

CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING

August 5, 2014

The regular meeting of the Winter Park Civil Service Board was called to order by the Chairman, Gary Brewer 4:00 p.m. in the Public Safety Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park,

Present: Gary Brewer, Chairman
Kip Marchman, Vice-Chairman
Bill Swartz, Board Member
Johnny Jallad, Board Member
Tod Meadors, Fire Representative

Chief Brett Railey

Kathy Reed, Recording Secretary

Absent: Paula Satcher, Chief Examiner
Eddie Santos, Police Representative

Chief Jim White

A quorum was present.

I. Meeting Called to Order

II. Approval of Minutes, Regular Meeting July 1, 2014

Mr. Marchman asked that the Minutes from the July 1, 2014 meeting be changed to reflect that Mr. Swartz asked for the correction as to the typographical error found on the June 3, 2014 minutes regarding employee Randall Mells.

Motion made by Mr. Marchman and seconded by Mr. Jallad to approve the minutes with the correction noted above. Motion carried.

III. Citizen Comments

No comments at this time.

IV. Police Department

a. Unit Citation

Chief Railey presented a Unit Citation to the members of the Criminal Investigations Division to include Jim Mallard, Crime Analyst and Erin DeYoung, Legal Advisor for the Department.

Chief Railey also presented Jim Mallard, Crime Analyst with the Department's Distinguished Service Ribbon.

b. Permission to Hold Promotional Process for Sergeant and Lieutenant

Chief Railey requested permission to hold a Promotional Process for Sergeant and Lieutenant. Motion made by Mr. Marchman and seconded by Mr. Jallad to allow the promotional process for Sergeant and Lieutenant. Motion carried.

c. Permission to hold Civil Service Test

Chief Railey requested permission to hold a Civil Service Test. Motion made by Mr. Swartz and seconded by Mr. Jallad to allow the Department to hold a Civil Service Test. Motion carried.

d. Revision to SOP 115 Fiscal Activities

e. Revision to SOP 262 Baker Act Procedures

At this time, Deputy Chief King presented to Board Members the revisions regarding SOP 115 Fiscal Activities and SOP 262 Baker Act Procedures. Motion made by Mr. Marchman and seconded by Mr. Jallad to accept the revisions made to both SOP 115 and SOP 262. Motion carried.

f. Applicant Interviews

Sgt. Bologna introduced police officer candidates: Pam Woehr, Jason Bracknell and Gregory Gerardi. Each candidate provided the board with a brief background and responded to questions by board members. Motion by Mr. Jallad and seconded by Mr. Marchman to certify the candidates. Motion carried

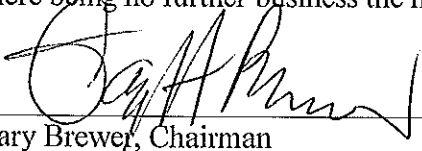
V. Fire Department

VI. New Business

VII. Old Business

VIII. Adjournment

There being no further business the meeting was adjourned.



Gary Brewer, Chairman

Kathy Reed, Recording Secretary