

**PARKS AND RECREATION
ADVISORY BOARD MEETING
October 23, 2013**

The meeting was called to order by Vice Chairman Woody Woodall at 5:03 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Vice Chairman Woody Woodall
Janet Atkins
Marni Spence
Michael Palumbo

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Chuck Trice
Lieutenant Randy Durkee – WPPD

Advisory Board Members absent:

Blair Culpepper
Joel Roberts
Fred Jones
Julio de Arcos

Staff absent:

Assistant Director Ronald Moore
Recording Secretary Nancy McLean

Guests:

Kelly Moody, Junior League of Orlando, Jeff Berger, Chabad of Greater Orlando, Robyn Evans and Candy Moore, Stephanie James Foundation. Sally Simmons and Carla Lubet, Friends of Fleet Peoples Park and Butch Margraf, City staff.

Consent Agenda:

- a) Approval of Minutes – August 28th meeting

Motion made by Marni Spence to approve consent agenda item ‘a’; seconded by Janet Atkins. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Joel Roberts, Fred Jones and Julio de Arcos were absent.

- b) Cows’n Cabs – Four Rivers BBQ Fundraiser
- c) Junior League of Greater Orlando – Central Park
- d) Chabad of Greater Orlando – Central Park

The board expressed concern that Cows’n Cabs adhere to the noise ordinance.

Motion made by Janet Atkins to approve consent agenda items ‘b’, ‘c’ and ‘d’; seconded by Michael Palumbo. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Joel Roberts, Fred Jones and Julio de Arcos were absent.

Action Items:

e) Stephanie James Foundation – Fleet Peoples Park

Stephanie James Foundation board members Robyn Evans and Candy Moore explained that they would like to propose a donation to the Feet Peeples Park in the form of naturalistic agility equipment. Staff will approve the final location and style of equipment as well as the dedication plaque.

Friends of Fleet Peeples Park representative Carla Lubet expressed endorsement of the project and commitment to maintaining the equipment.

Motion made by Marni Spence to accept the donation from the Stephanie James Foundation seconded by Janet Atkins. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Joel Roberts, Fred Jones and Julio de Arcos were absent.

f) Sebastian Haul Fund – The Doggie Door

Director John Holland explained that this event will be held on October 27, 2013 in Central Park and it is also known as the Doggie Door Halloween Pet Costume Contest. The board expressed that there needs to be proper clean up after the event. Mr. Holland stated that this would be addressed if there are any issues.

Motion made by Janet Atkins to approve The Sebastian Haul Fund donation seconded by Michael Palumbo. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Joel Roberts, Fred Jones and Julio de Arcos were absent.

New Business:

1. Traffic Manager Butch Margraf informed the board of the efforts of the Bike and Pedestrian Board regarding a Bike Valet Program. He stated that the intent is to install a permanent bike rack in Central Park and there is also the possibility of having a Bike Share Program in conjunction with the Sunrail station in March.

Staff Report:

e. Holiday Schedule for Parks Board Meetings

The November and December Parks Board meetings were cancelled, however if something needs to be discussed a lunch meeting will be scheduled. There was consensus from the board on this matter.

Non Agenda Items

1. Carla Lubet asked for an item to be placed on the January 2014 agenda to discuss a small dog area at Fleet Peeples Park.
2. Mr. Holland informed the board members that they are being recorded and the audio of the meetings are public record. He reminded the board to be aware of that.
3. Mr. Holland stated that going forward there must be an opportunity for public input at each meeting.
4. Mr. Holland displayed the finalist plaque for the 2013 National Gold Medal Awards for Excellence in Parks and Recreation Management.

Next Meeting – January 22, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 5:45 p.m.

Nancy McLean
Recording Secretary