

**PARKS AND RECREATION
ADVISORY BOARD
June 25, 2014**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Julio de Arcos
Janet Atkins
Michael Palumbo
Marni Spence
Taylor Sacha

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Ron Moore
Assistant Director Chuck Trice
Lieutenant Jeffrey Biles
Recording Secretary Nancy McLean

Advisory Board Members absent:

Joel Roberts
Carl Creasman

Guests:

Bennett Harmon Director, Bahia Dance Band, Joyce Swain, Habitat for Humanity, Carla Lubet, Friends of Fleet Peoples Park and Janna Baumann, Cemeteries Manager.

Non Agenda item:

Mr. Holland introduced Lieutenant Jeff Biles as the new police representative to the Parks Advisory Board.

Consent Agenda:

- a) Approvals of Minutes – April 23, 2014 work session and regular meeting

Mr. Culpepper stated that there was a discrepancy with Julio de Arco's attendance in the April 23rd minutes and asked that his name be added as being present. **Motion made by Marni Spence to approve the consent item; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Joel Roberts and Carl Creasman were absent.**

Action Items:

- b) Nominations and Appointments Chair & Vice Chair

The board had a brief discussion on nominations for Chairman and Vice Chairman to the Parks Advisory Board. **Julio de Arcos nominated Blair Culpepper to be reappointed as Chairman; seconded by Janet Atkins. The board unanimously affirmed.**

Marni Spence nominated Julio de Arcos as Vice Chairman; seconded by Janet Atkins. The board unanimously affirmed.

c) Swingtime in the Park – Central Park

Bennett Harmon Director Bahia Dance Band requested the use of Central Park for a Big Band concert featuring the Bahia Dance Band and vocalists. They will present classical arrangements from the 30s and 40s and are expecting to draw 100-150 people in attendance.

Motion made by Janet Atkins to approve Swingtime in the Central Park dependent upon the approval date from Chief of Special Events Johnny Miller; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Joel Roberts and Carl Creasman were absent.

d) Golf Course Special Event Rules

Mr. Holland explained that Parks and Recreation created the special event rules for the golf course because they did not have a policy regarding renting the golf course. He commented that this year the Concours d'Elegance will be having their event at the golf course and it is important to have a policy in place.

Motion made by Michael Palumbo to approve the Golf Course Special Event Rules; seconded by Janet Atkins. The motion carried unanimously with a 6-0 vote. Joel Roberts and Carl Creasman were absent.

e) Pet Memorial Presentation

Assistant Director Brenda Moody explained that there have been inquiries regarding pet memorials and City Management is in favor of discussing the matter for Fleet Peoples Park so dog owners could honor their pets. She stated that staff established a 40' x 40' area that would be fenced off with the potential of having columbariums and bricks, but no ground burials. She offered three possible plans to choose from and addressed that they will do marketing and possibly set up a booth at the Pet Floating Memorial Lantern Event next July at the park to promote presale of spaces. The board asked Ms. Moody questions.

Carla Lubet, Friends of Fleet Peoples Park stated that the patrons of Fleet Peoples Park are excited about the possibility of having a pet cemetery. She explained that FFPP were in favor of Plan C.

Motion made by Janet Atkins to approve Plan C for the pet memorial at Fleet Peoples Park and the logistics will be determined by staff; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Joel Roberts and Carl Creasman were absent.

New Business:

Mr. Holland commented that at the April 23rd meeting the board approved the Saturday Farmers Market policy promoting locally grown produce. He stated that there was a 30 mile limit, but staff would like to increase that to a 100 mile limit to qualify as local grown.

Motion made by Marni Spence to increase the 30 mile limit to 100 miles in the Saturday Farmers Market policy; seconded by Michael Palumbo. The motion carried unanimously with a 6-0 vote. Joel Roberts and Carl Creasman were absent.

Staff Report:

1. Mr. Holland stated that a proclamation was presented at the City Commission meeting on June 24th for Parks and Recreation Month (in July). The board was provided with the July calendar and Mr. Holland commented that every day there is something to do in the parks.
2. Mr. Holland stated that the July 4th celebration will be held in Central Park this Friday.
3. Mr. Holland presented fun facts that Ms. Moody researched regarding the banyan tree and egrets at Kraft Azalea Garden.

Next Meeting – July 30, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 6:10 p.m.

Nancy McLean
Recording Secretary