



**CITY OF WINTER PARK
HISTORIC PRESERVATION BOARD**

9:00 p.m.
September 11, 2013
Commission Chambers
401 Park Avenue South

MINUTES

1. Call to order. Chairman Randall Glidden called the meeting to order at 9:00 a.m.

Present: Chairman Randall Glidden, Christie Underwood, Rebecca Talbert, Candace Chemtob, Genean McKinnon, Billy Wilson, Louise Sprimont, and Michael Miller. Staff: Sr. Planner Lindsey Hayes and Recording Secretary Lisa Smith.

2. Action Items.

- Approval of August 14, 2013 meeting minutes

Motion made by Ms. Talbert, seconded by Mrs. MacKinnon to approve the August 14th meeting minutes. Motion carried unanimously.

- Historic Preservation Review Update and Discussion

Lindsey Hayes, City Commission approved hiring consultant with a budget of \$10,000 and she has reached out to Miles Bland with Bland & Associates. She noted that they are the firm that completed the downtown historic survey as well as the two national register applications. She provided insight into the work products of Bland & Associates. Will not write ordinance, but make recommendations. She said that part of the scope will be to make a presentation to HPB and City Commission. The Board brainstormed which cities that have a historic preservation process that can be used for comparisons. Consensus of the Board was to recommend adding language to the ordinance concerning the following: undoing designations, demolition, mission/focus, maps, appeal fees, and maps with districts.

3. Informational Items

- Survey Update progress

Ms. Hayes also distributed the Landmark Eligible Resources to the Board members for review at a later meeting.

- Other preservation Updates – 218 South Pennsylvania Avenue

Ms. Hayes explained that the City Commission is exploring the George Wright house which is located in Hannibal Square is on the market and is under an estate to be settled. She said that the lot is 50 x 76 feet and

cannot be redeveloped with a single-family home. She said that that the trustee has been located, and plan to discuss the possibility of designation of the home and the City would be open to rezoning to mixed use, commercial or office. She responded to Board member questions and concerns.

- Capen House Update & WRT Report

She said that there will be a special Planning and Zoning Board on Monday September 23rd @ noon to allow P&Z to review the request to relocate the home to the Polasek Museum property. She noted that it will go to the City Commission on the same afternoon.

Ms. Hayes also provided the Board members with the preliminary findings of the consultant Sylvia Vargas with WRT who was retained to provide a comprehensive review of the City's Land Development and Comprehensive Plan.

4. New Business – Informational

There were no items of new business.

5. Public Comments. None.

Adjournment. There was no further business. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Lisa M. Smith,
Recording Secretary