



Charter Review Advisory Committee  
Minutes

July 23, 2019

Present

Bud Kirk, Jr.  
Amanda Day (arrived 6:23)  
Mary Daniels  
Nick Pope (by phone)  
Marjorie Bridges  
James Johnston  
Lawrence Lyman

City Clerk Cynthia Bonham  
City Attorney Kurt Ardaman  
Facilitator Marilyn Crotty  
Newly appointed City Clerk Rene Cranis  
Kim Breland, Planning Department

Absent

Steve Brandon  
Lisa Coney

The meeting was called to order by Facilitator Marilyn Crotty at 6:00 p.m. in the Oak Room 'C', Winter Park Community Center, 721 West New England Avenue, Winter Park, Florida.

City Clerk Bonham called the roll.

**Motion made by Bud Kirk to approve the July 9 minutes, seconded by Mary Daniels and carried with a 5-0 vote (Amanda Day arrived late and Nick Pope was by phone).**

Public comments

Karen James, 1551 Dale Avenue, wanted the board appointments made by the Mayor to be changed so that all Commissioners can also make appointments.

Michael Perelman, 1010 Greentree, was not present but submitted comments in support of eliminating a possibility of a runoff election because of reducing costs to the City and would make the process simpler and quicker. Ms. Crotty read his comments into the record.

Elizabeth Bosserman, not in attendance, 818 Antonette Avenue, provided comments that Ms. Crotty read into the record in support of the entire Commission having the ability to appoint board members and that the Commission should be compensated fairly to allow for a more diverse field of members.

Ms. Crotty summarized what was discussed at the last meeting concerning Commission compensation, filling of vacancies, meeting procedures, prohibitions related to appointments and removals, interference with administration, and holding another office.

The following sections were discussed this evening and decisions were made:

2.10 Prohibitions. Other additions to this from the last meeting consisted of adding under (e) Interference with Administration – ‘Except for the purpose of inquiries and investigations under Section 2.19;  
add under (f) ‘No Commission member shall hold any other compensated, etc.’; and  
add under (f) ‘Nothing in this section shall be construed to prohibit the Commission from selecting any current or former member of the Commission to represent the City without compensation, etc.’

Upon discussion, a new section will be added: Sec. 2.19 Investigations. Ms. Crotty will provide language for consideration at the next meeting.

2.11. Ordinances. Attorney Ardaman spoke about the list under 2.11 (b) and what he believed could be deleted. After discussion, this section will remain as is but change ‘lands’ to ‘real property’ under (7).

2.12 Emergency ordinances. Leave as is.

2.13 Budget Adoption. Review State Statute and bring back.

2.14 Borrowing. More information will be coming.

2.15 Investments. Wait for City Manager to discuss.

2.16 Transfer or other use of sewer and refuse fee funds. Wait for City Manager to discuss.

2.17 Annual financial audit. Wait for Finance Director to discuss.

2.18 Local Code of Ethics. Leave as is.

3.01 Nonpartisan elections. After discussion, the City Attorney will provide language regarding candidates being nonpartisan and not being affiliated with political parties.

3.03 Form of ballots. Refer to State law and remove most of this portion. Leave the portion of the Supervisor of Elections controlling the form of ballot and delete the rest regarding publishing a sample ballot.

3.04 Elections. After discussion, there was not a consensus to eliminate the runoff election. This will remain as is. Paragraph (d) was deleted because of this not being necessary in the Charter.

3.04 Elections (d) Delete this section. Leave the rest of the section as is.

4.01 'Generally' will be changed to read 'City Manager'.

4.02 Appointment. Leave as is.

4.03 Removal. Leave as is.

In conclusion, Ms. Crotty asked the Committee to review Model Charter page viii, Evolution of the Reformed Agenda, regarding the Civil Service Code because the Code will be discussed because the Police and Fire Departments are not under the direct supervision of the City Manager. This will be discussed in depth at the next meeting. The Labor Attorney will attend the meeting to explain how this works in Winter Park.

Ms. Crotty suggested having a 5:00-8:00 meeting the next time to make sure they have enough time to complete their process. The Committee agreed to add an additional hour to the next meeting.

Public Comment. There was no public comment at this time.

The meeting adjourned at 7:55 p.m.



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Cynthia Bonham, City Clerk