

**CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING**

February 6, 2018

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman Gary Brewer at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present:

Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Pitt Warner, Chief Examiner
Steve Stutzer, Board Member
Ansley Butts, Board Member
Javier Rodriguez, Police Representative
Tod Meadors, Fire Representative

Chief Jim White
Chief Michael Deal

Absent:

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting January 2, 2018

Motion was made by Mr. Rodriguez and seconded by Mr. Marchman to approve the minutes from the Regular Meeting held on January 2, 2018. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. Dan Langley/Roles and Duties during Appeal Hearing

Mr. Brewer introduced Attorney Dan Langley to the members of the Civil Service Board. Mr. Langley proceeded to give a very thorough explanation to the Board

Members of what their duties and responsibilities are during the upcoming Appeal Hearing on the termination of Officer Ruben Del Toro. A discussion followed.

It was agreed upon by Board Members to limit the attorneys to a ten minute opening statement each and the the Board Members would question each witness before they are dismissed from the stand.

A Motion was made by Mr. Marchman and seconded by Mr. Rodriguez to limit opening statements to ten minutes and that witnesses would be questioned by Board Members before being dismissed from the witness stand. Motion carried.

b. Civil Service Exam

Chief Deal requested permission from the Board to allow for a blanket authorization to hold Civil Service Exams.

Motion was made by Mr. Rodriguez and seconded by Ms. Butts to allow for a blanket authorization to hold Civil Service Exams. Motion carried.

Chief Deal informed Board Members that the 2017 Uniformed Crime Report indicated a reduction of crime by 8%. Chief Deal thanked all personnel and citizens for their assistance in obtaining this reduction.

Chief Deal informed Board Members that FDLE has completed their review regarding the shooting incident on September 17, 2017 involving Acting Sergeant Jeff Marcum and he has been exonerated. The Winter Park Police Department also completed their investigation with the same findings as FDLE.

Chief Deal congratulated Detective Joe DiCarlo on winning the Central Florida Crimeline's Annual Chili Cookoff for the 3rd year in a row. Special thanks to Officer Rodriguez and Officer Whitman for their participation.

Chief Deal announced the hiring of our new Property/Evidence Scene Technician, Amy Sundvall.

SOP 100-Organziational Chart- (Not on Agenda)

Captain Marcum reviewed the changes of the Organizational Chart with Board Members and answered questions. Motion was made by Mr. Marchman and seconded by Mr. Rodriguez to approve the changes made to SOP 100-Organizatinal Chart. Motion carried.

V. Fire Department

Firefighter's Test-(Not on Agenda)

Chief White requested permission to hold a Firefighter's Test to fill the upcoming vacancies that will be created by his retirement and the retirement of Chief McCabe.

Motion made by Mr. Marchman and seconded by Mr. Meadors to allow the Fire Department to hold a Firefighter's Test. Motion carried.

Chief White reviewed the Fire Chief's Job Description with Board Members.

Motion made by Mr. Marchman and seconded by Mr. Stutzer to approve the Fire Chief's Job Description. Motion carried.

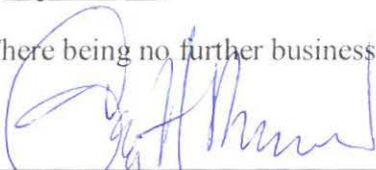
Chief White briefly discussed the recent fire fatality and commended all law enforcement personnel for their assistance.

VI. New Business

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary