

**PARKS AND RECREATION
ADVISORY BOARD MEETING
March 27, 2013**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Woody Woodall
Marni Spence
Michael Palumbo
Julio de Arcos

Staff present:

Director John Holland
Assistant Director Ronald Moore
Lieutenant Randy Durkee – WPPD
Recording Secretary Nancy McLean

Advisory Board Members absent:

Janet Atkins
Fred Jones
Joel Roberts

Staff absent:

Assistant Director Brenda Moody
Assistant Director Chuck Trice

Guests:

Janet Matos, Alana Leaptrot and Elizabeth McCarthy, Floating Lantern representatives, Samuel Roberts, CFO/Roberts & Roberts Group of Companies, Bud Oliver, YMCA Executive Director, Carla Labet, Friends of Fleet Peoples Park and Nancy Shutts, 2010 Brandywine Drive

Consent Agenda:

- a) Approval of Minutes – February 27, 2013

Motion made by Marni Spence to approve Consent Agenda Item ‘a’; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

Action Items:

- b) Floating Lantern Memorial – Fleet Peoples Park

Janet Matos, Alana Leaptrot and Elizabeth McCarthy, Floating Lantern representatives requested permission from the Advisory Board to host a special lantern floating memorial at Fleet Peoples Park on July 27th, 2013. Following the eastern Asian tradition of placing message-carrying lanterns afloat to honor lost loved ones, they intend to create an event dedicated to the memories of departed canine companions. This event will be a collective experience where families and friends will come together to support one-another.

Mr. Holland stated that the first 100 feet (from the shoreline) of the lake belongs to Winter Park and the rest belongs to the City of Orlando. He stated that they would also need to have approval from the City of Orlando area and the Winter Park Lakes Department.

Motion made by Marni Spence to approve the event with the caveat that they have approval from the City of Orlando and the Winter Park Lakes Department; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

c) CAP Foundation – Central Park

Samuel Roberts, CFO/Roberts & Roberts Group of Companies stated that the Caribbean American Passport Foundation (CAP) will be hosting the world renowned Third World band during their 40th Anniversary tour and they will be visiting Orlando. The Third World 40th Anniversary tour is being presented under the theme of 'Reggae and Culture up Close'. The live open-air concert is being planned for October 5th, 2013 in Winter Park at the Central Park location. This event will be free to the public and will feature the music and the culture of the Caribbean American community.

This event is intended to utilize these reggae icons to not just showcase the Caribbean-American culture and style but also to provide a platform to showcase Sun Rail System and their station in Winter Park. This event is being planned and implemented in conjunction with the local Sun Rail marketing firm as a possible showcase event for Sun Rail systems. They intend to utilize the legendary Third World band to bring the local community into an up-close and personal experience with Sun Rail.

Mr. Holland stated that the train station will be under full construction during the October time frame and there is a major safety concern with people being in and around the tracks. He stated that Sun Rail would not want anyone close to the tracks, especially during an event. Ms. Spence stated she would like Mr. Roberts to return with some kind of confirmation from Sun Rail stating that the CAP Foundation is working with them.

Motion made by Blair Culpepper to table this item until Mr. Roberts can return with confirmation from SunRail; seconded by Marni Spence. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

d) Cady Way Pool Contract

Mr. Holland explained that this is a renewal of an existing Cady Way Pool contract that the YMCA has had with the City for the past six years. Bud Oliver, YMCA Executive Director gave background information on the contract and commented on the 2013 proposed fee increase for the YMCA at the Cady Way Pool Complex.

Motion made by Marni Spence to approve the Cady Way Pool contract and to adopt the 2013 fee increase; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

e) Farmer's Market Policy

Mr. Holland stated that this is an amendment to the existing Farmers' Market Vendors contract. This amendment clarifies that should a vendor sell their business it does not necessarily guarantee a continued space at the Saturday Farmer's Market. Discussion ensued about the merits of the amendment.

Motion made by Woody Woodall to approve the amended Farmers' Market Vendors contract; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

New Business:

Staff Report:

f) Mead Garden Pond

Mr. Holland stated that the City has leased the Mead Garden property to Mead Garden Botanical, Inc and they will be doing some renovations/selective clearing on the small pond south of the Mead Garden Club.

g) Shady Park Pavilion

Mr. Holland informed the board that the parks department will be moving forward with the design and will be going out for bids on the pavilion.

Non Agenda Items

1. Mr. Holland commented that the 59th Annual Easter Egg Hunt will be held on March 30, 2013 at 10:00 a.m. at the West Meadow.
2. Mr. Holland provided the board with the Parks Plan booklet. He commented that Assistant Director Brenda Moody created the spring and summer issue and it is online. The Advisory Board recommended that the City Commission send out the Play Plan to Winter Park residents because it may generate additional revenue for the City.
3. Mr. Holland commented that City policy is to review the fee schedule twice each year to determine that fees are adequate to cover the City's costs, and that appropriate fees are in place for the services the City provides. He stated that adjustments have been made and gave a brief overview of the proposed fee schedule.

Motion made by Michael Palumbo to approve the proposed fee schedule; seconded by Woody Woodall. The motion carried unanimously with a 5-0 vote. Janet Atkins, Fred Jones and Joel Roberts were absent.

Next Meeting – April 24, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 6:15 p.m.

Nancy McLean
Recording Secretary