

**CITY OF WINTER PARK  
TRANSPORTATION ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia Ave.**  
**Chief Raymond E. Beary Community Room**

**December 12, 2017**

**Present:** David Erne, Jill Hamilton Buss, Duane Skage, Marc Reicher, Tonya Mellen, Harry Barley

**Absent:** None

**City of Winter Park Staff:** Lindsey Hayes, Allison McGillis Planning and Community Development; Vanessa Balta Cook, Building and Sustainability; Butch Margraf, Keith Moore, Debbie Wilkerson Public Works Dept.; Tony Fairbanks, WP Police Dept.

**Guests:**

**EXECUTIVE SUMMARY**

- Bike to Work Day – 3/7-8/17
- Transportation Project List updated
- Sidewalk Workshop scheduled

**I. ADMINISTRATIVE ITEMS**

**Call to Order:** Chm. Erne called the meeting to order at 8:35a.m.

**Approval of Minutes:**

Chm. Erne asked for approval of the November 13, 2017, minutes. Mr. Reicher moved to approve the minutes as revised, Mr. Skage seconded the motion. Motion carried unanimously with a vote of 6-0.

**ACTION ITEMS**

**2018 Bike to Work Day**

Mr. Margraf reported that two days were suggested March 7, and March 8, 2018 (rain date). He explained that these dates will work because there is not conflict with the Art Festival. Board consensus agreed with these dates.

**Transportation Project List**

Mr. Margraf reviewed the current list and explained that the first 16 are ongoing, but 17-31 are flexible and can be re-arranged to reflect changing priorities. The Board discussed re-prioritizing some projects on the list. After discussion of the Northeast Connector, Ms. Hamilton Buss moved that the Transportation Advisory Board recommend that staff include requirements, in the approval of the Mayflower, to set aside vacant land wide enough as appropriate for a multi-use path, to be known as the Northeast Connector, for the purpose of connecting to the St. Andrews Trail, seconded by Mr. Skage, motion carried 7-0.

Mr. Margraf announced that the City designation as a Bike Friendly Community was upgraded from Bronze to Silver and thanked the Board for their part in making that happen. Discussion continued on

the Project List. Mr. Margraf provided project details and responded to questions. Based on Board recommendations, Mr. Margraf will reorder and reformat the list and present it at the January meeting.

The Board discussed holding a workshop to perfect the Sidewalk Policy. After discussion the Board agreed to hold the workshop Tuesday, January 9, 2018 8:30 – 10:30 am and move the regular meeting to Thursday, January 11, 2018, 3:30 to 5:30 pm. Staff will check to make sure the Beary Room is available for the January 11, meeting.

Mr. Margraf commented that he would like to see the City receive a Walk Friendly Community designation.

### **Chair's Report** – David Erne

Chm. Erne reported on events he participated in and upcoming cycling events scheduled for our area.

### **Staff's Report** Butch Margraf –Project Highlights – December 12, 2017

- **St. Andrew's Trail** – Developing conceptual exhibits for agreement document to proceed with the project. The property boundary and easements have been staked at the site to assist in finalizing the agreement.
- **Ward Park/Project Wellness Trail** – A Greenways and Trails trail grant has been awarded to the City,. Data collection and Design of the trail has commenced.
- **17-92 (Orlando Avenue) PD&E update** – This project has been advanced to the Design Phase.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – This project is in design. The FDOT and City are documentation for property transfer.
- **Denning Drive** – Construction of Phase One is near completion.
- **17-92 at Morse Blvd. Intersection Upgrade** – Construction plans are in final review at FDOT, This project includes new mast arms for the signal and enhanced pedestrian crosswalks.
- **17-92 at Canton Ave. Emergency Signal** – Study is in final review at FDOT.
- **Cady Way Trail Crossing at Cady Way** – Construction for RRFB at bike trail crossing in progress.
- **Cady Way Trail Crossing at Summerfield Road** – Construction for RRFB at crossing in progress.
- **Lakemont Ave at Westminster Towers Crosswalk** The City is proceeding to acquire materials for construction after having met with the Westminster towers Citizens board to finalize design of the pedestrian crossing and flashing lights.
- **Active Arterial Management (AAM)** – The AAM program is ending. The corridor is being absorbed into the ICM program (Integrated Corridor Management).
- **Transit Signal Priority (TSP)** - equipment issues have been resolved. Program is operational. This is an ongoing partnership between FDOT and the City.
- **Bicycle Wayfinding Pilot Program** – Adjustments to sign distances and destinations are being considered.
- **Scenic Boat Tour** - Construction is near to completion.

### **INFORMATIONAL**

Mr. Margraf reviewed the Bike Friendly Community application that resulted in the designation upgrade.

Agenda suggestions for next meeting:

- Sidewalk Policy Update
- Transportation Projects List
- Comments on Mobility Plan
- Workshop Report

**ADJOURN**

Chm. Erne adjourned the meeting at 9:58 a.m. Next meeting is January 11, 2018.

Respectfully submitted,

*Debbie Wilkerson*

Debbie Wilkerson  
Recording Secretary  
Appv'd January 9, 2018