

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia Avenue**  
**Chief Raymond E. Beary Community Room**

**April 12, 2016**

**Present:** David Erne, Scott Redmon, Duane Skage, Tom Hiles, Jill Hamilton Buss, Tonya Mellen, and Jim McFarland

**Absent:** None

**Others Present:** Gabrielle Feulner, reThink Your Commute and Rick Geller, Bike Walk Central Florida

**City of Winter Park Staff:** Sergeant Robinson, Police Dept.; Dori Stone, Lindsey Hayes and Allison McGillis, Community Development; Jody Lazar, Winter Park Public Library; Butch Margraf, Keith Moore, and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

- 1. Denning Drive update**
- 2. Visioning update/Focus group and Comprehensive Plan rewrite**
- 3. Bike to Work Day**
- 4. Earth Day – Bike Rodeo, Bike Valet**

**I. ADMINISTRATIVE ITEMS**

**Call to Order:** Chm. Erne called the meeting to order at 8:30 a.m.

**Approval of Minutes**

Chm. Erne asked for approval of the March 8, 2016 minutes. Mr. Skage moved to approve the minutes as amended; Mr. McFarland seconded the motion. Motion carried unanimously by a vote of 7-0.

**Citizen's Comments**

Jody Lazar, Winter Park Public Library. The Winter Park Library is now lending bicycles to both resident and reciprocal library card holders. If patrons have an active card in Orange County or Maitland they can establish a reciprocal card with the Winter Park Library and will be able to borrow a bicycle for the day.

**Chairman's Report.** Chm. Erne distributed the City of Orlando Bike Map. He suggested a map for Winter Park. Ms. Hamilton Buss stated they are updating their map and it might work to clip out the area for Winter Park for that purpose.

**Staff Report** by Mr. Margraf was e-mailed to Board Members.

**Denning Drive update.** Ms. Stone, Planning and Community Development Director, stated two Denning Drive Public Involvement meetings have been set. The first is May 12 from 5:30 – 7:30 pm at the Civic Center. It will consist of a walking tour of Denning Dr. and breaking out into smaller groups with some practical exercises and conversation. The second meeting is June 7 at 5:30 pm and will be more of a presentation style. We will report what we learned at the first meeting and show the preliminary design plans for Denning Drive. Ms. Stone stated they are bringing GAI in to walk the community through this process.

Ms. Stone reported we are investigating some grant dollars for the second half of Denning Drive. It would go from Fairbanks south as far as we can go with the money we receive.

Rick Geller mentioned that Bike Walk Central Florida is writing a letter to the City Commission in support of the Denning Drive project.

Mr. Margraf reported we have made personal contact with stakeholders along the Denning Drive corridor and those we met with are excited about the project.

Chm. Erne asked for updates as follows:

1. Bike parking for Whole Foods. Ms. Stone stated they are interested in bike parking. We are working to meet with the local Whole Foods staff. We will make sure the bike racks are in before the building department issues a certificate of occupancy. A checklist will be provided to the Board for review.
2. Wayfinding sign. Mr. Margraf will bring a sample to the next meeting.

## II. INFORMATIONAL/DISCUSSION ITEMS

**A. Visioning update/Focus group and Comprehensive Plan rewrite.** Ms. Dori Stone, Planning and Community Development Director, presented the Vision Plan, Comprehensive Plan rewrite, and conducted a focus group.

Vision Plan. Ms. Stone stated the City has a 21 member steering committee actively involved in looking 30–40 years ahead for a vision for Winter Park. Once the vision is complete it will be used as we develop a comprehensive plan.

Ms. Stone reported it is very important for the community to be actively engaged in the vision plan. We are collecting ideas from the community on what is important. We have 1,000 people on line communicating with us ([visionwinterpark.org](http://visionwinterpark.org)). We are also running focus groups.

Focus Group. The Pedestrian/Bike Board members participated in a focus group. Ms. Stone presented the nine preliminary themes and asked for input from the audience. Discussion ensued and many suggestions were given. Other ideas can be e-mailed to [visionwinterpark.org](http://visionwinterpark.org). The Board members were asked to complete a survey.

Comprehensive Plan. Ms. Stone stated the state's deadline for the Comprehensive Plan is February 1, 2017. She reported we are in the process of formulating a schedule. This summer we will work on conservation, future land use and transportation.

*Transportation element*. Ms. Stone would like to define it as a mobility element (moving people rather than moving cars). We have issued an RFQ asking for a transportation consultant to re-work our transportation element. It needs to include all means of mobility.

*Future Land Use*. Ms. Stone reported she will be getting some outside help as she works on this.

Ms. Stone asked the Pedestrian/Bike Board to be a sounding board for the process. All of our City Boards having an impact on our various elements will be asked to provide feedback.

**B. Bike to Work Day.** This was co-sponsored by the Pedestrian Bicycle Advisory Board and Healthy Central Florida. The Board members viewed the Bike to Work Day video provided by Ms. Hamilton Buss. It was excellent! Total participation was 138 riders. Rollins College had 27 participants and won the 2016 Bike Friendly Company Challenge. Healthy Central Florida will cater a breakfast for them. Part of their winning was a ½ page ad in the Observer.

**C. Earth Day.** The Bike Rodeo stood out as a favorite. Thanks to Scott Redmon for an awesome job creating the stations and working with the children.

### Other business

*Grant funding*. Chm. Erne asked about submittals for a Metro Plan grant due April 30. Ms. Stone stated we are going to submit Denning Drive. Mr. Margraf is working on it.

*Mobility coordinator.* Chm. Erne stated we have \$70,000 in our CIP project fund. He suggested that money be reallocated to be used for an additional staff member for an active mobility/transportation coordinator.

Mr. Hiles stated we have used the \$70,000 for improvements that have made a big difference such as some of the pedestrian crossings at intersections. We need the money for those projects. It pays for a lot of small projects that really help the community.

*Grant Workshop.* Ms. Hamilton Buss reported Jeff Speck, a city planner and urban designer, will be our guest on May 11 at the Healthy Central Florida Annual Health Innovation Grant Workshop. This is open to the City and non-profits. The focus: walkability, physical activity, and nutrition. She inquired if the Pedestrian and Bike Board would like to meet with him for a strategic session. He has a U tube video “Walkable City: How Downtown can Save America One Step at a Time.” He frames walkability in a very digestible and favorable way.

#### **ADJOURNMENT**

Chm. Erne adjourned the meeting at 10:05 a.m. Next meeting is May 10, 2016 at 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2<sup>nd</sup> floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The minutes for April 12, 2016 were approved on May 10, 2016

Debra Moore, Staff Assistant

Project Updates by Staff for April 12, 2016 Pedestrian & Bicycle Advisory Board Meeting

**St Andrews Trail (LAP)** – City staff and consultant KCG had initial meeting to discuss the scope of the project, schedule, public meetings. Public meeting with stakeholders is being scheduled.

**Brookshire SRTS Sidewalks (LAP)** – Construction 99% completed. Punch list items are being addressed.

**Bicycle Wayfinding** – Logistic plan has been reviewed by City staff. 325 directional and arrow signs are in the plan. No kiosk or directory signs are located or in the plan. Now that library is approved for relocation the logistics plan with change.

**BikeShare** – Pending approval of bikeshare station sites. I have emailed with Peter of Juice Bikes. Peter writes, “We are in preliminary talks with a sponsor that is interested in sponsoring the bikes in Winter Park.” This would solve the offsite commercial sign issue.

Publix, in the WP Village, has turned down participating with bikeshare in front of their store based on liability concerns.

I have received a few calls inquiring where to rent bikes in Winter Park. I mentioned Breakaway Bicycles to one of them and he said they were closed on Mondays. This tells me some folks research a bit before coming to Winter Park. The south of station bikeshare location would work fine here. I did inform him about bikeshare at Valencia. He knows bikeshare and said he would check into it.

**Denning Drive** – The City is planning public meetings to present the concept plans and solicit input. Monday April 4 City staff presented the preferred concept to Bike Walk Central Florida and asked for their support and ideas to continue building consensus on design and public acceptance for the project.

**Aloma Ave PD&E** – City cannot submit roadway project on SR 426 for funding. This roadway is constrained and is not included in the Cost Feasible Plan. It is required to be. The Cost Feasible Plan is scheduled to be updated in 2 years. Metroplan Orlando.

**Sidewalks** –

1. Oakhurst Ave sidewalk from Phelps Ave to Lakemont Ave 100% complete.
2. Phelps Ave at Mizell Ave, key section of sidewalk missing due to large tree. Tree has been removed. Plan is being developed for sidewalk to be constructed.

Butch Margraf, Traffic Manager, Public Works Department, City of Winter Park Florida  
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