 2020 at 9:00 a.m.

#### **7. Adjourn:**

Meeting adjourned at 9:55 a.m.

Respectfully Submitted,

Mary Bush