

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
Welcome Center
151 W. Lyman Ave.**

**June 11, 2013
12:00 pm**

MINUTES

Present: Greg Seidel, David Smith, Michael Smith, John Reker, Mukesh Joshi and Dan Swanson

Absent: Linda Lindsey, Katherine Johnson Mike Whiting

City of Winter Park Staff: Michelle del Valle, Asst. City Manager, Peter Moore, Budget Manager; Jerry Warren, Director, Electric Utility; Wes Hamill, Director, Finance Dept.; Clarissa Howard, Communications Director, Terry Hotard, Electric Utility, Gary Heller, Wastewater Division Chief; Delsia Margraf, Utility Service Manager; Debbie Wilkerson, Recording Secretary.

- I. **CALL TO ORDER.** Chm Seidel called the Utility Advisory Board meeting to order at 12:07 pm.
- II. **ADMINISTRATIVE ITEMS**

Approval of Minutes:

Chm Seidel asked for approval of the minutes from the May 14, 2013, regular meeting. Mr. D. Smith made a motion to approve the minutes with the following revision, "...purchasing electricity declined from \$0.0815/kWh in FY 2010 to \$0.0553..." Mr. M. Smith seconded the motion. Motion carried unanimously by a vote of 6-0.

III. **NEW BUSINESS**

Chm. Seidel suggested postponing elections until the July meeting when a larger number of board members are present. Board agreed.

Chm. Seidel introduced new member, Mukesh Joshi and guest Seminole State College student, Kyle Robbins. He requested that the Board and staff introduce themselves.

IV. **ACTION ITEMS**

The Board agreed to revise the agenda to allow Jerry Warren to provide the power supply update as the first action time

Power Supply

Mr. Warren presented a PowerPoint presentation on the current power supply negotiations. The presentation included, power supply realities, suggested power supply strategy, recommended approach, ITN-13-2013, bulk power supply solicitations, qualitative considerations and other considerations, partial requirements comparisons, base load comparisons, result of negotiations, estimated go forward cost and request of the UAB to recommended going forward with the power supply portfolio. Mr. Warren responded to questions. After discussion Mr. Reker complimented Mr. Warren on his efforts in negotiating the best power supply portfolio for the City and moved to recommend the go forward portfolio strategy as presented at the June 11, 2013, UAB meeting, Mr. M. Smith seconded the motion, motion carried unanimously by a vote of 6-0.

Edyth Bush Charitable Foundation Project Update

Mr. Hotard reported that he had provided Ms. Johnson with an "ask" letter for Mr. Odahowski but has not received any response. Mr. Hotard reiterated that all the details of the program are

in place. Mr. Odahowski will take the letter to the EBCF Board. Mr. Hotard responded to questions.

V. REPORTS

Financial Report

Mr. Hamil reviewed the April 30, 2013 financial report which covers electric, water and wastewater. Mr. Warren explained the difference in capital funds usage for the electric utility. Mr. Hamil responded to questions

Usage Graphs Electric, Water and Wastewater

Water - Mr. Reker reviewed the water and sewer graphs.

- He explained the impact to sales that the unseasonable rains are having.

Electric - Mr. Reker reviewed the electric graphs

The Monthly % Change in kWh consumption from Prior Year's month, Moving Total 12 Months kWh Sales, and Residential kWh vs Heating and Cooling Degree Days: Dec – Feb Fiscal Year 2006-2013. Residential kWh Sales vs Degree Days. Mr. Reker responded to questions. He commented that there was some good news. Commercial sales are up 5% and residential sales are down less than 1%.

Electric Utility Report

No report

Utility Billing

Ms. Margraf reported that they are implementing the new payment options. An explanation of the options will be included in the August bill. She provided details of what customers can expect and how the new system will work.

Communications

Ms. Howard reported on staff interviews published in various publications.

Action Items

- ❖ Edyth Bush Foundation Project update
- ❖ Update on Power Supply
- ❖ Water and Wastewater Awards

ADJOURNMENT

Chm. Seidel adjourned the meeting at 1:53 p.m. Next regular meeting date July 9, 2013

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson, Recording Secretary