

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
500 N. Virginia Ave
Public Safety Community Room**

**December 8, 2015
12:00 pm**

MINUTES

Present: Katherine Johnson (Chair), Richard James (Vice chair), Tara Tedrow, Jennifer Lyons, Lawrie Platt Hall, Rick Baldocchi, Hugh James

Absent: Barbara Devane, Cheryl Forney, Dan Swanson

City of Winter Park Staff: Troy Attaway, Director, Public Works; David Zusi, Director, Water/Wastewater; Clarissa Howard, Director, Communications; Dan D'Alessandro, Electric Utility Operations Manager; Francisco Catalan, Chief Accountant; Delsia Margraf, Utility Billing Manager; Kris Stenger, Building & Sustainability Manager, Debbie Wilkerson, Recording Secretary

Guests: none

Call to Order. Chm. Johnson called the December 8, 2015, Utility Advisory Board meeting to order at 12:03 p.m.

ADMINISTRATIVE ITEMS

Approval of Minutes:

Chm. Johnson asked for approval of the minutes from the October 28, 2015, regular meeting. Mr. D. James moved to approve as presented, seconded by Mr. H James, motion carried 8-0.

Citizen Comments:

None

NEW BUSINESS

ACTION ITEMS

Definition for Work Triggering Underground Residential Service Wires

Mr. Stenger reviewed the proposed changes that revised the definition of work to trigger undergrounding residential service wires. Mr. Stenger responded to questions. After discussion Dr. Johnson moved to approve the revised verbiage: (changes underlined)

"112.4 Underground utilities. In order to improve the aesthetic appeal of the city and to reduce hazards from wind storms, all utility lines such as electric, telephone, cable TV and other utilities shall be placed underground in conjunction with new construction, substantial renovation, and repair of buildings, signs or other structures or when a building is undergoing an electrical service upgrade from a 200 amperage service to a greater amperage service or a rewiring of the electrical system that serves greater than 50% of the area of the existing improvement. Substantial renovation shall be renovation and/or additions whose building permit value exceeds 30 percent of the value of the existing improvements on the most current property tax roll published by the Orange County Property Appraiser.

seconded by Ms. Platt Hall, motion carried 8-0.

Cost of Utility Relocations

Mr. Zusi reviewed a proposed bill that would shift the burden of utility relocation costs to local municipalities. He explained the impacts this could have to Winter Park. Mr. Attaway explained that there is a possibility that an exclusion is included in the bill affecting municipalities that have a 10 year undergrounding plan in place which would also have an impact on Winter Park.

REPORTS

Financial Report

Mr. Hamil reviewed the September financial report for the water and sewer fund. Water and sewer sales are very close to the forecast in terms of thousands of gallons. Revenue variance is a positive \$581,864 that is about 2.1 % of the budget. Bottom line for FY 2015 is a positive \$1,150,415 and our projected debt service coverage is net revenues equal to 1.92 times debt service requirements.

Electric sales in kWh exceeded the forecast in FY 2015 by almost 1%. At September 30, 2015, the balance in our fuel cost stabilization fund was \$1,628,270. By the end of October, this balance had grown to \$1,910,511. Our target balance for the fuel cost stabilization fund is \$500,000 - \$1,700,000. Fuel cost recovery rates were reduced November 1 to reduce the stabilization fund balance back into the target range over the next few months.

Our capital spending will be about \$1.7M over our budgetary projections. Options for controlling these costs are being examined.

Our projected bottom line for the fiscal year is a loss of \$1,539,361 with net revenues projected to equal 2.69 times debt service requirements. Key factors in this loss are over spending on capital, transferring \$1,015,000 to the Capital Projects Fund for construction of the new warehouse for electric at the Howell Branch Public Works Complex and the \$1,050,000 over recovery of fuel costs. Mr. Hamil responded to questions.

Electric Utility Report

Fuel Adjustment

Mr. Attaway reviewed the fuel adjustment for September.

F/A Update October 2015	
Beginning Balance	\$1,687,359
Fuel Revenues Collected	\$1,473,288
Fuel Cost Purchased Power	\$1,250,137
Over/(Under) Collected	+\$223,151
Ending Balance	\$1,910,151
Balance Max (FY 2016)*	\$1,600,000
Target Minimum Balance	\$500,000

*Max permitted per F/A tariff is 10% of annual fuel budget rounded up to the next \$100k.

Rate Comparison w/Duke Energy, 1,000 kWh Residential Customer

	WPE Nov - Dec 2015	Duke Nov- Dec 2015*	Difference	
			\$	%
Base Bill	\$75.80	\$75.32	-\$0.48	-0.6%
Fuel Adjustment	<u>30.86</u>	<u>43.23</u>	<u>+\$12.37</u>	<u>+40.1%</u>
Base Electric Bill	\$106.66	\$118.55	\$11.89	+11.1%
Franchise Fee & Taxes	\$18.51	\$19.60	\$1.09	+5.9%
Total Electric Bill	\$125.17	\$138.15	\$12.98	+10.4%

Rate Comparison w/Duke Energy, 1,000 kWh Residential Customer

	WPE January – October 2016	Duke January – October 2016*	Difference	
			\$	%
Base Bill	\$75.80	\$75.32	-\$0.48	-0.6%
Fuel Adjustment	<u>30.86</u>	<u>33.53</u>	<u>+\$2.67</u>	<u>+8.7%</u>
Base Electric Bill	\$106.66	\$111.30	\$4.64	+4.4%
Franchise Fee & Taxes	\$18.51	\$19.60	\$1.09	+5.9%
Total Electric Bill	\$125.17	\$130.4515	\$5.29	+4.2%

Mr. Attaway presented the residential bill comparison graph compiled by FMEA.

Rate Comparison 1,000 kWh Residential Customer 12 month rolling

City of Winter Park	Muni Avg	IOU Avg	State Avg	City of Winter Park % State Avg
\$113.68	\$118.64	\$128.46	\$120.15	94.62%

Note: October is the latest data Available for Muni and IOU averages.

Sales Results

Customer Class	Nov 2015 vs Nov 2014	3 mo's ending Nov 2015 vs 3 mo's ending Nov 2014	12 mo's ending Nov 2015 vs. 12 mo's ending Nov 2014
Residential	+12.76%	+7.69%	+5.59%

Commercial	+9.63%	+1.52%	+0.52%
Streetlights	-2.79%	-0.27%	-0.76%
Total	+10.83%	+4.20%	+2.69%

Mr. Attaway reviewed heating and cooling degree day’s calculations. He also provided a construction update on the new electric warehouse being construction at the Public Works Complex. Mr. Attaway responded to questions.

Operations Update

Mr. D’Alessandro provided updates on the following:

- Reliability
- Fairbanks Avenue Undergrounding Project
- Undergrounding projects
- Improved Streetlight repairs
- Lakeside Crossing

Communications Report

Ms. Howard announced that the Fairbanks Undergrounding Open House will be February 9, 2016 4:30 6:30 p.m. at the Civic Center. She reported that the holiday events were very successful and that the process for qualifying to run for City Commission begins December 14, 2015.

Sustainability Report

Mr. Stenger reviewed the RFP for Energy Auditing, stating there were 4 responses, and the City selected two vendors. He provided an update on the City’s Energy Conservation program. Mr. Stenger presented a GIS map that showed energy consumption vs square footage and explained the value this map will have determining the best place to target for energy conservation. The Board held a brief discussion on solar power.

Action Items

- None

ADJOURNMENT

Chair Johnson adjourned the meeting at 1:04 p.m. Next regular meeting date is January 27, 2016.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary

Appv’d January 27, 2016