



Transportation Advisory Board Minutes

August 16, 2021 at 04:00 p.m.

Virtual | Winter Park, Florida

Present

Chairman Alexander Trauger called the virtual meeting to order at 4:02 p.m. Present: Alexander Trauger, Rachel Andre, Katie Reischmann, Mira Lines, Michael Sasse, and Jeffrey Sievers. Absent: Jeffrey Osleeb. Staff: Planning & Transportation Director Bronce Stephenson, Transportation Manager Sarah Walter, Transportation Planner Keith Moore, Engineer I Hongmyung Lim, Sustainability Planner Vanessa Balta, Police Sergeant Jeff Marcum, and Planning Specialist Aaron Hull.

Approval of Minutes

Motion made by Jeffrey Sievers, seconded by Katie Reischmann to approve the July 19, 2021 meeting minutes.

Motion carried unanimously with a 6-0 vote. (Jeffrey Osleeb was not present for the meeting.)

Staff Updates

A. Transportation Projects Update

- a. Morse Boulevard, Library, and Civic Center - Mr. Moore reported that the Rapid Rectangular Flashing Beacons (RRFB) for pedestrian crossings in the Morse Boulevard, library, and civic center areas have been ordered and should soon be received. Handicap ramps and median crossings for the project are currently being prepared. The Public Works department will be installing drainage in the area as well.

Mr. Moore added that additional RRFB locations throughout the City are being evaluated and pavement striping projects are being conducted in various locations.

Mr. Moore also noted that the Bike Five Cities ride will take place on October 30, 2021. There may be some changes due to COVID-19 and staff will provide an update if so.

- b. New York Streetscape Project - Mr. Lim reported that the Florida Department of Transportation (FDOT) recently approved the drill shaft installation plans for the project. The next step is to have a pre-construction meeting with FDOT. The anticipated construction timeline is four months and it will consist of night work.
- c. Killarney Estates Parklet Project - Mr. Lim reported that most of the concrete work for the project has been completed. The brick re-laying at the intersection of Dallas Avenue and Broadview Avenue is very close to being

completed. Work will soon be started for the re-laying of bricks on the Grove Avenue side and afterwards decorative lighting, benches, and landscaping will be installed for the project. Mr. Lim provided the Board with current photos of the sidewalk and brick pavement of the parklet.

- d. Wireless Traffic Signal Effort - Mr. Lim reported that most of the City's traffic signal infrastructure is outdated, so staff is being proactive and looking into wireless capabilities for the City's traffic signals. This is in alignment with the current smart city effort to install fiber optic throughout the City. There are around 45 traffic signal cabinets in the City and test fits are currently being coordinated to determine the best wireless software to use. The wireless capabilities will allow for issues at traffic signals to be determined remotely resulting in more proactive and efficient problem solving.

Brief discussion ensued with the Board regarding the specific capabilities of the remote system, the City's effort to seamlessly communicate with other jurisdictions, the software replacement of non-FDOT owned traffic signal cabinets, and the possibility of obtaining a grant to cover the software cost.

- e. Sustainability Action Plan - Mrs. Walter reported that next month's Transportation Advisory Board's (TAB) regular meeting will include discussion on the Sustainability Action Plan. She noted that last year a joint work session occurred between the Transportation Advisory Board and the Keep Winter Park Beautiful and Sustainable Board regarding desired modifications to the Sustainability Action Plan. Vanessa Balta, the City's Sustainability Planner revised the action plan based on feedback from the work session and a draft of the plan will be circulated to the Transportation Advisory Board. The Board is to review the draft and provide feedback and comments to Ms. Balta prior to the next regular TAB meeting for final revisions.
- f. Mrs. Walter reported that the City Commission has conducted strategic planning sessions with a focus on transportation improvements for all modes of transportation. The Commission has approved a fair amount of funding for studies on problematic intersections in an effort to identify potential improvements.

Citizen Comments:

No one from the public wished to speak. The public hearing was closed.

Discussion/Action Items

WINTER PARK SIDEWALK POLICY

Mrs. Walter noted that the Board and staff had previously discussed the sidewalk policy and what form it should take. The policy was being brought back to the Board due to recent revisions made based on feedback from the City's attorney. Mrs. Walter briefly reviewed with the Board the previously discussed and agreed upon revisions to the policy. She also presented the following additional revisions based on attorney feedback:

- Extending the waiting period from one year to two years if a vote does not pass.
- Not requiring the voting packet to be mailed certified.

Mrs. Walter advised that the next steps would be to obtain feedback from the Transportation Advisory Board and then present the policy to the City Commission.

Brief discussion ensued with the Board regarding defining the project area and providing more information on the Transportation Master Plan.

The Board expressed their agreement with the policy and revisions as staff presented.

Motion made by Jeffrey Sievers, seconded by Katie Reischmann, for approval of the Transportation Sidewalk Policy as revised and presented by staff.

Motion carried unanimously with a 6-0 vote. (Jeffrey Osleeb was not present for the meeting.)

Board Updates & Comments

The Board briefly discussed the extension development of the bike trail on Denning Drive and under-grounding of the power poles located on the bike trail.

Chairman Trauger requested to have more comprehensive discussions regarding the Transportation Master Plan at future Board meetings. Mrs. Walter noted that staff will be providing an outline of key topics of the Transportation Master Plan to the Board to obtain their feedback.

Upcoming Meeting Schedule

Next TAB Regular Meeting: Monday, September 20, 2021 at 4:00 p.m.

Adjourn

Meeting adjourned at 4:36 p.m.

Respectfully Submitted,

Mary Bush
Recording Secretary

Approved by Board on September 20, 2021.