



Community Redevelopment Advisory Board Minutes

October 22, 2020 at 12:00 pm.

Virtual Meeting

Present

Board Members: Linda Washington, Carol Rosenfelt, Christine Girand; Teri Gagliano, Sarah Grafton

Staff Members: Peter Moore, Kyle Dudgeon

Absent

Lambrine Macejewski, John Caron

Meeting called to order

Staff called the meeting to order at 12:03 pm.

Approval of Minutes

Motion made by Carol Rosenfelt, seconded by Linda Washington, to approve the September 24, 2020 minutes. Motion passes 6-0.

New Business Items

1. Downtown Enhancements

CRA Assistant Division Director, Kyle Dudgeon, began the conversation by providing background information regarding the improvements already made under the downtown enhancements capital program. These include light pole repair/repainting, trash/recycling can repair/replacement, irrigation improvements, and concepts of the Central Park stage. In continuation of these improvements, staff is recommending a second phase to the repair/repainting of acorn street lights throughout the district. Mr. Dudgeon outlined locations for repair on commercial corridors including New England, Pennsylvania, and Lyman Avenues. He stated total cost of these improvements is roughly \$6,500 and is included in the existing budget. The board commented on providing additional detail on the budget, and agreed the project fits within the mission of the CRA.

Motion made by Carol Rosenfelt, seconded by Christine Girand, to approve phase II of repair/repainting of acorn lights within the CRA. Motion passes 4-0.

2. Holiday Meeting Dates

Assistant Division Director, Kyle Dudgeon stated that the next two scheduled meeting dates coincide with holidays. He suggested alternatives to the existing dates and stated direction was at the pleasure of the board.

Motion made by Teri Gagliano, seconded by Carol Rosenfelt to combine the November and December dates, and schedule one meeting for December 10. Motion passes 4-0.

Opening Comments

Business Assistance Funding

Staff stated that this item moving forward will be transitioned to a 'staff update' section of the agenda rather than 'opening comments'. During this item, staff provided an update to the work associated with the Economic Recovery Task Force. He stated they have continued to identify projects and programs that can safely mitigate the affects of the pandemic. Incentives, policy and code considerations, and capital items are all being considered. Special events such as West Meadow Wednesdays and Music and Movies in the Park are underway. He stated the group is moving quickly, but with discipline.

Public Comment

No public comment was made.

Adjournment

There being no further business to discuss, the meeting adjourned at 12:40 pm.

Chairperson, Lambrine Macejewski

Board Liaison, Kyle Dudgeon