



# Parks & Recreation Advisory Board

August 19, 2020

## Virtual Meeting

### Board Members Present

Brian Furey, Chris Morrison, Drew Nasrallah, Frank Baker, Jennifer Adams, Kelly Price, Michael Perelman

### Board Members Absent

### Administrative

Meeting called to order by Director Jason Seeley at 5:30pm  
Introduction of staff and board members

### Action Items

***Selection of Board Chair and Vice Chair-*** Brian Furey nominated Chris Morrison to Chair the Board, seconded by Frank Baker, nomination passed unanimously. Chris Morrison nominated Brian Furey to Vice Chair the board, seconded by Frank Baker; the nomination passed unanimously

***Approve PRAB meeting time and day-*** Motion made by Michael Perelman for PRAB meeting day to be set on the third Wednesday of the month at 5:30pm, seconded by Kelly Price; motion carried unanimously

***Approve Fee Schedule Recommendation-*** After discussion motion made by Michael Perelman to approve staff's recommendation of a freeze on all fees for the FY21 Fee Schedule, seconded by Frank Baker; motion passed unanimously

### Discussion

***60 Day Outlook -(Items that will be coming in front of you for action in the next 2 months)***

- **Single Use Plastic Policy** - This is an item from our Sustainability team. They want PRAB approval since policy will affect our parks and venues. This will be an action item at the September Parks & Recreation Advisory Board Meeting
- **Approval of Phelps Park Playground Design** - Staff provided information on the current process in selection of a new playground structure at Phelps Park. A poll is currently available for residents to vote on playground designs. Action will take place for playground selection at the September Parks & Recreation Advisory Board Meeting.
- **PRAB Goals** - The previous board was in process of creating their annual goals when the pandemic began. They never finalized goals but I have provided you with their draft goals/notes from their December 2019 work session and goals with progress

update from FY2019. Staff provided goals from the previous board, there are plans to schedule a work session in October/November discussion progress of the previous goals, and set new goals with the new board.

**Covid 19 - State of Department-** Staff provided detail of modified procedures in relation to Covid, including athletic field use, facility policy modification, and programming.

## **Reports**

- Parks and Landscaping Maintenance Update- Staff update regarding status of current projects and improvement in city
- Recreation Programming Update- Staff update regarding current programming and events taking place in the City
- Ward Park Improvements- WP Health Foundation provided the City with a generous grant of \$50k to continue improvements to the south end of the park, adjacent to the Center for Health and Well Being. The approved project adds a small pocket playground, walking labyrinth, and continuation of pond and landscape improvements.

## **New Business**

Staff will work with the board to set up a tour of the parks and facilities in the near future, and send out informational literature of all the park space.

**Adjourn** Meeting adjourned by Chair Chris Morrison at 7:02pm

Next meeting scheduled for September 16, 2020 at 5:30pm