

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
500 N. Virginia Ave
Public Safety Community Room**

**March 27, 2019
12:00 pm**

MINUTES

Present: Karim Arja
Rick Baldocchi
Paul Conway
Lawrie Platt Hall
Jennifer Lyons
Jack Miles
Richard James (Chair)

Absent: Kris Stenger, Asst. Director of Building and Planning
Vanessa Balta-Cook, Sustainability Planner
Michael Passarella, Engineer Electric Utility

City of Winter Park Staff: Wes Hamil, Director of Finance
David Zusi, Director of Water & Wastewater Utility
Dan D'Alessandro, Director Electric Utility
Jason Riegler, Asst. Director of Water & Wastewater Utility
Justin Isler, Operations Manager Electric Utility
Linda Antonion, Recording Secretary

Guests: F.M.P.A representative Navid Nowakhtar

CALL TO ORDER:

- Meeting called to order at 12:04 p.m.

ADMINISTRATIVE ITEMS:

- Minutes approved

CITIZEN COMMENTS:

- None

NEW BUSINESS:

- Vote on time change of monthly meeting; 6 for, 1 against. Meeting time will be changed to 8:30 a.m. from noon.

ACTION ITEMS:

- **Cost of Service Study Price Discovery and Strategy Update** (presented by Navid Nowakhtar of the FMPA)
 - a. Cost ranges from \$30,000 to \$80,000

- b. City can utilize FMPA RFQ
- c. Two paths for electric rate increase. Simple increase or tiered rates which might trigger a PSC review requiring the cost study as supporting documentation.

Discussion ensued regarding the rate increase method, regulations, necessity or not of a rate study, submittal to city management for approval, whether also to delay and see how other utilities change their rates. A white paper is to be prepared and reviewed at the next meeting.

REPORTS:

Financial Reports (presented by Wes Hamil)

- Sales of water in thousands of gallons are very close to the same period from last year. The projected budget is close, with the operating revenues up a bit. Expenses look good and debt service coverage is strong.
- Electric KWH sales are off to a good start. Fuel cost and recovery is level. Revenue reimbursement might produce a positive bottom line by year end.

Water/Wastewater (presented by David Zusi)

- The department is reevaluating capital projects going forward. New opportunities have made it possible to do a project a different way and priorities have shifted.
- Some positions within the department have been technically upgraded such as engineers. They will look at grant opportunities for sewer conversions and water conservation.
- The I-4 work continues.
- In response to board member questions he gave a brief outline of the department's goals, their history of low customer complaints. What their area of service is. The system upgrades for the future, etc. He will provide more details at a future meeting of the board's choice.

Electric (presented by Dan D'Alessandro)

- Project G is being held up by the railroad permitting issues.
- Orwin Manor has been challenging due to the residents
- A few small outages were due to trees and vines. A car versus pole caused a partial outage. A failure occurred in a loop due to an old cable the same night as the pole problem.
- Usage has dropped but it is too soon to determine if it's a trend or an anomaly.

MEETING ADJOURNED:

- Meeting adjourned at 1:39 p.m.