



Transportation Advisory Board Minutes

September 20, 2021 at 04:00 p.m.

Virtual Meeting
Winter Park, Florida

Call to Order

Chairman Alexander Trauger called the virtual meeting to order at 4:02 p.m. Present: Alexander Trauger, Rachel Andre, Katie Reischmann, Mira Lines, Michael Sasse, Jeffrey Osleeb, and Jeffrey Sievers. Also Present: Keep Winter Park Beautiful and Sustainable Board Member Kay Hudson. Staff: Transportation Manager Sarah Walter, Transportation Planner Keith Moore, Engineer I Hongmyung Lim, Director of Communications and Public Engagement Clarissa Howard, Sustainability Planner Vanessa Balta, Sustainability Specialist Agnieszka Tarnawska, Police Sergeant Jeff Marcum, Planning Specialist Aaron Hull, and Recording Secretary Mary Bush.

Consent Agenda

Motion made by Jeffrey Sievers, seconded by Katie Reischmann to approve the August 16, 2021 meeting minutes.

Motion carried unanimously with a 7-0 vote.

Staff Updates

A. Transportation Projects Update

- a. Morse Boulevard, Library, and Civic Center - Mr. Moore reported that construction is under way for the pedestrian crossings and reconstruction of the center median on the north and south side of Morse Boulevard. The crossings will be wheelchair accessible crossings and six Rapid Rectangular Flashing Beacons (RRFB) will also be placed in the area. Mr. Moore presented photos of the construction work that has been taking place for the project. He noted that additional RRFB crossings will be placed on Denning Drive and Canton Avenue.

The Board inquired about whether the Morse Boulevard RRFBs were overhead or single post mounted on the median side and outside of the traffic lanes, if there were pavement markings on the multi lane crosswalks, and if lighting was included in the pedestrian crosswalk refuge areas.

- b. New York Streetscape Project - Mr. Lim reported that the anticipated start date of phase 1 of the project, which is the upgrading of span wire to mast arm poles at the Fairbanks Avenue and New York Avenue intersection, is October 11, 2021 and the work will take about 4 months to complete. He noted that phase 2 will cover sections from Fairbanks Avenue to Canton Avenue.
- c. Killarney Estates Parklet Project - Mr. Lim reported that by the end of September the Electric Utilities department should be installing all of the required electric poles and lighting as well as undergrounding overhead utilities in the project area. After September, the Parks and Recreation department will complete restoration and installation of benches and the addition of any trees that they may see fit for the project area.
- d. Multi-Modal Transportation Impact Fee - Mrs. Walter reported that the City is working with Kimley Horn to draft the document showing all of the calculations and the Dual Rational Nexus test behind the fee in order to bring it to the City Commission. The Multi-Modal Transportation Impact Fee is a development fee used as funding for impacts to the City's transportation network by new development and which, in turn, helps improve capacity throughout the City. Mrs. Walter noted that staff is being expeditious with the process so that will align with the reading of the Orange Avenue Overlay District (OAO).

Brief discussion ensued regarding the expected time frame of the plan to move through the City Commission. Mrs. Walter noted that the Multi-Modal Transportation Impact Fee topic would be brought back to the Transportation Advisory Board for further review at the next regular Board meeting on October 18, 2021. Chairman Trauger recommended reaching out for more perspective to Mary Moskowitz who is currently working on a mobility fee for Seminole County.

Public Comments (for items not on Agenda)

No one from the public wished to speak. The public hearing was closed.

Non-Action Items

1. SUSTAINABILITY ACTION PLAN UPDATE

Ms. Balta provided an update to the Sustainability Action Plan (SAP). She mentioned that Kay Hudson, a Board Member of the Keep Winter Park Beautiful and Sustainable Board; Clarissa Howard, the City's Director of Communications and Public Engagement; and Agnieszka Tarnawska, the City's Sustainability Specialist were present for the meeting. Ms. Balta noted that the SAP update from the 2015 version will essentially revise the baseline where necessary to have more complete and accurate data. A new category related to climate resiliency and racial equity actions is included. The update also includes discussion and feedback received from various joint work sessions, follow up discussion with City staff, and public comments from community members. Ms. Balta added that the City had received over 200 responses, mostly from persons who identified as residents of the City and community organizations. The SAP update includes research related to the SAP of the State of Florida and the Southeast to better align with Orlando and Orange County. Ms. Balta indicated that the SAP update would allow for setting long term objectives including building resilience, having a more livable Winter Park, reducing greenhouse emissions related to those produced through transportation, improving our environment for vehicle alternatives such as biking and walking, mixed use of land, establishing benefits related to air quality, creating a more human scale and quiet environment, and providing education to residents, visitors and businesses. Ms. Balta advised that targets will be set and tracked over time and will be aligned with the Transportation Master Plan. She reviewed with the Board a list of actions related to Transportation that would span the next four years to help meet the long term goals of the SAP.

Ms. Balta addressed the Board's inquiries regarding the following:

- consideration for lane repurposing, roundabouts, and speed management,
- a master plan for electric charging stations,
- and plans for an autonomous electric shuttle.
- Discussion ensued with the Board regarding the following:
- whether or not the SAP will come back before the Transportation Advisory Board for action,
- if there had been discussion about any changes to the land development code to make it a mandate for private developers to increase safety and ease of walking and cycling through the site plan process,
- the reason for not taking a proactive approach to the location of electric charging stations,
- identifying locations for electric vehicle charging stations that are strategically important for residents and visitors,
- whether or not the improved transit stop will be mostly a partnership with the Lynx bus service,
- if the City has any jurisdiction as to what residential owners can do regarding trespass on their private property,
- if the approach to the performance measures focused on more on outputs rather than outcome because of the necessary data,
- and the transit stop facilities needing improved service.

Ms. Hudson addressed the Board and expressed that the electric vehicle readiness ordinance that was recently passed in the City will increase the availability of charging stations on commercial property and will increase

the overall number of charging stations and availability as time goes by. She noted that it would be great to have more electric transit working through the City and the Transportation Advisory Board can explore it more as they develop their own action plan.

2. TRANSPORTATION MASTER PLAN

Mrs. Walter provided a brief overview of the Transportation Master Plan. She reviewed the definition of a transportation master plan and presented the preliminary outline to the Board.

The outline included the following sections:

- Introduction - Transportation Master Plan Organization, Purpose, Safety, and Guidance Documents and Regulations
- Existing Modes of Transportation - Active Transportation, Transit, and Vehicles
- Citizen Requests and Policies - Sidewalk Policy, Speed Management and Traffic Calming Policy, Brick Streets Policy, and Multimodal Impact Fee
- Technology and Emerging Technology - Rectangular Rapid Flashing Beacons, Intelligent Transportation Systems, and GPS Navigation Applications
- Projects - Pedestrian and Bicycles, Transit Improvements, and Roadways

Discussion ensued with the Board regarding the following:

- guidelines for coordination with neighboring towns and cities,
- inclusion of small electric buses that can connect areas of the City and reduce the need for parking,
- the anticipated time-frame for the plan,
- the goal to create a list of potential projects for various areas and their costs,
- including discussion on round-a-bouts and identifying candidate locations,
- and having a priority list in the plan to help in partnering with and tying into projects by the Florida Department of Transportation.

Mrs. Walter noted that language regarding coordinating with neighboring towns and cities could be added to the introduction of the plan and that it may possibly become a 20 year plan. She also noted that if a round-a-bout fits and it is the appropriate solution for a particular issue at a certain intersection, then it can be considered as an option.

Chairman Trauger recommended looking at the matter of electric buses regionally as well as considering the shorter trip circulation. He also recommended that for the Transportation Master Plan there be a focus on constraints and more openness to creative ideas. He suggested that the ADA Transition Plan be included with policy and how the City is investing based on the ADA Public Right-of-Way Plan. He also suggested that transportation security, the decorative bike rack policy, and bicycle way finding be included in the master plan. Chairman Trauger briefly inquired about if the five year paving program was already a very quantitative process based on schedules or a phone call based approach to pavement management and if the Transportation Master Plan would be taken to any other bodies for review and response.

Chairman Trauger requested for the Board to be provided a timeline and schedule for the review of the elements of the master plan.

Ms. Andre requested for the Board to receive updated document copies of the master plan as revisions are made.

Action Items

No Action Items

Board Comments

No Board Comments

Adjournment

Meeting adjourned at 5:30 p.m.

/s/ Mary Bush.

Approved by Board on October 18, 2021.