

**PARKS AND RECREATION  
ADVISORY BOARD  
January 25, 2017**

**The meeting was called to order by Chairman Carl Creasman at 5:35 p.m. at the Winter Park Community Center in conference room D.**

Advisory Board Members present:

Chairman Carl Creasman  
Gary Diehl  
Taylor Sacha  
Trish Teague

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Parks & Rec Manager Jason Seeley  
Assistant Director Ron Moore  
Recording Secretary Kesha Jones  
Sargent Bruce Robinson– WPPD  
Business Manager- Leif Bouffard

Advisory Board Members absent:

Vice Chair Julio de Arcos  
Janet Atkins  
Marni Spence

Staff absent:

Guests:

Kha Le-Huu  
Glenn Herbert  
Donald Wishart  
Kristin Caborn  
Andrea Smith  
Joseph Brock

**Consent Agenda:**

**a) Approval of Minutes December 7, 2016**

**Motion made by Gary Diehl to approve consent agenda seconded by Carl Creasman. The motion carried unanimously with a 4-0 vote.**

**Action Items:**

**a) Outdoor Wedding Rules**

The outdoor wedding rules were presented for annual review. There were no changes to the rules.

**Motion made by Gary Diehl to approve action Items agenda item 'a'; seconded by Taylor Sacha. The motion carried unanimously with a 4-0 vote.**

**b) Kraft Azalea Gardens Rules**

Kraft Azalea Gardens Rules were presented for annual review. There were no changes to the rules.

**Motion made by Gary Diehl to approve action Items agenda item 'b'; seconded by Taylor Sacha. The motion carried unanimously with a 4-0 vote.**

**c) Official Park Hours of Lake Baldwin Park**

Andrea Smith and other residents are requesting the park hours be change to Sunrise to Sunset to accommodate the frequent user that use the park prior to 8am. Staff has some concern with the challenges of the restrooms being open prior to 8am.

**Motion made by Trish Teague to change the hours of Lake Baldwin Park to 7am-Sunset; with the understanding that the restrooms will be open by 8am seconded by Taylor Sacha. The motion passed with a 3-1 vote. Carl Creasman voted no.**

**d) Joint Use Agreement –Orange County Public Schools**

Use of the Brookshire and Lakemont Elementary schools property for recreation use. Staff is seeking approval of the concept of the contract.

**Motion made by Gary Diehl of the concept of a joint use agreement with Orange County Public Schools, for the use of Brookshire and Lakemont Elementary; seconded by Trish Teague. The motion carried unanimously with a 4-0 vote.**

**e) Saturday Market Rules & Regulations (Revised)**

Saturday Market rules and regulations amended to state that all vendors that are eligible for the SNAP and FAB program must participate in the programs.

**Motion made by Gary Diehl to approve action Items agenda item 'e'; seconded by Taylor Sacha. The motion carried unanimously with a 4-0 vote.**

**Discussion**

**f) Martin Luther King Jr Park Master Plan-Le Huu & Partners**

Kha Le-Huu presented the board with a presentation for plans for the MLK park masterplan.

**g) Martin Luther King Jr Park Master Plan-Bellomo-Herbert & Company/ GAI Consultants.**

Glenn Herbert, Donald Wishart, and Kristin Caborn of Bellomo-Herbert & Company/ GAI Consultants presented the board with a presentation for plans for the MLK park masterplan.

\*The Board recommended the plans presented by Bellomo-Herbert & Company/GAI Consultants.

**New Business**

**Staff Report**

- Leif Bouffard gave a update on the Golf Course
- The City Commission approved a Golf Course Advisory Board
- Mead Gardens Inc., purchased lease of the Winter Park Garden Club
- The track resurfacing is ongoing projected to finish within two weeks
- Staff will bring back the recommendations on how to reduce field use, hours at the February 22, 2017 meeting

**Next Meeting – February 22, 2017 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.**

The meeting adjourned at 7:04pm.

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Kesha Jones  
Recording Secretary