

**PARKS AND RECREATION
ADVISORY BOARD
February 24, 2016**

The meeting was called to order by Chairman Carl Creasman at 5:30 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Carl Creasman
Vice Chairman Joel Roberts
Taylor Sacha
Marni Spence
Gary Diehl

Staff present:

Director John Holland
Assistant Director Brenda Moody
Business Manager-Leif Bouffard
Assistant Director Ron Moore
Recording Secretary Kesha Jones
Sargent Bruce Robinson – WPPD

Advisory Board Members absent:

Janet Atkins
Mark Calvert
Julio De Arcos

Staff absent:

Jason Seeley, Parks and Rec Manager

Guests:

Consent Agenda:

- a) Approval of Minutes January 27, 2016

Motion made by Gary Diehl to approve consent agenda item 'a'; seconded by Joel Roberts. The motion carried unanimously with a 5-0 vote.

Action Items:

- b) St Margaret Mary East Sunrise Service Fee Reduction

St Margaret Mary is requesting a fee Reduction for their annual Easter Sunrise Service, staff recommends a 50% fee reduction for the event. The Sunrise service begins prior to the hours of the operation of Central Park. Gail Robinson spoke to the about the event, the event is held for two hours. The board expressed some concern with the demonstration of financial hardship to be considered for the fee reduction.

Motion made by Joel Roberts to approve action Items agenda item 'b'; seconded by Gary Diehl. The motion carried with a 3-2 vote. Marni Spence and Carl Creasman voted no.

- c) Winter Park Candle Temporary Vendor

Jeannine Koehler is requesting a temporary six month status to sell her Winter Park themed handmade candles from November to May, she has been a holiday vendor at the market for several years. Marni Spence had some concern other vendors requesting to sell items themed "Winter Park".

Motion made by Joel Roberts to approve action item 'c'; seconded by Marni Spence the motion carried with a 4-1 vote. Carl Creasman voted no.

d) Proposed Fee Schedule Changes

Staff provided the board with current fees and the new proposed fees for the April 1st fee schedule. The board discussed some of the proposed fees such as; summer related fees, the cemetery fees, the new fee breakdown for Central Park, and the golf course new proposed fees. The Board expressed some concern for half day rentals in Central Park.

Motion made by Joel Roberts to approve action item 'd'; seconded by Marni Spence the motion carried unanimously with a 5-0 vote.

e) Showalter Field Proposed Improvements

Staff gave a brief update on the fundraising efforts to install artificial turf at the Showalter Stadium. The City is working with OCPS to cancel the existing agreement and creating a new agreement for use of the stadium. Staff is requesting the board's approval for continuing negotiations for the new agreement. Rollins is also offering funding in exchange for practice space. The board had some concerns with the offsetting of the yearly maintenance cost, and city's ability to utilize the fields. The contract will be bought back to the Parks Board.

Motion made by Carl Creasman to support the current direction of the negotiations as they've been presented Showalter Stadium use agreement; seconded by Taylor Sacha. The motion carried unanimously with a 5-0 vote.

Discussion

New Business

Staff Report

• **Action Plan for renovated Golf Course**

Gary Diehl presented the board with the update on the Golf Course renovations. The Board would like the possibility of a "task force" being created for the Golf Course to be placed on the agenda next month as an action item.

- Ward Park Restroom is out for bid

Next Meeting – March 23, 2016 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.

The meeting adjourned at 6.50pm.