

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

Regular Meeting
500 N. Virginia Ave
Public Safety Community Room

June 10, 2014
12:00 pm

MINUTES

Present: Richard James, John Reker, Katherine Johnson, Mukesh Joshi, David Smith, Dan Swanson, Jennifer Lyons, and Cheryl Forney

Absent: Linda Lindsey, Michael Smith

City of Winter Park Staff: Jerry Warren, Director, Electric Utility; David Zusi, Director, Water/Wastewater Utility; Clarissa Howard, Director, Communications; Terry Hotard, Asst. Dir. Electric Utility, Mark Brown, Electric Utility; Gary Heller, Water/Wastewater; Delsia Margraf, Utility Billing Manager, Debbie Wilkerson, Recording Secretary

Guests: Dave Mullholand, Bobbie Sue Angelucci

CALL TO ORDER. Vice Chm Johnson called the Utility Advisory Board meeting to order at 12:00 pm.

ADMINISTRATIVE ITEMS

Vice Chm Johnson asked board members and staff to introduce themselves.

Election of Chairman and Vice-Chairman:

Mr. D. Smith nominated Dr. Katherine Johnson for the position of Chairman, seconded by Mr. Reker. Mr. James nominated Mr. Reker who declined. Motion to elect Dr. Johnson as Chairman carried unanimously by a vote of 8-0. Mr. Reker nominated Mr. Dick James for Vice Chairman who declined the nomination. Mr. Swanson nominated Mr. Mukesh Joshi for the position of Vice Chairman, seconded by Mr. James, motion carried unanimously by a vote of 8-0.

Approval of Minutes:

Chm Johnson asked for approval of the minutes from the May 13, 2014, regular meeting. Mr. James moved to approve as presented, seconded by Mr. D. Smith motion carried 8-0.

Citizen Comments:

None

NEW BUSINESS

2015 Electric Forecast – John Reker

Mr. Reker presented a PowerPoint presentation that included the history of total kWh sales, key influences, weather impacts, 2014 forecast methodology, 2015 Base kWh commercial and residential, 2006-2013 heating and cooling days and the projected kWh sales for 2015. Mr. Reker responded to questions.

Electric Utility 2015 Budget Considerations – Randy Knight

Mr. Knight explained that he is here to discuss the City budget including, budget timeline, balanced water and electric budgets, it is the third year of the three year water rate plan adoption, electric policy requiring twenty-five days of working capital, undergrounding program, undergrounding Fairbanks transmission line, using bond money for undergrounding, no increase in electric rates in this year's budget, change from fuel cost adjustment to purchase power adjustment and electric support for charitable agencies. Discussion ensued, Mr. Knight responded to questions. Mr. Zusi addressed the differences between the Electric and Water/Sewer Departments including service area, resources and

conservation philosophy.

ACTION ITEMS

Mr. Zusi presented the West Fairbanks Avenue Water/Sewer Impact Fee Deferral Program ordinance. After discussion Mr. Reker moved to recommend support of the ordinance as presented to the City Commission, seconded by Mr. D. Smith motion carried 8-0.

REPORTS

Financial Report

No report

Usage Graphs Water, Waterwaster and Electric,

Mr. Reker reviewed the water and sewer graphs which cover changes in water sales, irrigation sales and the consumptive use permit. Mr. Reker commented that residential sales were flat and there was a 2 % increase in commercial sales.

He also provided electric graphs which cover the Monthly % Change in kWh consumption from Prior Year’s month, Moving Total 12 Months kWh Sales, and Residential kWh vs Heating and Cooling Degree Days. He stated it was another good month residential and commercial is up. The Utility is currently on budget. Mr. Reker responded to questions.

Electric Utility Report

Mr. Warren presented the reliability indicators, MAIFI, SAIDA and CAIDI. He commented that SAIDA has exploded probably due to a tripped breaker and a car accident. Mr. Mullholand mentioned that he is not sure if those numbers include the adjustment.

(no change)

F/A Update April	
Beginning Balance	982,412
Fuel Revenues Collected	\$1,205,381
Fuel Cost Purchased Power	\$1,357,558
Over/(Under) Collected	-\$152,177
Cumulative to date (includes balance of NEIL refunds)	\$ 830,235

Rate Comparison 1,000 kWh	WPE Apr-June	Duke Apr-June	Difference	
			\$	%
Base Bill	\$74.20	\$81.39	+\$7.19	+9.7%
Fuel Adjustment	<u>36.47</u>	<u>40.77</u>	<u>+4.30</u>	<u>+11.8%</u>

Electric Bill *	\$110.67	\$122.16	\$11.49	+10.4%
*Excludes franchise fee and taxes				

Utility Billing

Ms. Margraf reported utility billing is doing well.

Communications

Ms. Howard reminded the Board that the Sustainability Action Plan Draft Survey is on-line. A public forum is scheduled for June 24, 2014, so the public can come in ask questions and provide public input on the Sustainability Action Plan.

Mr. Warren encouraged Board members to attend the Board Orientation on June 12, 2014.

Mr. Mullholand provided for the Board’s information that WPE is going to require customers to replace meter sockets when they go underground. WPE would provide the sockets.

Mr. Reker explained that he had reviewed the Sustainability Action Plan and found that some of the electric reductions in kWh are unrealistic. He suggested more achievable goals.

Action Items

- ❖ Citywide Septic Connection

ADJOURNMENT

Chm. Johnson adjourned the meeting at 1:45 p.m. Next regular meeting date, July 8, 2014.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary