

**CITY OF WINTER PARK  
UTILITIES ADVISORY BOARD**

**Regular Meeting  
500 N. Virginia Ave  
Public Safety Community Room**

**September 26, 2018  
12:00 pm**

**MINUTES**

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**Present:** Karim Arja  
Paul Conway  
Richard James (Chair)  
Jennifer Lyons  
Lawrie Platt Hall

**Absent:** Rick Baldocchi  
Jack Miles  
Hugh James

**City of Winter Park Staff:** Wes Hamil, Director of Finance  
Dan D'Alessandro, Director Electric Utility  
David Zusi, Director of Water & Wastewater Utility  
Jason Riegler, Asst. Director of Water & Wastewater Utility  
Michael Passarella, Engineer Electric Utility  
Justin Isler, Supervisor Electric Utility  
Vanessa Balta-Cook, Sustainability Planner  
Georgia St. Peter, Recording Secretary

**Guests:** Todd Weaver

**CALL TO ORDER:**

- Meeting called to order 12:10 p.m.

**ADMINISTRATIVE ITEMS:**

- Approval of July 25, 2018 revised minutes is unanimous.
- Approval of August 22, 2018 minutes is unanimous.

**CITIZEN COMMENTS:**

- None

**NEW BUSINESS:**

- Discussion continued (from prior meetings) on how to evolve board's recommendation regarding the electric rate changes needed to cover the infrastructure costs while ensuring the costs are equitable across customer usage and income levels.

## **ACTION ITEMS:**

- Holiday meeting schedule. November 28, 2018 to be held and likely to be final meeting of 2018 with the next meeting after that to be in January 2019. Definite determination to be made at November 2018 meeting.
- Wes Hamil provided a report on rate making strategies and the charges necessary to cover the fixed costs. He also supplied a document outlining the issues and possible approaches to address them. Discussions regarding possible tiers and fixed charges followed. Will seek input from FMPA on several unresolved questions (e.g. basis for establishing multiple tier customer charge, with components of costs should be included as fixed.....)

## **REPORTS:**

### **Financial Reports** (presented by Wes Hamil)

- Water/Wastewater very close to budget. Investment earnings continue to be good. Debt service coverage is very good.
- Electric sales expected to be around \$415,000,000. Undergrounding has gone slightly over budget. The decrease in working capital is due to under recovery in fuel and decorative streetlights being requested by neighborhoods.

### **Water/Wastewater** (presented by David Zusi)

- Smart meters are greatly reducing water usage. They are looking at using the devices at city properties that have Wi-Fi available to conserve water. The I-4 project work load has reduced.

### **Electric** (presented by Dan D'Alessandro)

- Project G 55% done but delayed partly because of other areas needing to be done such as the golf course. Mileage goal has been met. Project H also behind. Fairbanks proceeding well. An open house is being held to inform all the residents affected by the Fairbanks project. Construction should start in early November.
- Outages caused by trees have been reduced.
- The request for decorative streetlights has increased.
- Power supply price negotiations are favorable; with FMPA, FPL and OUC making offers.
- Orwin Manor will have some streets undergrounded this coming year.
- Paul Conway requested a workshop with Dan to explore the problem of 50%+ power poles left in place following an area's undergrounding of distribution services.

### **Sustainability** (presented by Kris Stenger)

- Quotes being received on installing 6 electric vehicle recharging station installations at various city facilities.
- Attended a municipal electric vehicle workshop at OUC. Electric vehicles approaching 2% saturation statewide which will trigger F.D.O.T. assessing locations of charging sites for emergencies.
- Requested that Tyler has the ability to do a roundup program for utility billing and making sure they will have the reports needed to track consumption.
- Completed the greenhouse gas 2017 inventory. This will be compared to last benchmark in 2012 to assess progress.

- Discussion ensued regarding OUC's program to supply residential charging stations. Kris was asked to explore possibility of leveraging OUC value-add programs for Winter Park customers. An "Action Item" on this topic was requested for the next meeting.

**MEETING ADJOURNED:**

- Meeting adjourned at 2:58 p.m.

*RH James, PhD*