

**QCITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING**

June 6, 2017

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman Gary Brewer at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present:

Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Pitt Warner, Chief Examiner
Ansley Butts, Board Member
Steve Stutzer, Board Member

Tod Meadors, Fire Representative
Javier Rodriguez, Police Representative

Chief Jim White
Chief Michael Deal

Absent:

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting May 2, 2017

Motion was made by Mr. Rodriguez and seconded by Mr. Meadors to approve the minutes from the Regular Meeting held on May 2, 2017. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. FOP Officer of the Month

Postponed

b. Officers off of Probation(Burkhart, Giarrusso and Mitchell)

Chief Deal asked Board Members to certify the permanent status of Officer Burkhart, Officer Giarrusso and Officer Mitchell. Motion was made by Mr. Marchman and seconded by Mr. Stutzer to certify the permanent status of Officer Burkhart, Officer Giarrusso and Officer Mitchell. Motion carried.

c. Off Duty Employment Request

Chief Deal requested that the Board Members approve the Off-Duty Request of Officer Angeles to work as the assistant coach for the Southeastern University Women's Soccer Program. Motion made by Mr. Rodriguez and seconded by Mr. Marchman to approve the Off-Duty Employment Request of Officer Angeles. Motion carried.

d. SOP 154 Subpoena Procedures

e. SOP 360 Reserve Officers Unit

SOP 376 Citation Maintenance (not on agenda)

Chief Deal introduced Captain Pam Marcum at this time to review SOP 154-Subpoena Procedures, SOP 360 Reserve Officers Unit and SOP 376 Citation Maintenance with the Board Members. Captain Marcum responded to several questions and inquiries from Board Members. Motion was made by Mr. Marchman and seconded by Ms. Butts to approve the revisions made to SOP 154 Subpoena Procedures; SOP 360 Reserve Officers Unit and SOP 376 Citation Maintenance. Motion carried.

f. Civil Service Exam

Chief Deal requested Board Members for the approval to hold a Civil Service Exam on June 30, 2017. Motion made by Mr. Rodriguez and seconded by Mr. Meadors to hold a Civil Service Exam on June 30, 2017. Motion carried.

V. Fire Department – (Agenda taken out of order).

a. Applicant Interviews

Chief McCabe introduced the following firefighter candidates: Vance Berry; Joseph Celletti; Erica Hall; Christina LaMotta and Brett Stake. Candidates each gave a brief background and responded to questions by board members. Motion by Mr. Meadors and seconded by Mr. Rodriguez to certify all five candidates. Motion carried.

c. Approval of new Hire List

Chief White asked Board Members to certify the new hire list. Motion made by Mr. Marchman and seconded by Mr. Meadors to certify the new hire list. Motion carried.

b. Community Paramedicine Program Update

Chief White stated that they are still currently in the process of securing the individual for the position for this program.

At this time, Chief White introduced the Human Resources Director for the City, Kristi Wong to the Board Members and thanked her for all her assistance in the processing of all new hires.

d Lieutenant's Promotional List

Chief White asked Board Members to certify the Lieutenant's Promotional List. Motion made by Mr. Marchman and seconded by Mr. Stutzer to certify the Lieutenant's Promotional List. Motion carried.

Chief White thanked all who helped the processing of these individuals.

Chief White announced the promotion of Ryan Fisher and Tomas Tobin to the rank of Lieutenant

e. Permanent Status: FF Jackson, FF Wharton, FF Quigley and FF Hughes

Chief White asked Board Members to certify the permanent status of FF Jackson, FF Wharton, FF Quigley and FF Hughes. Motion made by Mr. Marchman and seconded by Mr. Meadors to certify the permanent status of FF Jackson, FF Wharton, FF Quigley and FF Hughes. Motion carried.

VI. New Business

The July 4th Civil Service Meeting has been rescheduled to July 11th, 2017 at 4:00 p.m.

Board Orientation to be held on Tuesday, June 27th at 6:00 p.m. in Commission Chambers.

Chief White and Mr. Meadors gave an update concerning the incident that occurred on Monday morning on Forsyth Road.

Chief White requested Board Members for the approval to hold an Engineer's Exam. Motion made by Mr. Rodriguez and seconded by Mr. Meadors to hold an Engineer's Exam. Motion carried.

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary