

**CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia Ave.
Chief Raymond E. Beary Community Room

August 8, 2017

Present: David Erne, Marc Reicher, Harry Barley, Jill Hamilton Buss, Tom McMacken Tonya Mellen, Duane Skage

Absent:

City of Winter Park Staff: Lindsey Hayes, Planning and Community Development; Allison McGillis, Vanessa Balta Cook, Building and Sustainability; Butch Margraf, Keith Moore, Debbie Wilkerson Public Works Dept.; Sgt. Jeff Hershone WP Police Dept.

Guests: Jody Lazar, Winter Park Library, Nicole Hack, Kimley Horn

EXECUTIVE SUMMARY

- Board Election of Chairman and Vice Chairman
- Heritage Trail Support Letter
- Mobility Plan Update
- Vision Zero presentation

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:30a.m.

Approval of Minutes:

Chm. Erne asked for approval of the June 13, 2017, minutes. Mr. Barley moved to approve the minutes as presented, Mr. Skage seconded the motion. Motion carried unanimously with a vote of 7-0.

Jill Hamilton-Buss announced that Healthy Central Florida is transitioning to Florida Hospital. There will be no changes in name, operations, or leadership.

Chm Erne introduced new Board member Tom McMacken and invited board members and staff to introduce themselves. Mr. Margraf announced that Jim McFarland resigned and that Mr. McMacken has been promoted to full board member from alternate.

Board Election of Chairman and Vice-Chairman.

Chairman. Ms. Mellon made a motion to nominate David Erne as the Chairman; Mr. Barley seconded the motion; motion carried unanimously by a vote of 7-0.

Vice Chairman. Ms. Hamilton-Buss made a motion to nominate Tonya Mellen as Vice-Chairman; Mr. Barley seconded the motion; motion carried unanimously by a vote of 7-0.

Chair's Report – David Erne

Chm. Erne announced that a joint board session with Kimley Horn regarding the results gathered from the June downtown parking discussion will be held tonight (August 8) at the Community Center at 6:00pm. Community wide meetings will be held tomorrow.

Chm Erne also announced that since the Bike 5 Cities event was so successful it is now a regular event. The next one is scheduled for Saturday, August 12, 2017. The 28 mile event will go thru Winter Park, Maitland, Eatonville, Orlando and Casselberry.

Staff's Report – Butch Margraf –Project Updates July 11, 2017

Mr. Margraf announced that John Holland, Parks Director, Terry Hotard, Asst. Electric Utility Dir, and Lena Petersen, Construction and Grants Manager retired.

- **St. Andrew's Trail** – The Four Seasons Board of Directors will be mailing letters to all condominium owners, with plan rendering, seeking 2/3rds approval from Four Seasons property owners to grant an easement over the ditch for the proposed St Andrews Trail.
- **Ward Park/Project Wellness Trail** – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project. Grant awards to be announced in July.
- **17-92 (Orlando Avenue) PD&E update** – PD&E is complete. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure. Project is in design. Waiting for cost estimates.
- **Fairbanks Ave Bowling Alley Property Lane Extension** – This project is in design. The FDOT and City are finalizing easement documentation for property transfer. This improvement will extend the westbound lanes approaching 1792.
- **Denning Drive** – Final design with stormwater drainage is near complete. Tentative schedule for start of construction is July. We will begin on the south end between Orange Ave and Fairbanks. MOT Phasing of the Construction Phases are being planned.
- **Active Arterial Management Program (AAM)** – ongoing partnership between FDOT and the City.
- **Interlachen Ave. Pedestrian Crossing Enhancement** – irrigation lines are in place. Rollins to plant trees and landscaping in the median.
- **Transit Signal Priority (TSP)** - equipment issues interrupting start of program have not been resolved. Implementation is delayed. This is an ongoing partnership between FDOT and the City.
- **Bicycle Wayfinding Pilot Program** – Pilot program Cady Way to Mead Botanical Gardens has started. Signs were installed for the pilot. Adjustments to sign information are being made..
- **Scenic Boat Tour** - Construction start estimated for July 1.

Mr. Margraf responded to questions.

ACTION ITEMS

No public comment

INFORMATIONAL

New York Avenue Streetscape – Mr. Margraf reported that this last year the CRA contracted with GAI to look at New York Avenue streetscape enhancements from Fairbanks to Canton Ave. He reviewed the proposed enhancements including rebuilding signals, bump outs, enhanced crosswalks, mast arm improvements and additional parking. The total cost estimate for this project is around \$2M. The City is looking at ways to reduce this number.

Howell Branch Pond – The start date for this project is mid-October. The project is funded by stormwater funds.

Canton Ave Emergency Signal – The Fire Dept. requested an emergency signal. FDOT has approved the design. The next step is funding the signal.

Lakemont Ave Ped Crossing at Westminster Towers – Meeting with the Mayor and Westminster Towers to discuss improved pedestrian crossing.

Sylvan Curb Modification - Revised curb line for Sylvan Blvd on west side of Lk. Sylvan shorting the crossing distance for pedestrians.

Lakemont at Aloma Dual Left Turns N&S* - Years ago an FDOT study indicated that dual turn lanes for south bound would improve traffic. City is looking at dual turn lanes for north and south.

Orlando Ave. at Orange Avenue Dual Left Turns NE&SW* - City is looking at implementing turn lanes at intersection

Split Phase Phelps Avenue at Aloma Avenue.* - City is looking at implementing split phase traffic signal at Phelps.

Bike Friendly Community Re-application for Higher Designation – Mr. Margraf is working on the application

Mobility Plan Draft Comments - Mr. Margraf reviewed his comments to the plan. The Board discussed prioritizing projects, connectivity, sidewalk level of service, alternative ways to get around, improved transit piece, and the need for a big picture view of mobility. Mr. Margraf commented that the city needs to update its sidewalk policy. Mr. Margraf requested Board provide comments to Kimly-Horn by next meeting.

Juice scheduled to speak at August 25, Metroplan.

Agenda suggestions for next meeting:

- Walk Friendly designation
- Sidewalk Policy Update
- Update Mobility Plan

ADJOURN

Chm. Erne adjourned the meeting at 10:15 a.m. Next meeting is September 12, 2017.

Respectfully submitted,

Debbie Wilkerson

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Recording Secretary

Approved – October 10, 2017