

**CITY OF WINTER PARK  
UTILITIES ADVISORY BOARD**

**Regular Meeting**  
**500 N. Virginia Ave**  
**Public Safety Community Room**

**December 7, 2016**  
**12:00 pm**

**MINUTES**

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**Present:** Richard James (Chair)  
Rick Baldocchi (Vice Chair)  
Jennifer Lyons  
Lawrie Platt-Hall  
Tara Tedrow (by phone)  
Cheryl Forney

**Absent:** Hugh James, David Gevorgyan

**City of Winter Park Staff:** Troy Attaway, Director of Public Works  
Dan D' Alessandro, Operations Manager Electric Utility  
Terry Hotard, Asst. Director Electric Utility  
Abby Gulden, Sustainability Coordinator  
David Zusi, Director of Water & Wastewater Utility  
Jason Riegler, Asst. Director of Water & Wastewater Utility  
Debbie Wilkerson, Recording Secretary  
Linda Antonion, Staff Assistant

**GUESTS:** None

**CALL TO ORDER:**

Chair R. James called the December 7, 2016, Advisory Board meeting to order at 12:12 p.m.

**ADMINISTRATIVE ITEMS:**

Approval of minutes from October 26, 2016 regular meeting. Motion made, seconded and approved, unanimously.

**NEW BUSINESS:** No financials, Wes Hamil to supply at future meeting.

**OTHER ITEMS DISCUSSED:**

Chair asked David Zusi for any wastewater reports. Mr. Zusi advised that the I-4 construction is a priority and currently time consuming but the reserves of the impact fees are sufficient to cover budgeted costs.

Chair asked if the I-4 work will improve the system. Mr. Zusi affirmed stating that the water distribution east/west will improve. In response to further questions by the board he detailed the construction plan changes as well as the Keller Road/Maitland interchange being a big change with multiple municipalities involved and doing work in that same area. Winter Park has force mains in this area, while the sewer work is the most complicated. As for the septic tank issues they are not finalized. The legal evaluation is on hold due to the current department workload.

Discussion of monthly Electric Report began with Troy Attaway describing the fuel adjustments reports (copy attached). Fuel rates were adjusted down as of October 1 and will be in place until January. New fuel estimates from suppliers are being analyzed now for possible future adjustments to ensure meeting fuel adjustment goal. Mr. Attaway present a comparison of fuel costs to other municipals and Duke; Winter Park is lower by 3% than Duke. He also outlined sales by month.

Mr. Attaway then discussed a strategy meeting held with our consultants to examine the Bulk Power Supply contracts. He outlined various ways of lowering costs as well explaining where the power comes from. The possibility of solar generation was raised and discussed. Mr. Attaway stated that an objective is how to use less of Duke's transmission lines since they have the highest rates in the state.

Mr. Attaway also mentioned the possibility of changing the way the billing is done by making the fuel adjustment portion a power adjustment which would allow for more recovery of costs by putting them in the base.

The City Comprehensive Plan was the next subject. A public question was submitted as to why some Winter Park residents are customers of other Electric Suppliers and what switching them over would entail. Mr. Attaway stated that it could take ten years to recover the costs and that which areas might be best to consider switching to Winter Park must be identified. Ms. Lawrie Hall asked if the numbers could be provided as to which customers are outside the system and those that are in the system. An Action item was assigned for the next meeting.

Ms. Jennifer Lyons brings up the solar co-ops that OUC has; how they could provide mutual benefits by utilizing City solar facilities, create savings, and the power could be put into community use for solar credits.

Chair asked Mr. Dan D'Alessandro if he had anything to report on undergrounding operations. He replied that it is moving well and that Fairbanks was also being cleared to go ahead.

Chair addressed Ms. Abby Gulden next for the Sustainability Report. She stated that the rebate program was doing well and reminded the board that the Pace program is due to increase next year and could help with solar financing for the individuals who want it. She also stated that Orlando has passed a benchmarking and disclosure ordinance for larger buildings to make publically available what their energy use is. Winter Park is also discussing this idea.

**FURTHER ACTION:** Identify how many are residents of Winter Park are not on the City electric system.

**MEETING ADJOURNED:**

The Chair reminded the Board of the date for the next meeting (January 25<sup>th</sup>) and adjourned the meeting at 01:13 p.m.

*R. James, PhD*