

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

**Regular Meeting
City Commission Chambers.
401 Park Ave. S**

April 5, 2018

Present: David Erne, Duane Skage, Harry Barley, Jill Hamilton Buss (9:10am)

Absent: Marc Reicher, Tonya Mellen

City of Winter Park Staff: Dori Stone, Allison McGillis Planning and Community Development; Vanessa Balta Cook, Building and Sustainability; Don Marcotte, Butch Margraf, Keith Moore, Debbie Wilkerson, Public Works Dept.; Lt.. Stan Lock Police Dept.

EXECUTIVE SUMMARY

- Earth Day 2018
- Mobility Plan Update
- Development review process

I. ADMINISTRATIVE ITEMS

Call to Order:

Chm. Erne called the meeting to order at 8:50 p.m.

Approval of Minutes:

Approval of the March 13, 2018, regular meeting minutes postponed due to requested revisions until May 3, 2018.

Mr. Barley introduced for discussion a proposed development at Lakemont and Aloma. He expressed concern that he had not heard of the development until it was brought to his attention by another resident. He requested time on the agenda to discuss the development, procedures for informing the Transportation Board of projects and notification formulas that determine mailings for affected property owners. Mr. Margraf suggested postponing the Sidewalk Policy discussion and using that time to discuss the development. The Board agreed.

Chair's Report – David Erne

- He reminded the Board that Butch Margraf's retirement celebration takes place today at 3:00 pm at the Winter Park Country Club.
- Chm. Erne announced that Earth Day will take place on April 15, 2018 from 11:00 to 3:00 pm in Central Park. Board will be sharing a tent with ReThink. Mr. Margraf will provide various handouts for the tent. Bike valet, bike repair and a bike rodeo will be available at the event. Ms. Balta Cook responded to a question regarding funding for the Earth Day event. She explained it was a combination of sponsor fees and City of Winter Park budgeted funds.

Staff's Report - Butch Margraf –Provided details on the following projects and responded to questions, April 5, 2018

- **St. Andrew's Trail** – Attorney indicates the proposed fence, instead of a wall, is agreeable to Four Seasons. Agreements will be executed by City and Four Seasons Board of Directors
- **Ward Park/Project Wellness Trail** – An archeological survey is complete. Collected data are being compiled by the study consultant for the final report.

- **17-92 (Orlando Avenue) PD&E update** – This project was advertised for Design Phase, January 22, 2018. Design Consultant to be contracted with FDOT in June 2018.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – The City met with FDOT contractor designing the lane extension. Questions regarding the sidewalk cross slope and stormwater pipe route needed additional information to proceed with design.
- **Aloma Ave. Adaptive Traffic Signal System** - Received quote for adaptive traffic signal equipment and service form InSync. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. Orange County is up and running.
- **Denning Drive Phase II** – Construction of Phase II east side, Fairbanks to Morse Blvd is underway.
- **17-92 at Morse Blvd. Intersection Upgrade** – Final mast arm design plans submitted to FDOT for signoff. Upon signoff mast arms will be quoted, then ordered. Construction to be scheduled upon receipt of mast arms.
- **17-92 at Canton Ave. Emergency Signal** – GPS pre-emption is being evaluated as an alternative to a traffic signal at Canton.
- **Integrated Corridor Management (ICM/Active Arterial Management (AAM)** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is being monitored also. A report is sent each morning to the City (me) showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.
- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.
- **Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) can now be used again. A problem with patents had caused their use to be suspended by FDOT.
- **Bicycle Wayfinding** – Adjustments to sign distances and destinations have been re-engineered. Near completion.
- The Florida Bicycle Association presented “Bicycle Friending Community of the Year” to the Mayor and the City at the March 26, Commission meeting.

Mobility Plan – Cliff Tate, KCG

Mr. Tate reviewed the latest draft of the Mobility Plan. He covered highlights including, an updated reference to the Transportation Advisory Board’s history and goals, inclusion of proposed bicycle projects from the Pedestrian and Bicycle Circulation Plan in Appendix A, inclusion of sidewalk inventory map in Sidewalk and Crosswalk Plan in Appendix B and explained “Adequate Facilities” which means they meet the City’s Land Development Code (LDC). He presented KCG’s recommended sidewalk revisions to the LDC, which would be consistent with the FDOT Design Manual.

(Jill Hamilton Buss, 9:10am, Quorum)

The draft also includes more up to date crash data and maps. He commented that they didn’t not include data from Park Ave., since most crashes there involved parking. Improvement tables were updated. Mr. Tate commented that he is working with Mr. Margraf to reconcile the Connectivity Plan and the Mobility Plan so they are consistent. He explained the difference between the Mobility Plan and the Connectivity Plan and the impact of the differences. Discussion ensued regarding when impact fees can be charged. Mr. Tate requested recommendations from the Board on identifying preferred bicycle friendly routes in the City that could be used on Google. Discussion ensued regarding the value of a new sidewalk policy. He also requested input once the Board has an opportunity to review the revised Mobility Plan.

Mr. Marcotte responded to a question regarding the trail that runs along the train track, he stated it was complete.

The Board agreed to postpone the Vision Zero presentation until the May 3 meeting when more members are in attendance.

Public Comment

Kim Allen, 1800 Fawsett Road, thanked Butch Margraf for his service to the community. She spoke in opposition to the proposed development at Lakemont and Aloma, expressing concerns with increasing traffic on Aloma and Lakemont, forcing traffic into side streets, and impacts to the character of the neighborhood.

Discussion ensued regarding lack of notification, impacts to traffic and neighborhood. Ms. Stone responded to concerns, clarifying the notification process, envisioning other development possibilities and their impact on traffic, and describing the city's development review/approval process. Discussion continued regarding notifications to the Transportation Advisory Board, proposed development report to the Transportation Advisory Board, and history of granting variances. Board consensus was to accept the offer to add a short informational agenda item on proposed development. Mr. Barley commented on the importance of looking holistically at traffic operations in that area.

Lt. Locke commented on a previous comment regarding traffic data and suggested some possible changes to traffic operations in the area due to the development.

Chm Erne inquired as to the possibility of receiving/accessing P&Z information/staff reports digitally. Discussion ensued regarding feasibility, value, and timeliness. No action was taken.

Mr. Barley announced, due to moving out of Winter Park, he will be resigning from the Transportation Advisory Board. Staff will research special circumstances that may allow him to stay.

Agenda suggestions for next meeting:

- Sidewalk Policy Update
- Transportation Projects List
- Development Report
- Vision Zero

ADJOURN

Chm. Erne adjourned the meeting at 10:35 a.m. Next meeting is May 3, 2018.

Respectfully submitted,

Debbie Wilkerson
Recording Secretary

Appv'd May 3, 2018