



Charter Review Advisory Committee Minutes

June 25, 2019

Present

**Steve Brandon
Bud Kirk, Jr.
Amanda Day
Mary Daniels**

**Assistant City Manager Michelle Neuner
Kim Breland (for City Clerk Cynthia Bonham)
City Attorney Dan Langley
Facilitator Marilyn Crotty**

**Nick Pope (by phone)
Marjorie Bridges (by phone)**

Absent

**Lawrence Lyman
James Johnston
Lisa Coney**

The meeting was called to order by Facilitator Marilyn Crotty at 6:00 p.m. in the Oak Room 'C', Winter Park Community Center, 721 West New England Avenue, Winter Park, Florida.

Kim Breland called the roll. There was not a quorum because of the need to have five members physically present. Ms. Crotty stated they can begin with discussion but cannot vote on anything. Ms. Crotty commented that the minutes cannot be approved this evening and corrected Mr. Perelman's comments for the next meeting approval regarding the Code of Ethics not being in the Charter.

The following residents provided comments:

Michael Perelman, 1010 Greentree Drive, spoke about Section 2.01 and disagreed with changing the Charter to have districts saying the Charter should stay as it currently is with the commissioners being elected at large.

Jim Fitch, 1820 Via Genoa, spoke that the 75% consensus of the task force to agree to a change is overly restrictive and asked that single member districts be considered. He commented that all advisory board members need to submit their resignation and submit a new application for consideration when their term is expiring and that all five Commission members submit names for consideration of appointment to the boards. He wanted to see all Commissioners submit agenda items for the City Manager to prepare. He wanted to see the combined term limits of Mayor and Commissioners be changed and be separate. He believed that all possible changes to the Charter should be presented to the Commission to vote on.

Jennifer Anderson, 1621 Roundelay Lane, also speaking for spouse Phil Anderson, recommended that the Charter be revised to eliminate the Mayor's power in appointing citizen board members and instead let the entire Commission make the appointments.

Sally Flynn, 1400 Highland Road, spoke that she did not believe single member districts is a good idea. She agreed with changing the Charter to allow the entire Commission to appoint board members.

Marty Sullivan, 901 Georgia Avenue, agreed with changing the Charter so the Mayor does not appoint all board members.

Pat McDonald, 2348 Summerfield Road, agreed with changing the Charter so the Mayor does not make board appointments.

Ms. Crotty addressed the 75% consensus to move items forward rule that was agreed on at the first meeting. She stated it was agreed that items that did not receive consensus could be brought back up for further discussion. After questioning by Ms. Daniels, she was advised to bring it up now to be revisited at the next meeting for discussion when they have a quorum present. Ms. Daniels requested the committee readdress the issue of advisory board appointments. Attorney Langley explained the rules for a quorum.

Ms. Crotty addressed what was discussed at the last meeting regarding Forfeiture of Office and provided bullet points for a step-by-step process. She also provided language from the City of Cocoa's charter for the board to consider. Discussion ensued regarding forfeiture of office and whether any board member wants to change the way it is written.

Ms. Crotty also summarized what was discussed on June 11 regarding compensation where the board agreed to increase/decrease the annual salaries based on the Consumer Price Index not to exceed 5% of the annual salary to be effective October of each year. The percentage of change will be based on the CPI change from April to April. She compared other cities salaries with Winter Park. Board members provided their suggestions for compensation and spoke about the amount of time a Mayor or Commissioner takes to do the job right and what the public expects of them.

Ms. Crotty spoke about Section 2.06, Functions of Mayor; Vice Mayor and that the language needs to change to elect a member as Vice Mayor after the certification of all elections.

When discussing grounds for forfeiture of office, Ms. Crotty provided examples of Commission members interfering with Administration per the Charter. She also spoke about filling a vacancy on the Commission in the case when someone leaves the Commission before the next election and asked the board to consider any possible changes. Ms. Crotty will draft language for consideration.

Section 2.08, Procedure. (a) Special meetings was addressed and if there is a need to change the number of hours for notice as currently provided in the Charter. Attorney

Langley provided guidance and said that it depends on the subject matter and the statute calls for reasonable notice to the public. The Attorney General has given a range of 24 to 72 hours as acceptable. Discussion ensued regarding the amount of time this should be and if more than one Commissioner should be able to call a special meeting.

2.08, Procedure (b) Rules and Journal was discussed. This will be discussed again when the City Clerk is present.

2.09, City attorney. Ms. Crotty suggested changing this to say a majority of the city commission and perhaps adding qualifications. There was discussion whether the City Clerk should also be included in the Charter.

Citizen comments:

Barbara Chandler, 730 Minnesota Avenue, asked if the City Commissioners and Mayor have direct staff assigned to them and if a person running for commissioner has to physically live in the city. Attorney Langley stated they have to have a permanent residency. She asked if the public would have access to the model charter. Ms. Crotty stated it is a copywritten document that can be purchased on-line. Ms. Neuner stated that the city can provide a copy for the public's use at City Hall.

The meeting adjourned at 8:00.

Cynthia Bonham, City Clerk