

**CITY OF WINTER PARK  
TRANSPORTATION ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia Ave.**  
**Chief Raymond E. Beary Community Room**

**May 9, 2017**

**Present:** David Erne, Tonya Mellen, Jim McFarland, Marc Reicher, Duane Skage

**Absent:** Harry Barley, Jill Hamilton Buss

**City of Winter Park Staff:** Dori Stone, Lindsey Hayes, Planning and Community Development; Allison McGillis, Kris Stenger, Vanessa Balta Cook, Building and Sustainability; Butch Margraf, Keith Moore, Public Works Dept.; Lt. Bruce Robinson, WP Police Dept.

**Guests:** Jody Lazar, Winter Park Library, Forrest Michaels

**EXECUTIVE SUMMARY**

- Mayflower Trail
- UCF Bike Share Review
- Heritage Trail
- Mobility Plan Sidewalks
- Vision Zero

**ADMINISTRATIVE ITEMS**

**Call to Order:** Chm. Erne called the meeting to order at 8:35a.m.

**Approval of Minutes:**

Chm. Erne asked for approval of the April 11, 2017, minutes. Ms. Mellon moved to approve the minutes as presented, Mr. McFarland seconded the motion. Motion carried unanimously with a vote of 5-0.

**Chair's Report** – David Erne

Chm Erne announced that Tom McMacken was appointed as alternate to the Transportation Board. He reported that the Bike Five Cities event, held on Saturday, was a big success and provided details as to route and number participants. Mr. Margraf provided details of the individual Winter Park event. He commented that the two types of events allowed riders of all ages and skill levels to participate. Chm. Erne encouraged the Board to read the NACTO (National Association of City Transportation Officials) article he shared. He thanked Ms. Portelli and her students for their presentation on Bike Share.

**Staff's Report** – Butch Margraf –Project Updates May 9, 2017

- **St. Andrew's Trail** – City staff and Mayor Leary met with Four Seasons Board President on Tuesday, May 2. Attorneys for the City and Four Seasons are drafting an agreement.
- **Ward Park/Project Wellness Trail** – A Greenways and Trails non-motorized trail grant application has been submitted to supplement funding of the project. We have not received any information.

- **17-92 (Orlando Avenue) PD&E update** – PD&E is complete. This project includes widened sidewalks, trees, landscaping, midblock pedestrian refuge crossings, improved stormwater drainage infrastructure. Will be moving project to design. No change.
  - **Fairbanks Ave Bowling Alley Property Lane Extension** – Scope of work for the intersection improvements at Fairbanks Ave and 17-92 is complete. FDOT and City are finalizing easement documentation for property transfer. This improvement will extend the westbound lanes approaching 17-92.
  - **Denning Drive** – Final stormwater drainage design near completion. Tentative schedule for start of construction is summer June/July. We will begin on the south end between Orange Ave and Fairbanks. No change
  - **Active Arterial Management Program (AAM)** –Jim Stroz, P.E., FDOT District Five Traffic Operations Engineer presented the AAM partnership program April 10, 2017 to the City Commission.
  - **Interlachen Ave. Pedestrian Crossing Enhancement** – construction of median is 90 percent complete. This project created the pedestrian plaza on the church corner for safely staging to cross Fairbanks Ave. The median narrowed the in and out land widths, realigned the cross walk, completed the brick street to Fairbanks Ave. and will have landscaping in the planting areas. The City is working with Rollins College to construct irrigation to the median.
  - **Transit Signal Priority (TSP)** - Equipment issues interrupting start of program have not been resolved. Implementation of program is delayed.
  - **Bike Share** – Bike Share presentation by UCF graduate students to TAB at special work session April 25, 2017, Winter Park Health Foundation. Presentation and question and answer session went well.
  - **Bicycle Wayfinding Pilot Program** – Pilot program Cady Way to Mead Botanical Gardens is approved. Signs are being stalled for the pilot.
  - **Brookshire and Lakemont Elementary School Walking audits** – A student crossing with guard of Greene Drive at Brookshire Ave has been relocated temporarily to Coldstream Drive based on the walk and participant input. Final review and determination will be completed within two weeks.
- Rectangular Rapid Flashing Beacons (RRFBs) will be constructed at the Cady Way and Summerfield Road bike path crossings along with upgraded striping. At Lakemont Elementary we are working with OCPS to relocate a fence and widening a sidewalk for better accessibility on the west side of the campus. A funding request has been proposed in the next budget year for a N. Lakemont Ave Complete Streets study.
- **Scenic Boat Tour** - Existing fuel tank to be relocated. Existing power service to be relocated. Ramp in design. Meeting with contractor to plan construction is being scheduled. The Board recommended adding bike racks.
  - **Lee Rd Extension** –Lee Road Extension turned over to City.

Mr. Margraf responded to questions.

## INFORMATIONAL

**Mayflower Trail** - Mr. Margraf provided history and information about the Mayflower Trail which was proposed several years ago. He explained the route the trail would follow. In the past the Mayflower did not support creating the trail which would run through the middle their property, but time has pass, people have changed and there is more interest in maintaining an active lifestyle, it may be time to visit the route again. The Board discussed routes and how to proceed to accomplish the goal of creating the

trail. The Board agreed that the next step is to contact the Mayflower and have a conversation on the trail.

**Heritage Trail** - Mr. Forrest Michael presented a PowerPoint on an east west pedestrian/cyclist/motorist route, he is calling the Heritage Trail. Mr. Michael responded to questions.

**Public Comment**

Dori Stone, Planning Director, announced that the CityJeffdfdsf will be working with Kimley Horn on a Downtown Parking Strategic Plan. A public meeting is tentative scheduled for June 6, 2017. Additional details, when finalized, will be emailed to Board members.

**Bike Share Presentation** - Mr. Margraf presented the Bike Share presentation produced by UCF students but any discussion will be postponed until the June meeting when hopefully the full Board is in attendance.

**Vision Zero** - Tabled until next meeting.

**ACTION ITEM - None**

Mr. Margraf announced that Kimley Horn will attend the June 13, meeting to present a sidewalk update in the Mobility Plan.

Mr. Margraf announced that he is going to start working on the “Walk Friendly” designation. He will present the letter at the June meeting.

Kris Stenger introduced Vanessa Balta Cook new Sustainability Coordinator.

Lt Bruce Robinson announced that Sgt. Stan Locke, Police liaison, will be replaced by Sgt. Jeff Hershone due to Sgt. Locke’s promotion.

Agenda suggestions for next meeting:

- Walk Friendly designation
- Mayflower Trail
- Heritage Trail
- Bike Share Discussion
- Mobility Plan
- Vision Zero

**ADJOURN**

Chm. Erne adjourned the meeting at 9:55 a.m. Next meeting is June 13, 2017.

Respectfully submitted,

*Debbie Wilkerson*

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Recording Secretary