



# Civil Service Board Minutes

July 02, 2019 at 4:00 p.m.

Public Safety Complex/Ray Bearn Room  
500 North Virginia Avenue | Winter Park, Florida

## Present

Gary Brewer, Chairman  
Kip Marchman, Vice-Chairman  
Pitt Warner, Chief Examiner  
Ansley Butts, Board Member  
Steve Stutzer, Board Member  
Javier Rodriguez, Representative  
Fire Chief Dan Hagedorn  
Division Chief Pam Marcum

## Absent

Tod Meadors, Fire Representative

### 1. Meeting called to order

### 2. Approval of minutes

Motion made by Ms. Butts and seconded by Mr. Marchman to approve the minutes from the June 4, 2019 meeting. Motion carried.

### 3. Citizens Comments

None.

### 4. Police

#### a. Revised Standard Operating Procedures

SOP 100 Organization

SOP 123 Field Training Program

Lieutenant Roesner reviewed the revisions made to SOP 100 and SOP 123 and answered questions from Board Members. Motion was made by Mr. Marchman and seconded by Mr. Stutzer to approve the revisions made to SOP 100-Organization and SOP 123-Field Training Program. Motion carried

### 5. Fire Department

Chief Hagedorn stated that the department has been quite busy over the past month and updated policies will be forthcoming.

## 6. New Business

Ms. Butts thanked both Departments for their participation in the recent Youth Leadership of Winter Park Program.

Division Chief Marcum stated that the Civil Service Test was held on June 23, 2019 at the department. A total of 19 applicants passed the prescreener; 14 applicants took the test and 11 passed.

Chief Marcum updated Board Members regarding the Scott Nelson trial.

## 7. Adjournment

There being no further business the meeting was adjourned.

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Gary Brewer, Chairman

Kathy Reed, Recording Secretary