

**CITY OF WINTER PARK  
TRANSPORTATION ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia Ave.**  
**Chief Raymond E. Beary Community Room**

**January 11, 2018**

**Present:** David Erne, Jill Hamilton Buss, Duane Skage, Marc Reicher, Harry Barley, Tonya Mellen

**City of Winter Park Staff:** Lindsey Hayes, Planning and Community Development; Butch Margraf, Keith Moore, Debbie Wilkerson Public Works Dept.; Jeff Hershone, WP Police Dept.

**EXECUTIVE SUMMARY**

- Sidewalk Policy
- Northeast Connector

**I. ADMINISTRATIVE ITEMS**

**Call to Order:** Chm. Erne called the meeting to order at 3:35 p.m.

**Approval of Minutes:**

Chm. Erne asked for approval of the December 11, 2017, minutes. Mr. Barley moved to approve the minutes as revised, Ms. Mellen seconded the motion. Motion carried unanimously with a vote of 6-0.

**Chair's Report** – David Erne

Chm. Erne announced a webinar next week, January 16, 2018, “**Linking Bike Share & Transit.**” sponsored by NACTO,

**Staff's Report** Butch Margraf –Project Highlights – January 11, 2018

- **Bike to Work Day** – Mr. Margraf reviewed the announcement that will appear in the February City Update and Utility Bill. Mr. Margraf will provide the revised announcement to Ms. Howard.
- **Fairbanks/Denning Signal** – Mr. Margraf explained the signal changes and reasons why.
- **Morse and New York** – Mr. Margraf responded to questions regarding the removal of the traffic signal and addition of stop signs at the intersection.
- **Orange Ave** – The Board requested information about a crash that took place on Orange Ave. Due to the ongoing investigation Sgt. Hershone could only provide minimal details. Mr. Margraf commented that FDOT and City will be looking at possible changes to Orange Ave. The Board requested quarterly accident reports.
- **Northeast Connector** – The Board requested an update on the status of the Northeast Connector. The condition, recommended by the Board, to set aside vacant land wide enough to use as a multi-use path, to be known as the Northeast Connector, for the purpose of connecting to the St. Andrews Trail, was accepted by the Mayflower as a condition of their approval and approved by the P & Z Board at the P & Z meeting on January 4, 2018. The City Commission will vote on the Mayflower's request to amend the Comp Plan and Zoning changes on January 22, 2018.

- **St. Andrew's Trail** – Developing conceptual exhibits for agreement document to proceed with the project.
- **Ward Park/Project Wellness Trail** – Data collection and Design of the trail has commenced.
- **17-92 (Orlando Avenue) PD&E update** – This project has been advanced to the Design Phase. Project will be advertised as a corridor improvement project for bids on January 22, 2018.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – This project is in design. The FDOT and City are documentation for property transfer.
- **Denning Drive Phase 1** – Construction of Phase One is near completion. Landscape and irrigation being constructed.
- **17-92 at Morse Blvd. Intersection Upgrade** – Construction mast arms plans are in final review at FDOT, This project includes new mast arms for the signal and enhanced pedestrian crosswalks.
- **17-92 at Canton Ave. Emergency Signal** – Study is in final review at FDOT.
- **Cady Way Trail Crossing at Cady Way** – Construction for RRFB at bike trail crossing is complete.
- **Cady Way Trail Crossing at Summerfield Road** – Construction for RRFB at crossing is complete.
- **Lakemont Ave at Westminster Towers Crosswalk** The City is acquiring materials for relocation of the existing crosswalk and construction of the pedestrian crossing signals.
- **Active Arterial Management (AAM) / Integrated Corridor Management (ICM)** This is an ongoing partnership between FDOT, the City of Winter Park, and other adjacent municipalities.
- **Transit Signal Priority (TSP)** - This is an ongoing partnership between FDOT and the City.
- **Bicycle Wayfinding** – Adjustments to sign distances and destinations are being considered.
- **Scenic Boat Tour** - Construction of ramp is complete. Construction of handrails in process. Construction of stairs to supplement ramp is in construction.

### **Transportation Project List/Sidewalk Policy**

Mr. Margraf does not have the prioritize list available today so the Board moved on to discuss the Sidewalk Policy.

Mr. Margraf distributed handouts that cover the level of service adopted by the City for sidewalk coverage, pedestrians, bicycles and transit. He reviewed the sidewalk coverage percentages for the arterial and connector roads. He explained the system he used to revise, based on the Board's comments at the January 9, 2018 work session, the current sidewalk policy. Discussion ensued. The Board suggested blending the Huntsville and City of Winter Park sidewalk policies together and focusing on public parks, transit centers, and community activities centers.

The Board discussed the Northeast Connector after hearing what the P&Z Board recommended. The Board asked Mr. Margraf to clarify with Jeff Briggs what exactly the Board's motion said before it goes before the City Commission.

Agenda suggestions for next meeting:

- Sidewalk Policy Update
- Transportation Projects List
- Mobility Plan

**ADJOURN**

Chm. Erne adjourned the meeting at 5:09 p.m. Next meeting is February 13, 2018.  
Respectfully submitted,

*Debbie Wilkerson*

Debbie Wilkerson

Recording Secretary

Approved February 13, 2018