



**CITY OF WINTER PARK  
HISTORIC PRESERVATION BOARD**

9:00 a.m.  
October 9, 2013  
Commission Chambers  
401 Park Avenue South

**MINUTES**

1. Call to order. Chairman Randall Glidden called the meeting to order at 9:00 p.m.

Present: Chairman Randall Glidden, Christie Underwood, Rebecca Talbert, Candace Chemtob, Genean McKinnon, Billy Wilson, Louise Sprimont, and Michael Miller. Staff: Sr. Planner Lindsey Hayes.

2. Action Items.

- Approval of September 11, 2013 meeting minutes

This item was postponed until November 13, 2013.

- Historic Preservation Review Update and Discussion

- a. Advocacy Committee Presentation

The Board received a presentation from Guest Speakers Betsy Owen, Executive Director, Friends of Casa Feliz, and Sue Masselink, member of the advocacy committee.

Ms. Owens thanked the Board for allowing them the opportunity to make the presentation. She stated that they are extremely concerned about the loss of historic resources in the City and what they feel is insufficient protection for those that remain. She explained that an Advocacy Committee was formed made up of Friends Board members and members of the community at large to study and make recommendations for protecting the City's historic assets. She concluded with these recommendations made by the Advocacy Committee: (1) general revisions to the historic preservation ordinance; (2) pursue becoming a certified local government; and (3) enhance public outreach efforts. She noted that these recommendations came as a result of speaking to the historic preservation officers of 38 cities around the state that have achieved certified local government status and also reading their ordinances.

Ms. Masselink, committee member, spoke concerning potential changes to the City's current historic preservation ordinance. She said that she feels that steps have been taken in the right direction by having an ordinance. She asserted that they feel that steps need to be taken to make the current ordinance stronger by taking provisions from ordinances that were looked at during their research. The committee offered the following recommendations with regard to revisions to the current ordinance: (1) strengthen the requirements of the makeup of the HPB; (2) change the designation criteria for establishing historic districts;

(3) issue certificates of appropriateness with regard to requests for demolition for homes that meet specific age requirements; (4) add the provision that establishes specific rules for requests to remove designations. Ms. Owens responded to Board members questions and concerns regarding their presentation and report.

No action was taken on the presentation, and Mr. Glidden thanked them for the presentation. He opened the floor to receive public comments. No one wished to speak. Public comments closed.

### 3. New Business – Informational

#### - 422 Holt Avenue

Ms. Hayes requested a Board opinion on this application. She explained that a tree fell on the property demolishing the old carport and the property owners are requesting to replace the carport in the same location as the old one. She asked if the Board wanted that on the next agenda as an action item. Consensus of the Board was to place on the next HPB agenda as an action item.

- Ms. Hayes indicated that the plans for the addition to 781 Antonette Avenue are going through the permitting process.
- Mr. Glidden announced that Christi Underwood has submitted her letter resigning from the Board. He thanked Mrs. Underwood for her service to the Board.
- Mrs. McKinnon thanked the members of the Advocacy Committee for the time spent researching and presenting to the Board.

### 4. Public Comments – The Board received public comments from the following people:

- Susan Schofield, Executive Director, Winter Park Historical Museum, thanked the Advocacy Committee for the presentation. She had general questions with regard Board protocol.
- Pat McDonald, requested more information on the City's consultant.
- Aimee Spencer, 1509 Orange Avenue, had questions regarding the previously proposed ordinance revisions.
- Sally Flynn, 1400 Highland Road, spoke concerning the process going forward.

### 5. Adjournment. There was no further business. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Lisa M. Smith,  
Recording Secretary