

CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING

February 3, 2015

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman, Gary Brewer 4:00 p.m. in the Public Safety Building, Ray Beary Room, 500 N. Virginia Avenue, Winter Park,

Present:

Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Bill Swartz, Board Member
Johnny Jallad, Board Member
Tod Meadors, Fire Representative

Deputy Chief Art King
Chief Jim White

Kathy Reed, Recording Secretary

Absent:

Chief Brett Railey
Eddie Santos, Police Representative
Paula Satcher, Chief Examiner

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting January 6, 2015

Motion made by Mr. Swartz and seconded by Mr. Meadors to approve the minutes from the Regular Meeting held on January 6, 2015. Motion carried.

III. Citizen Comments

No comments at this time.

Agenda taken out of order

IV. Police Department

b. Request to Hold Civil Service Test

Deputy Chief King requested permission to hold a Civil Service Test on March 20, 2015. Motion made by Mr. Marchman and seconded by Mr. Jallad to allow the Police Department to hold a Civil Service Test on March 20, 2015.

c. SOP 144 Revision, Employee Evaluations

Deputy Chief King reviewed the change regarding SOP 144 which requires that all employee's evaluations are now done electronically via the TrakStar Software Program. Motion made by Mr. Swartz and seconded by Mr. Marchman to allow the revision made to SOP 144, Employee Evaluations. Motion carried.

V. Fire Department

Chief White thanked Mr. Marchman for his participation during the Battalion Chief Promotional Process.

IV. a. FOP Officer of the Month –December/November

Deputy Chief King presented Officer Dave Martin with the FOP of the Month for December 2014.

Deputy Chief King presented Officer John Dalles with the FOP of the Month for November 2014.

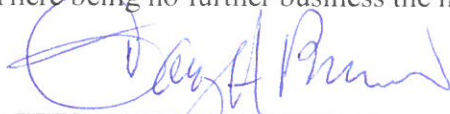
VI. New Business

At this time, Deputy Chief King stated that as of January 29, 2015 Sergeant Rafael Berrios is no longer employed with the Winter Park Police Department, therefore creating the need to hold a Sergeant's and Lieutenant's Exam. Deputy Chief King requested the board to allow for these exams to be held. Motion made by Mr. Marchman and second by Mr. Jallad to allow for a Sergeant's and Lieutenant's Promotional Exam to be held. Motion carried

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary