

**The CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia Avenue
Chief Raymond E. Beary Community Room

October 11, 2016

Present: David Erne, Tonya Mellen, Harry Barley, Jim McFarland, Duane Skage, Marc Reicher and Jill Hamilton Buss

Absent: None

City of Winter Park Staff: Sergeant Stan Locke, Police Dept.; Dori Stone, Lindsey Hayes, Abby Gulden, and Allison McGillis, Planning and Community Development; Butch Margraf, Keith Moore, Debra Moore, Public Works Dept.

Guests: Denise Hatcher and Jewell Steamer; Acomb, Ostendorf & Associates; Steven Alianiello and Gabrielle Feulner, reThink your Commute.

EXECUTIVE SUMMARY

- **Best Workplace for Commuters (BWC) Award presentation by reThink Your Commute. Recipient: Acomb, Ostendorf & Associates (AOA).**
- **Comprehensive Plan Update – Transportation Element, Goals, Objectives, and Policies (GOPS). Review and comment on draft update.**

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:30 a.m.

Approval of Minutes

Chm. Erne asked for approval of the September 13, 2016 minutes. Ms. Mellen moved to approve the minutes as amended; Mr. Erne seconded the motion. Motion carried unanimously with a vote of 7-0.

Best Workplace for Commuters (BWC) Award presentation by reThink Your Commute. Recipient: Acomb, Ostendorf & Associates (AOA). AOA received this national designation by offering 100% employer-subsidized monthly Sun Rail passes, giving employees access to their free internal bikeshare program, and promotion of a flexible work schedule, along with additional office perks. This award was accepted on behalf of AOA by Denise Hatcher and Jewell Steamer.

Parking downtown Winter Park. Discussion about the value of a parking spot and pressures on parking particularly in the City's downtown area were considered. An evaluation of telecommuting as well as providing some type of employee subsidy to encourage transit use by City employees was suggested. Commuter alternatives can be explored at reThink Your Commute.

MOTION

Mr. Barley made a motion to encourage City administration to explore qualifying for the Best Workplace for Commuters Award through looking at the implementation of the telecommuting policy and encouraging employees to use transit through the federal transit subsidy program. Ms. Mellen seconded the motion. Motion carried unanimously with a vote of 7-0.

II. INFORMATION/DISCUSSION ITEMS

Comprehensive Plan Update by Cliff Tate, Kimley Horn and Associates

Mr. Tate has reviewed the comments from the Board members on the Transportation Element of the Comprehensive Plan.

Mr. Tate went over the goals, policies, and objectives. He received new feedback from Board members and staff as each topic was brought up and that information will be included in the final document.

The new Transportation Element of the Comprehensive Plan will state four Goals:

- Goal 1: Balanced Transportation System
- Goal 2: Safe Transportation Network
- Goal 3: Pursuit of Technology
- Goal 4: Funding Opportunities

The four Goals will be supported by Objectives and Policies.

Ms. Stone commented this is the Board's opportunity to help frame the Transportation Element. She asked for comments from the Board members. Board members responded throughout the meeting.

Ms. Stone reported we are setting up a framework through the policies of the Comprehensive Plan to create a mobility plan. We have never talked about a mobility plan in our Comprehensive Plan before. The mobility plan will not be adopted as part of the Comprehensive Plan. It will be done after the Comprehensive Plan adoption as a supporting document. She suggested the mobility plan be adopted by the City Commission.

Amendments can be made to the Comprehensive Plan if we find something we want changed in the future. Ms. Stone mentioned it could get done within 60 days.

Next Steps - Ms. Stone:

- We will revise the Transportation Element and send it out in final form to Board members.
- Meet on October 19, from 8 am – 10 am. Brief review of Transportation element updates (30 minutes) and discussion of Future Land Use element (90 minutes).

Mr. Margraf distributed the functional classification map (of all roadways). He also reported our Lieutenant for Traffic Operations agreed to provide a crash report which can be included in our board packets on a quarterly basis.

III. ADJOURN

Chm. Erne adjourned the meeting at 10:10 a.m. Next meeting is November 8, 2016 at 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for October 11, 2016 were approved on November 8, 2016

Debra Moore, Staff Assistant