

**CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING**

June 7, 2016

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman Gary Brewer at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present:

Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Bill Swartz, Chief Examiner
Pitt Warner, Board Member
Paula Satcher, Board Member

Javier Rodriguez, Police Representative

Chief Jim White
Chief Brett Railey

Absent: Tod Meadors, Fire Representative

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting May 3, 2016

Motion made by Mr. Marchman and seconded by Mr. Swartz to approve the minutes from the Regular Meeting held on May 3, 2016. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. FOP Officers of the Month-March/April

Postponed.

- b. SOP 110 Written Directive System
- c. SOP 224 Notice to Appear
 - SOP 125 Training Standards-Not on Agenda
 - SOP 154 Subpoena Procedures-Not on Agenda
 - SOP 220 Field Contacts/Trespass Warnings-Not on Agenda
 - SOP 350 Lakes Patrol-Not on Agenda

Chief Railey introduced Lt. Marcum at this time to review the proposed policy changes to the above listed SOP's. Motion was made by Mr. Marchman and seconded by Mr. Rodriguez to approve the policy changes made to the following SOP's: SOP 110 Written Directive System; SOP 224 Notice to Appear; SOP 125 Training Standards; SOP 154 Subpoena Procedures; SOP 220 Field Contacts/Trespass Warnings and SOP 350 Lakes Patrol. Motion carried

Chief Railey announced that the four new officers brought in front of the Board during the May Civil Service Meeting were sworn in on June 6, 2016.

V. Fire Department

a. Results of Commission on Fire Accreditation Peer Assessment Team Review

Chief White stated the department received a positive recommendation for re-accreditation and will be brought in front of the Commission in August. Thanked all members who participated during this process

Chief White announced that they are currently fully staffed and the new firefighter's who were also brought in front the Board during the May Civil Service Meeting have received their shift assignments.

VI. New Business

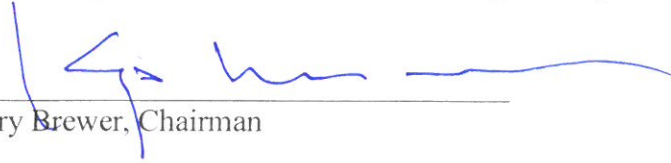
A brief discussion was held concerning changing the July 5, meeting and the Board decided to leave as scheduled.

Chief Railey announced that during discussions with the City Manager, he has been given permission to hire one more officer and would be brought in front of the July Board for certification.

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.

for 

Gary Brewer, Chairman

Kathy Reed, Recording Secretary