

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
Welcome Center
151 W. Lyman Ave.**

**July 9, 2013
12:00 pm**

MINUTES

Present: Greg Seidel, David Smith, Michael Smith, John Reker, Mukesh Joshi, Dan Swanson, Linda Lindsey, Katherine Johnson and Mike Whiting

Absent: None

City of Winter Park Staff: Jerry Warren, Director, Electric Utility; David Zusi, Water/Wastewater Director; Wes Hamill, Director, Finance Dept.; Clarissa Howard, Communications Director, Terry Hotard, Asst Dir. Electric Utility, Gary Heller, Wastewater Division Chief; Delsia Margraf, Utility Service Manager; Debbie Wilkerson, Recording Secretary.

I. **CALL TO ORDER.** Chm Seidel called the Utility Advisory Board meeting to order at 12:02 pm.

II. **ADMINISTRATIVE ITEMS**

Approval of Minutes:

Chm Seidel asked for approval of the minutes from the June 11, 2013, regular meeting. Mr. D. Smith made a motion to approve the minutes as presented, Mr. M. Smith seconded the motion. Motion carried unanimously by a vote of 9-0.

III. **NEW BUSINESS**

Election of Chairman and Vice-Chairman: Mr. Whiting nominated Mr. Greg Seidel for the position of Chairman, seconded by Ms. Lindsey, motion carried unanimously by a vote of 9-0. Mr. Reker nominated Dr. Katherine Johnson for the position of Vice-Chairman, seconded by Mr. Seidel, motion carried unanimously by a vote of 9-0.

Water Wastewater Awards: Mr. Zusi announced that the City was awarded the 2013 Operational Excellence Award for the Swooped Water Treatment Plant from FDEP and the 2013 David York Award – Water Reuse Award System of the Year from Florida Water Resources Commission.

Presentation of the 2013 Electric Forecast

Mr. Reker presented a PowerPoint presentation that included the 2013 forecast methodology, 2014 Base kWh commercial and residential, 2006-2012 heating and cooling days and the projected kWh sales for 2014. Mr. Reker responded to questions.

IV. **ACTION ITEMS**

Edyth Bush Charitable Foundation Project Update

Mr. Hotard reported that the “ask” letter will be delivered to Mr. Odahowski today.

V. **REPORTS**

Financial Report

Mr. Hamil reviewed the May 30, 2013 financial report which covers electric, water and wastewater utilities. Mr. Hamil responded to questions

Usage Graphs Electric, Water and Wastewater

Mr. Reker reviewed the water and sewer graphs which cover changes in water sales, irrigation sales and the consumptive use permit. He reviewed the electric graphs which cover The Monthly % Change in kWh consumption from Prior Year's month, Moving Total 12 Months kWh Sales, and Residential kWh vs Heating and Cooling Degree Days: Dec – Feb Fiscal Year 2006-2013. Residential kWh Sales vs Degree Days. Mr. Reker responded to questions.

Mr. Zusi commented that he and Mr. Warren had seen a presentation on a data management system for the electronic meters that looked interesting but it was not in the budget for this year. They are going to present the idea to the IT Governance Committee for their review and possible recommendation to purchase.

Water and Wastewater Report

Mr. Zusi commented that the water wastewater utility is in a comfortable place. There are some decent projects coming on board but we have the room for growth. The most significant issue moving forward is reclaimed water. They have received on minor comments on the permit application so now the goal is to get more flow through the plants to provide more water and the expansion of the distribution system. The first project will be in Windsong.

Electric Utility Report

Mr. Warren reviewed the fuel adjustment including under recovery, consequences of higher natural gas prices, and impact to rates.

March -May 2013 F/A Update

	August
Fuel Revenues Collected	\$4,106,202.91
Fuel Cost Purchased Power	4,495,220.43
Over/(Under) Collected	(389,017.52)
Cumulative to date (Includes balance of NEIL refunds)	\$89,420.60

July-Sept Qtrly Fuel Adjustment

	(\$)	\$/MWh
True-up added to bring balance to \$500k	\$410,580	\$3.37
Estimated Fuel Cost Purchased Power	5,835,878	\$47.92
Total Desired quarterly Recovery	\$6,246,458	\$51.29
Estimated Retail Sales (MWh)	121,793.3	
Quarterly Fuel Adjustment (System avg)	\$51.29	
Previous Qtr	\$47.75	
Same Qtr Last year (July-Aug)	\$35.42	

Natural Gas Fuel Cost 3rd qtr 2013 vs. 3rd qtr 2012

	\$/MWh
Natural Gas Price (\$/MWh at 7,400 Btu/kWh) 2013	\$43.93
Natural Gas Price (\$/MWh at 7,400 Btu/kWh) 2012	\$34.23
Percent Change	+28.3%

Rate Comparison 1,000 kWh Residential Monthly F/A Update

	WPE Apr-June	PEF Jan-Dec	Difference	
			\$	%
Base Bill	\$74.20	\$79.23	+\$5.03	+6.8%
Fuel Adjustment	<u>46.50</u>	<u>33.93</u>	<u>-12.57</u>	<u>-27.5%</u>
Electric Bill *	120.70	113.16	-7.54	-6.2%
* Excludes franchise fee and taxes				

Bulk Power Supply Solicitation

Mr. Warren updated the Board:

- City Commission approved power supply portfolio on June 24
- Commission expressed concern regarding the Clean Footprint solar canopy
- FPL, OUC and Covanta Contracts to City Commission July 22.
- Revised Clean Footprint contract/configuration schedule for July 22 meeting.
- Clean Footprint Revised Configuration and Contract
 - Reduced from 2.4 mw to 2.25 mw and shifted north away from more valuable Central property.
 - Changed term to initial 10-year term with renewable 5-year terms. City can opt out with one-year notice prior to expirations. City must pay to relocate or terminate
 - City can move panels at any time at its own expense.

Mr. Warren invited the Board to review the City's 2014 budget which is on the website and provided the 2014 Proposed Electric Highlights, 2014 Electric Budget Goals and 2013 Accomplishments. Mr. Warren responded to questions.

Mr. Warren provided a review of the Fairbanks Undergrounding Project and announced that Davy Tree Experts have replaced Burford's Tree to assist the City with tree trimming, removals and other tree needs.

Utility Billing

Ms. Margraf updated the Board on the status of the new payment options. As of July 1, 957 customers have registered to make payments on line, and 218 have registered for e-bill.

Communications

Ms. Howard reported on staff interviews published in various publications including Mr. Warren's with the Orlando Sentinel.

Action Items

- ❖ Edyth Bush Foundation Project update
- ❖ Update on Power Supply

ADJOURNMENT

Chm. Seidel adjourned the meeting at 2:14 p.m. Next regular meeting date August 13, 2013.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary

| *Approved September 10*