

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
Welcome Center
151 W. Lyman Ave.**

**December 10, 2013
12:00 pm**

MINUTES

Present: Greg Seidel, David Smith, Mukesh Joshi, John Reker, Dan Swanson, Mike Whiting, Linda Lindsey, and Katherine Johnson

Absent: Michael Smith, Richard James

City of Winter Park Staff: Jerry Warren, Director, Electric Utility; Terry Hotard, Asst. Dir. Electric Utility, Gary Heller, Wastewater Division Chief; Delsia Margraf, Utility Billing Manager, Debbie Recording Secretary

CALL TO ORDER. Chm Seidel called the Utility Advisory Board meeting to order at 12:07 pm.

ADMINISTRATIVE ITEMS

Approval of Minutes:

Chm Seidel asked for approval of the minutes from the November 12, 2013, regular meeting. The board received the October minutes by mistake so approval is postponed until the January meeting.

Citizen Comments:

Mr. Reker mentioned that he had seen an electric motorcycle charging at the Tennis Center charging station.

Public Works Building Demolition

Mr. Warren responded to a question regarding the demolition of the Public Works building. He reported that he will have two offices, one at the Metric office and one in the Fire Department. Ms. Wilkerson reported where public works and water and wastewater staff will be reassigned.

NEW BUSINESS

Cost of Public Works Building Demolition

The Board discussed the cost to the Utilities since they will no longer be central located. Mr. Warren reported that in the near future the City will construct a new operations center at the Central Compound on Howell Branch Road. This will save money from the current operation outside of the City.

Publix Renovation

Mr. Hotard responded to a question regarding the Publix at Winter Park Village. He explained that the Publix store at Winter Park Village is going to be renovated. They will be leaving the walls up and renovating the insides.

ACTION ITEMS

Fairbanks Ave. Septic Tank Incentives

Mr. Zusi was unable to attend due to a City emergency, a report will be provided at the January meeting.

Undergrounding Utilities Project (Proposal to Complete O/H Services Conversion by Project Timeline)

Mr. Warren presented for discussion:

Objective

To ensure that all customer O/H services are “conversion ready” by the end of the Undergrounding Project timeline (2023 to 2025)

Current Situation

- 1) Undergrounding project is scheduled to be completed over the next 10 to 12 years.
- 2) Cost to have customer O/H services ‘conversion ready’ is \$3K or \$3.5K (if external disconnect switch & UG meter is required).
- 3) Of 14,000 customers, ~ 9,000 are ‘conversion ready’
- 4) Winter Park Amendments to the FL Building Code requires customers to be ‘conversion ready’ if:
 - electrical service is upgraded from 200 Amps
 - renovation exceeds 50% of assessed property improvements value
 - code compliance not met (Insurance, Permits, etc.)

Proposal to Meet Objectives

Conversion ready’ premises by project timeline by implementing following incentives / requirements:

- 1) Reduce ‘conversion ready’ cost to \$1K or \$1.5K – reduced price offsets planning & scheduling costs if done at the same time as the City’s underground project.
- 2) Any purchase or transfer of property worth ‘\$x’ – e.g. \$400K once approved.
- 3) Renovations of over 1/3 of customer property assessed value or \$30,000 whichever is lower.

Empower Electrical Utility department to re-prioritize Underground Utilities planned work to incorporate items 1 to 3 with full support from the Building & Permitting and Planning departments

Proposed Action Plan

- Have the UAB endorse conceptual strategy today – (Dec 10, 2013).
- Nominate 3 UAB members to work with Electric Utility Director to finalize the proposed strategy for consideration by the UAB at its next mtg (Jan 14, 2014).
- UAB votes on the proposed strategy Jan 14, 2014.
- The Electric Utility Director to discuss and obtain support from fellow Building & Permitting & Planning Directors before presenting to the WP Commission for their endorsement by Feb 2014.

Members discussed the underground project proposal. Mr. Warren responded to questions. Three members, David Smith, Mukesh Joshi, and Mike Whiting agreed to meet in January with the Electric Utility Director to finalize the proposed strategy for consideration at the January 14, 2014 meeting.

• **REPORTS**

Financial Report

No report due to finance end year tasks.

Usage Graphs Electric, Water and Wastewater

Mr. Reker reviewed the water and sewer graphs which cover changes in water sales, irrigation sales and the consumptive use permit. Mr. Reker commented that the big spike came back down in November. The moving total is a little ahead of budget which is good. Irrigation went up due to low rain fall and came back down to status quo. The 12 month raw rolling average stated pretty flat which puts us in a good spot under out CUP. Mr. Reker responded to questions.

He also provided electric graphs which cover the Monthly % Change in kWh consumption from Prior Year's month, Moving Total 12 Months kWh Sales, and Residential kWh vs Heating and Cooling Degree Days. Good news the residential and commercial went up for the first few months of the fiscal year. Rolling weather charts, degree days took an upturn. Commercial is coming back and making a significant contribution. Mr. Reker responded to questions. The members discussed a revised format for the charts.

Water and Wastewater Report

No report due to Mr. Zusi's emergency.

Electric Utility Report

Mr. Warren presented the reliability indicators. He reviewed industry averages. He commented the momentary average interruption is no longer a problem. SAIDA is getting closer at 67.42

Mr. Warren commented that he does not have the invoices for November so does not know what the fuel cost recovery is for November.

F/A Update October	
Beginning Balance	708,500
Fuel Revenues Collected	\$1,568,248
Fuel Cost Purchased Power	\$1,589,568
Over/(Under) Collected	-\$21,320
Cumulative to date (includes balance of NEIL refunds)	\$687,180

He commented he does know what they filed for with the PSC and he is confident that Winter Park rates will be favorable compared to Duke Energy

Rate Comparison 1,000 kWh	WPE Oct -Dec	Duke Oct- Dec	Difference	
			\$	%
Base Bill	\$74.20	\$79.23	+\$5.03	+6.8%
Fuel Adjustment	<u>35.79</u>	<u>33.93</u>	<u>-1.86</u>	<u>-5.2%</u>
Electric Bill *	\$109.99	\$113.16	\$3.17	+2.9%

* Excludes franchise fee and taxes

Duke Energy Florida
 Fuel and Purchased Power Cost Recovery Clause
 Residential Bill Comparison
 Estimated for the Period of : January through December 2014

	Approved	Requested	Difference	
	Jan 13 - Dec 13 (\$/1000 KWH)	Jan 14 - Dec 14 (\$/1000 KWH)	from Current \$	%
Base Rate ⁽¹⁾	\$53.85	\$58.49	\$4.64	8.62%
Fuel Cost Recovery	33.93	40.77	6.84	20.16%
Capacity Cost Recovery (CCR)	12.65	10.82	(1.83)	-14.47%
Energy Conservation Cost Recovery (ECCR) ⁽²⁾	3.06	3.06	0.00	0.00%
Environmental Cost Recovery (ECRC)	4.94	2.43	(2.51)	-50.81%
Nuclear CR3 Uprate	1.28	2.17	0.89	69.53%
Nuclear Levy	3.45	3.45	0.00	0.00%
Subtotal	113.16	121.19	8.03	7.10%
Gross Receipts Tax	2.90	3.11	0.21	7.24%
Total	<u>\$116.06</u>	<u>\$124.30</u>	<u>\$8.24</u>	<u>7.10%</u>

⁽¹⁾ The 2014 Base Rate is an estimate and is subject to change. The request for the 2014 base rate is expected to be filed in September 2013.

⁽²⁾ The 2014 ECCR rate has not been updated as the projection filing is not due until September 10, 2013.

Mr. Warren announced the following information:

- Test of interconnection scheduled for December 17:
- Test IN-159 10:00 a.m. to 1:00 p.m.
- CA-09 10:30 a.m. to 1:30 p.m.
 - Test will require a 2-5 minute outage at the beginning and end of each test
- Shifting Official start date to January 2 to avoid personnel shortages due to the holiday
- Maps were provided of the areas that will be impacted by each outage.
- Mr Warren will work with Communications to make sure the outages are well advertised.

Power Supply Update

FPL

- Redesignation of resources on Duke's transmission continues
- Firm DEF transmission has been secured for 2014 for available months, weeks, and days:
 - Currently missing 15 days
 - Picked up two days in January yesterday
- City Commission approved FPL 2nd amendment to allow FPL to buy power within DEF system as necessary to address any transmission capacity shortfalls.

Covanta – Approved by CC 11-11-13

- Delivery to begin with 180 days' notice on either Jan 1, 2015 or Jan 1, 2016
- Buyer has right to extend two years with 180 days' notice prior to end of year 10,
- Seller has right to terminate at least 180 days prior to January 1, 2016. \$200,000

termination option payment due to City within 90 days of execution.

Seminole

- Seminole contract amendment 11-25-13 CC mtg. Administrative adjustments to accommodate the elimination of the PEF 40 MW & the addition of FPL and OUC

GRU

- GRU General Manager resigned under fire
- New Bio Mass plant PPA causing turmoil in Gainesville big rate increases coming
- City offered to purchase the biomass plant
- WPE has placed further negotiations on hold for 6 months

Ms. Johnson left at 1:50

Utility Billing

Ms. Margraf reported that she has started using Experian to run credit checks for new customers. This can reduce or waive the amount of deposit required to open an account. She responded to questions regarding the current amount of deposits.

Action Items

- ❖ Fairbanks incentive to connect to sewer program
- ❖ Undergrounding Ordinance change

ADJOURNMENT

Chm. Seidel adjourned the meeting at 1:57 p.m. Next regular meeting date, January 14, 2014.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary

Approved Jan 14, 2014