

**CITY OF WINTER PARK  
UTILITIES ADVISORY BOARD**

**Regular Meeting  
500 N. Virginia Ave  
Public Safety Community Room**

**May 22, 2019  
8:30 a.m.**

**MINUTES**

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**Present:** Karim Arja  
Paul Conway  
Lawrie Platt Hall (Vice-Chair)  
Richard James (Chair)  
Jennifer Lyons

**Absent:** Rick Baldocchi  
Jack Miles

**City of Winter Park Staff:** Wes Hamil, Director of Finance  
Dan D'Alessandro, Director Electric Utility  
Justin Isler, Operations Manager Electric Utility  
Michael Passarella, Engineer Electric Utility  
Linda Antonion, Recording Secretary

**Guests:** F.M.P.A representative Navid Nowakhtar

**CALL TO ORDER:**

- Meeting called to order at 8:36 a.m.

**ADMINISTRATIVE ITEMS:**

- February subcommittee minutes approved.

**CITIZEN COMMENTS:**

- None

**NEW BUSINESS:**

- Continuation of white paper (that compiles the rates review and issues) discussion and review (White paper still under construction and to be ready for the June meeting) regarding rate adjustments needed due to infrastructure costs versus declining revenues.
- A motion was made to move the meeting back to the lunch hour and approved unanimously.
- Third party services: Discussed vendor oversight process for in-home wiring and surge protection services. Wes took action to follow up with vendor for update of actual services provided to our customers, complaints, resolutions, etc.

**REPORTS:**

*Electric* (presented by Dan D'Alessandro)

- Dan D'Alessandro gave an update on the status of the undergrounding projects. Justin Isler provided additional information on the meter services data as well as repairs.

**MEETING ADJOURNED:**

- Meeting adjourned at 10:05 a.m.