

**PARKS AND RECREATION
ADVISORY BOARD
August 26, 2015**

The meeting was called to order by Chairman Carl Creasman at 5:00 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Carl Creasman
Vice Chairman Joel Roberts
Julio de Arcos
Janet Atkins
Gary Diehl
Mark Calvert
Marni Spence

Staff present:

Director John Holland
Assistant Director Brenda Moody
Athletics Manager- Jason Seeley
Assistant Director Ron Moore
Recording Secretary Kesha Jones
Lieutenant John Bologna – WPPD
Business Manager- Leif Bouffard

Advisory Board Members absent:

Taylor Sacha

Staff absent:

Guests:

Clarissa Howard-Communications Department

- Clarissa Howard addressed the board about interacting with the Media; she also informed the board that she is the liaison between the city employees, and board members and that she could provide her assistance in coordinating interviews with the media if requested.

Consent Agenda:

- a) Approval of Minutes – June 24, 2015

Motion made by Janet Atkins to approve consent agenda item 'a'; seconded by Marni Spence. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent

Action Items:

- b) Lululemon Athletica

Curtis Gunner/Kevin Hall of Lululemon addressed the board about partnering with Enzian to show a documentary of Rajes Durbal; a triple amputee hiking up Mt. Kilimanjaro.

Motion made by Joel Roberts to approve agenda action item 'b'; seconded by Marni Spence. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent.

- c) Dog on It Agility

Staff addressed the board about the previous years, and explained this was a reoccurring event and recommends approval.

Motion made by Joel Roberts to approve agenda action item "c" Seconded by Janet Atkins. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent.

d) Cow's n Cabs

e) Shel Marks PR and Events (Fashion Show)

Staff informed the board that in future years, the guidelines for cooking and serving under the same tent would change, but recommends approval of both events to take place in Central Park West Meadow.

Motion made by Marni Spence to approve agenda action items “d” and “e” seconded by Janet Atkins. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent.

f) The Parke House Academy

Jill Altomare informed the board that two additional displays will take place this year at the annual Safety Fair; a smoke display, and sprinkler display. Staff recommends approval of the annual event.

Motion made by Marni Spence to approve agenda action item “f” seconded by Joel Roberts. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent.

g) Winter Park Chalk the Walk

John Holland addressed the board about the “Chalk the Walk” event becoming sponsored/partnered by the City of Winter Park Parks and Recreation Department to provide the chalk and water for the event continuous.

Motion made by Marni Spence to approve agenda action item “g” seconded by Joel Roberts. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent

h) Autumn Art Festival

The Autumn Art Festival committee is seeking approval from the board for their continuous event in Central Park

Motion made by Janet Atkins to approve agenda action item “h” seconded by Joel Roberts. The motion carried unanimously with a 7-0 vote. Taylor Sacha was absent

Discussion

- The board asked that any reoccurring items that are on the pre-approved event list be placed on the consent agenda; unless there are changes, or request that are not within the guidelines.
- The board discussed changing the meeting time from 5:00pm to 5:30pm every 4th Wednesday

New Business

- Board member Julio de Arcos addressed the OTTO carts that are placed in Central Park to be replaced with trash cans. Staff informed him that that is in the master plan and will be taken care of.

Staff Report

- Parks Property tour will be set up on a Wednesday in the fall at 4pm staff will send out dates for board's approval.
- There have been several public sessions concerning the Library; that task force is concentrating on informing the public
- The golf course concept was approved but the City Commission, there is a budget work session scheduled Monday to determine if funding can be provided.
- Staff informed the board of the recent department re-organization.
- Staff updated the board on the Novus Board Software, and it's being tested by the planning and zoning board.

Next Meeting – September 23, 2015 @ 5:30 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 6:03pm.

Kesha Jones
Recording Secretary