

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

**Regular Meeting
City Commission Chambers**

**December 6, 2018
401 Park Avenue. S.**

Present: Tonya Mellen, Duane Skage, David Erne, Steve Boyd, Jonathan Thigpen, Jill Hamilton Buss

Absent: Marc Reicher

City of Winter Park Staff: Troy Attaway, Don Marcotte, Debbie Wilkerson Public Works Dept.; Vanessa Balta Cook, Building and Sustainability; Allison McGillis, Planning Dept., Kyle Dudgeon, CRA, Ofc Jen Anderson, Police Dept.

Guests: Commission S

EXECUTIVE SUMMARY

- Transportation Project List
- Bike To Work
- Links and SunRail Future Update
- Planning Projects Update
- Mobility Plan

I. ADMINISTRATIVE ITEMS

Call to Order:

Chm Erne called the meeting to order at 8:30 p.m.

Approval of Minutes:

Chm. Erne asked for approval of the November 1, 2018, regular meeting minutes. Ms. Mellon moved to approve the minutes as presented, Mr. Skage seconded the motion. Motion carried unanimously with a vote of 6-0.

Chair's Report – David Erne

- Mr. Erne reminded the Board that the alternate position is still vacant.

Staff's Report –Mr. Marcotte reviewed the priority list from MetroPlan that impact Winter Park.

- * **#5 SR – 17-92 (Orlando Avenue) Master Plan** – December 5, 2018 staff met with FDOT and their consulting engineer for the 2nd coordination meeting, design is underway.
- * **#21 SR – Fairbanks Avenue. Bowling Alley Property WB Left Turn Lane Extension** – Design is at 60%
- * **#7 NSR Church Trail** – Lakemont to Perth (\$92,423) – Survey is underway. Staff met with church representative on September 27.
- * **#49 NSR – Fairbanks – Fiber Optics** - Clay Street to I-4

Mr. Marcotte provided details on current projects and responded to questions:

- **St. Andrew's Trail** – License Agreement approved by the Four Seasons Board on June 13, then to City Commission on June 25, 2018. Design is 90%. City met with church representatives on

October 12, 2018, to discuss use of their property. Easement documentation being prepared. SJRWMD permit was received on December 3, 2018. State construction monies currently scheduled for 2023.

- **Ward Park/Project Wellness Trail** – The necessary archeological survey is complete for the state grant. Construction 30 % complete to be finished by May 2019.
- **Aloma Avenue. Adaptive Traffic Signal System** – Received quote for adaptive traffic signal equipment and service from InSync. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. September 18, staff met with FDOT to better understand the benefits.
- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd. and Phase IIB, Morse Blvd. to Canton Avenue are complete. Phase IIC remains on hold until other projects completed by in house staff.
- **17-92 at Morse Blvd. Intersection Upgrade** – Permit received from FDOT on May 22, 2018. The mast arms (long lead item) have been ordered, the City is currently soliciting for construction services. The City is preparing easement documents. Coordinating with FDOT on the Orlando Avenue pedestrian improvements project.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM)** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City (me) showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Palmer Avenue -Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) for Palmer at Alabama (west), location must be coordinated with property owner. Performing signal warrant analysis for the intersection of Temple.
- **New York Avenue. Improvements (CRA)** – Intersection plans 90% complete, Requesting approvals from FDOT on Fairbanks including signal design. Preparing easements agreement to be entered with Rollins College. Legal description is complete. Currently exploring existing underground utilities at the proposed mast arm pole locations.
- **Orange Ave** – The City and FDOT are considering safety improvements on Orange Avenue between Clay St. and 17-92. FDOT completed a Composite Study in April 2018 and is currently developing a Corridor Safety Study to be completed March 2019. The Orwin Manor Westminster Association completed and Orange Avenue Traffic Calming Committee Report in August 2018
- **Fairbanks Avenue Additional EB left turn lane at 17-92** – Consideration of acquiring easements along the north side and creating parking along Broadview Avenue. Staff continues discussions with FDOT along with proposed improvements for 17-92.
- **Project Map**– Staff is developing a map of all transportation projects as well as other projects, work in progress in development.

Lynx and SunRail Update

Kyle Dudgeon, Asst. CRA Director, provided a PowerPoint presentation on SunRail ridership that included total ridership per station, per month, trends, ridership share and weekend ridership for special events. Lynx data was not provided. Mr. Dudgeon responded to questions.

Mobility Plan - Cliff Tate – Kimley Horn

Mr. Tate provided an update on the Mobility Plan. He covered highlights to the revised document and explain what had influenced their decisions. A copy of the revised document will be provided to the Board.

Planning Projects Update

Ms. McGillis reported on Rollins College construction plans, including a parking garage at Ollie and Dinky Dock area and demolition and construction of dormitories. No activity on the Mayflower. The City received a request from a private developer to do a workshop to look into a hotel on Lk Killarney south of Hillstone. Ms. McGillis responded to questions.

Public Comment:

Butch Margraf commented on the possibility of a hotel on Lake Killarney. Commission Seidel reported on a meeting at Metroplex where they discuss equipment that will make flight paths more accurate. A public meeting will be held in the next few months to discuss flight paths.

Bike to Work Subcommittee

Ms. Hamilton Buss introduced for discussion forming a sub-committee to plan Bike to Work Day. After discussion the Board determined that a committee would be beneficial. Ms. Hamilton Buss, Mr. Erne and Mr. Skage will form a committee and report back to the Board at the January meeting.

Agenda suggestions for next meeting:

- “Bike to Work Day Sub-committee Report”
- Transportation Projects List
- Development Report

Police Report

Officer Anderson reported no crash data for the month.

Sustainability

Ms. Balta Cook announced that Earth Day is scheduled for April 13, 2019, 11-3 pm Shady Park/Community Center. She hopes to get volunteers for the bike valet.

The Board discussed the issue of connectivity, no action at this time. Commission Seidel announced a City Commission Workshop on green connectivity.

Due to the holidays the Board rescheduled their January meeting to the January 10, 2019

ADJOURN

Chm. Erne adjourned the meeting at 9:55 a.m. Next meeting is January 10, 2018.

Respectfully submitted,

Debbie Wilkerson

Recording Secretary
Approved Jan 10, 2019