

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
500 N. Virginia Ave
Public Safety Community Room**

**September 9, 2014
12:00 pm**

MINUTES

Present: Mukesh Joshi (Vice Chair), Richard James, John Reker, David Smith, Dan Swanson, Jennifer Lyons, Cheryl Forney, and Linda Lindsey

Absent: Katherine Johnson

City of Winter Park Staff: Jerry Warren, Director, Electric Utility; Terry Hotard, Asst. Dir. Electric Utility; Mark Brown, Electric Utility; Gary Heller, Water/Wastewater; Delsia Margraf, Utility Services Manager; Kris Stenger, Building and Permitting Manager, Abby Gulden, Sustainability and Permitting Coordinator; Debbie Wilkerson, Recording Secretary

Guests: Bill Herrington - WHH, Bobbie Sue Angelucci – ENCO

Call to Order. Vice Chm Joshi called the Utility Advisory Board meeting to order at 12:05 pm.

ADMINISTRATIVE ITEMS

Approval of Minutes:

Vice Chm Joshi asked for approval of the minutes from the August 12, 2014, regular meeting as presented. Mr. James moved to approve as presented, seconded by Mr. Reker, motion carried 8-0.

Vice Chm Joshi announced that due to unforeseen circumstances no projector is available for this meeting.

Citizen Comments:

NEW BUSINESS

The 2015 Water Forecast postponed until October 14, 2014.

ACTION ITEMS

Mr. Brown presented the Energy Conservation update including types of rebates, number of requests, yearly increase since inception, residential vs commercial requests and funds paid out in rebates. Mr. Brown responded to questions. Discussion ensued regarding advertising the rebates, transferring conservation programs to Sustainability, and program funding.

REPORTS

Financial Report

Mr. Hamil reviewed the July financial report for water and sewer fund. He reported that sales in terms of thousands of gallons are projected to be about 2.8% below forecast. Revenues are projected to be about 2.1% below budget estimates. Due to increased water sales, the projected variance from budget has shrunk from \$788,076 last month to \$537,717 this month. It does not appear any further adjustments are necessary. Bottom line reflects a positive \$1,549,622 and debt service coverage is projected to be a strong 1.86 for the fiscal year. Mr. Hamil announced that water and sewer rates will be adjusted October 1, 2014. He reviewed some of the key points of the rate adjustments and the impact of the new rates on residential customers with various consumption levels.

He reported electric sales in kWh are 3% over the prior year and on track to meet budget. Annualized

sales in terms of both kWh and dollars take into consideration the seasonality of electric sales. Fuel costs were under recovered by about \$450,000 for the ten months ending July 31, 2014. The balance in our fuel cost stabilization fund at July 31, 2014, was \$258,219. Fuel cost recovery rates were increased August 1, 2014 in an effort to bring the stabilization fund balance into the target range of \$500,000 - \$1,000,000 by September 30, 2014. Debt service coverage is projected to be a strong 2.77 for the fiscal year. Mr. Hamil responded to questions.

Usage Graphs Water, Waterwaster and Electric,

Mr. Reker reviewed the water and sewer graphs which cover changes in water sales, irrigation sales and the consumptive use permit. He reported that residential sales were up 2% and commercial sales are up 9%. Rainfall decreased which impacted sales. Sales from irrigation meters are down -3% for residential and up 10% for commercial.

Mr. Reker also provided electric graphs that cover the Monthly % Change in kWh consumption from Prior Year's month, Moving Total 12 Months kWh Sales, and Residential kWh vs Heating and Cooling Degree Days. Reker responded to questions. The Board discussed the timing of information for meetings.

Water/Wastewater Report

None

Electric Utility Report

Mr. Warren reported that the MAIFI report is amazing. CAIDI is increasing due to thunderstorms which are not unusual in the summer.

He also reported that customer rates are outstanding especially given the amount of money we are spending on the undergrounding program. We have some of the best rates in the state.

Mr. Warren provided an update on the vehicle charging stations in the City including number of uses since installation, average kWh used, average hours, wholesale power cost to date, greenhouse gas avoided and the gallons of gas saved. He also provided graphs showing total uses for all stations and uses per station.

Mr. Warren reported he presented the new undergrounding map to the City Commission. The online map is available of the city's webpage. It allows residents to determine when their house will be undergrounded. Mr. Warren explained what the map showed and how to use it. The map is updated daily. Mr. Warren responded to questions.

Utility Billing

Ms. Margraf reported that they are installing a TV screen in the City Hall lobby area next to the cashier to use to provide bill paying information; conservation tips of the month, and other information as necessary. Ms. Margraf responded to questions.

Communications

Ms. Howard announced that Fire Chief Ball was selected as Florida Fire Chief of the Year. A workshop to learn how to make the holiday globes of light is planned. The City Update was mailed. The Hazardous Waste pickup is scheduled for September 20, 2014 at the Howell Branch Rd compound. The City Commission adopted the first reading of the 2015 budget. The golf course is celebrating its 100 anniversary.

Sustainability Report

Ms. Gulden reported on her plans to promote energy conservation. She also reported that Winter Park is the only city in Florida to make the Georgetown Energy finals. Mr. Stenger reported that he met with Mr. Warren and Mr. Zusi to reevaluate the water and energy goals in the SAP. He will present the revised goals to the UAB at its October meeting. He hopes to present the complete SAP at the October 24, 2014 City Commission meeting for approval.

Action Items

- Revised energy, water goals in SAP

ADJOURNMENT

Vice Chairman Joshi adjourned the meeting at 1:30 p.m. Next regular meeting date, October 14, 2014.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary

Approved Oct. 14, 14