



Transportation Advisory Board Minutes

July 19, 2021 at 04:00 p.m.

401 S. Park Avenue | In-Person | Winter Park, Florida

Present

Chairman Alexander Trauger called the in-person meeting to order at 4:01 p.m. Present: Alexander Trauger, Rachel Andre, Katie Reischmann, Mira Lines, and Jeffrey Sievers. Absent: Jeffrey Osleeb and Michael Sasse. Staff: Planning & Transportation Director Bronce Stephenson, Transportation Manager Sarah Walter, Transportation Planner Keith Moore, Engineer I Hongmyung Lim, Sustainability Planner Vanessa Balta, Police Sergeant Jeff Marcum, and Recording Secretary Mary Bush.

Approval of Minutes

Motion made by Jeffrey Sievers, seconded by Katie Reischmann to approve the May 17, 2021 meeting minutes.

Motion carried unanimously with a 5-0 vote. (Jeffrey Osleeb and Michael Sasse were not present for the meeting.)

Staff Updates

A. Winter Park Police Department

- a. Police Sergeant Marcum reported that for the second quarter of the year there has been a total of 318 crashes that were investigated, including two fatalities. He also reported that increased speed enforcement has been conducted, specifically on Aloma Avenue.

Brief discussion ensued with the Board regarding the average speed being monitored during the speed enforcement and consideration for possible speed reduction.

Mrs. Walter noted that staff has previously met with the Florida Department of Transportation's (FDOT) planning staff and traffic operations for proactive and reactive planning. FDOT will provide the City with a scope to include consideration for new signals and pedestrian crossings within problematic areas.

B. Transportation Projects Update

- a. Pedestrian Safety Features - Mr. Moore reported that with the expected increase in parking activity on Morse Boulevard and Denning Drive due to the addition of the new library and civic center, an order has been placed for curb ramps and Rapid Flashing Beacons (RFB) for pedestrian crossings in the area. The project is expected to be completed within the next two months.

Brief discussion ensued with the Board regarding the reasoning for a third RFB on Morse Boulevard rather than a stop control device.

- b. Garden Drive Sidewalk Project - Mr. Lim reported that the project is about 95% completed and the surrounding residents have provided very positive feedback regarding the project. The only outstanding items at this time are two curb ramps that need to be constructed on Denning Drive and Garden Drive, confirmation of the ADA compliance of the driveway entrance at the medical office near State Road 17-92, and the installation of sod to replace that which was removed.
- c. New York Streetscape Project - Mr. Lim reported that the project starts at Canton Avenue and continues down to Fairbanks Avenue. Due to the project size, it was split into two phases with the Fairbanks Avenue intersection being the first phase. Mr. Lim also reported that permitting has been completed for this project and the only thing outstanding at this time is a Quality Control (QC) plan, which the contractor for the project is working on. Once the QC plan is completed a pre-con will be scheduled to continue the work on the project. The mast arms for the project will be delivered around the first week of August, which is a month ahead of schedule and the project will start a week after Labor Day.

Ms. Andre asked where will the mast arms be stored to which Mr. Lim replied that they will be stored in the contractor's warehouse.

- d. Killarney Estates Parklet Project - Mr. Lim reported that the intersection of Dallas Avenue and Broadview Avenue will be converted into a parklet. The brick roadway there is currently being taken up and asphalt cleaned off of the bricks so they can be properly replaced. Next Monday, July 26, 2021 the curb for the parklet will be poured. Mr. Lim also reported that the residents of the area are pleased and excited about the project.
- e. Canton to Garfield Sidewalk Project - Mr. Lim reported that staff was informed that locates were recently requested to put down the boring location for the project. He also reported that the project is currently in the permitting stage.

Citizen Comments:

No one from the public wished to speak. The public hearing was closed.

Discussion/Action Items

NEIGHBORHOOD SPEED MANAGEMENT & TRAFFIC CALMING POLICY (DRAFT)

Mrs. Walter provided a presentation on the Neighborhood Speed Management and Traffic Calming Policy. She noted that the Board was provided two attachments to the staff report, which were the City Limit Report from National Association of City Transportation Officials (NACTO) and the draft of the Speed Management and Traffic Calming Policy. Mrs. Walter reviewed the definitions of commonly used language in the draft of the Speed Management and Traffic Calming Policy. She discussed in detail with the Board the background and development of the policy. She noted that after receiving Board feedback the policy was simplified by elimination of the cost share options.

Mrs. Walter went into further detail regarding the process of determining and setting safe speed limits within the City. She noted that staff will utilize the guidance provided in City Limits, which is a publication from the NACTO that provides information on how to set safe

speed limits in urban settings. Mrs. Walter then elaborated on conflict density, modal density, and activity levels and their impact on setting speed limits.

She added that the Speed Management and Traffic Calming Policy will include the following:

- the process to request a neighborhood traffic study,
- a safe speed study that involves collecting initial data, analyzing existing conditions, and then determining the best options for speed management,
- and the process to add the request to the safety improvement project list.

Mrs. Walter expressed that staff would like to take the draft policy to the City Commission for consideration and adoption.

Discussion ensued with the Board regarding including the impact on pedestrians in the traffic calming devices table of the policy, safety data and public education on roundabouts, pedestrian safety at roundabouts, effectiveness of setting the right speed limit, other criteria besides volume and speed to warrant a traffic study, the amount of traffic study requests received annually, and the effectiveness of four-way stops.

Motion made by Rachel Andre, seconded by Jeffrey Sievers, for approval to advance the draft of the Neighborhood Speed Management and Traffic Calming Policy with the addition of a footnote for roundabouts to the City Commission for consideration and adoption.

Motion carried unanimously with a 5-0 vote. (Jeffrey Osleeb and Michael Sasse were not present for the meeting.)

BIKE RACK DISCUSSION

Mr. Stephenson began discussion by recognizing Mr. Michael Dively, a previous Transportation Advisory Board member for advocating for dedicated bike facilities and spearheading a Winter Park program with the City Commission called Splash, Float, Swim that strives to teach every child of six years old how to swim.

Mr. Stephenson provided a presentation on bike racks. He noted that there is a lack of dedicated bike facilities within the City. The City will be working with community partners to add bike parking areas and considering designs for bike racks through a proposed decorative bike rack program. The program would include review of bike rack art by the City's Public Art Advisory Board, the allowance of bike racks to be placed in front of businesses in strategic locations, and the use of a select bike rack vendor for the City. Mr. Stephenson presented several examples of decorative bike racks being used in other cities. He discussed in detail the proposed locations for bike racks including Hannibal Square, the library and events center, and the community center.

Discussion ensued with the Board regarding mapping of potential locations for bike racks, possible funding of bike racks by businesses, explicit advertising through bike rack designs, having a school art competition to create designs, future change of business design concerns, utilizing parking spaces for bike racks, covers and security for bike parking, and private art in the public right of way concerns. Mr. Stephenson noted that the next step would be to establish the overall concept of the program, provide ideas for the bike rack designs, and implement the Board's feedback and requests.

The Board heard public comment from Mr. Michael Dively, of 1210 Raintree Place, Winter Park, FL. Mr. Dively briefly discussed the history of the Board's bike rack discussion. He noted that at a previous Board meeting the next step identified was for staff to adjust the language for the bicycle parking ordinance and develop a program for it. He also noted that

the Board may want to consider creating a joint committee with the Public Art Advisory Board to create custom bike rack designs and assist with the development of the program. He expressed that he hopes the Board will push hard to swiftly develop and implement the program.

Further discussion with the Board ensued regarding bike servicing stations, funding for projects to improve connectivity and travel throughout the City, and the bike racks that were installed near Ward Park behind the Peggy & Phillip B. Crosby Wellness Center.

Board Updates & Comments

No Board updates and comments.

Upcoming Meeting Schedule

Next TAB Regular Meeting: Monday, August 16, 2021 at 4:00 p.m.

Adjourn

Meeting adjourned at 5:47 p.m.

Respectfully Submitted,

Mary Bush
Recording Secretary

Approved by Board on August 16, 2021.