

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia Avenue
Chief Raymond E. Beary Community Room

March 8, 2016

Present: David Erne, Scott Redmon, Duane Skage, Tom Hiles, Jill Hamilton Buss, Tonya Mellen, and Jim McFarland

Absent: None

Others Present: Gabrielle Feulner, reThink Your Commute

City of Winter Park Staff: Sergeant Stan Locke, Police Dept.; Lindsey Hayes and Allison McGillis, Community Development; Jody Lazar, Winter Park Public Library; Butch Margraf and Keith Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Bike to Work Day is set for March 9 with rain out March 10**
- 2. Pedestrian and Bicycle Safety in East Winter Park near the proposed Project Wellness and the Winter Park Hospital – update**
- 3. Earth Day update – Bike Rodeo, Bike Valet**

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:30 a.m.

Approval of Minutes

Chm. Erne asked for approval of the February 9, 2016 minutes. Mr. Skage moved to approve the minutes as amended; Mr. McFarland seconded the motion. Motion carried unanimously by a vote of 7-0.

Chairman's Report

1. Connection to residents. Chm. Erne would like to connect more with residents regarding pedestrian and bike interests. Discussion ensued about setting up a venue for those who cannot attend the meeting. Is it possible to set that up in a separate e-mail address for Pedestrian/Bike that would go to staff? A monthly report could be made for review by the Board members to be discussed at our monthly meeting. Mr. Margraf will check on this.

Mr. Margraf mentioned two areas on the City website for residents to report their concerns:

- Under "Visitors," "walking or cycling," you can contact us for any spot problem that you have.
- GovQA - residents can contact the City and it gets distributed to the appropriate department for response.

2. Board Meeting Location. Chm. Erne would like to reconsider our meeting location. He would like to meet in the Chapman Room (Room 200) in City Hall. The conference table is more collaborative and it has better light. It was suggested to first try to rearrange the tables in the Beary Community Rm. Also, city staff will talk with Facilities Management regarding the lighting. Sergeant Locke stated you need to be careful to park in the proper locations at City Hall so you do not get a ticket. The parking is easier here.

Staff Report presented by Mr. Margraf (e-mailed to Board Members)

1. Brookshire sidewalk is completed.
2. Oakhurst sidewalk. It is going in with completion within a couple of weeks.
3. Denning Dr. Design. Met with the CRA Advisory Board and CRA Agency and both of them are in support of it. Next step is a public meeting.
4. Paseo. Met with the property manager and they are leaning toward the bike lockers at their facility.
5. Bike Share update. We need to decide on the location. Internally, staff is ready to send it to the City Commission for their decision; Mr. Margraf will get it on the City Commission agenda.
Poster signs: We are waiting on more information.

Ms. Hamilton Buss stated she does not want the City Commissioners to make a decision without some background. She suggested meeting with Commissioners one-on-one. She also suggested a Photoshop to show how it could look.

Safe Routes to School projects. No submittals at this time.

Metro Plan projects. Two projects at Metro Plan: (1) St. Andrew's Trail and (2) 17/92 (2004 PD&E is being updated). There is an on line application form and the final submissions are due April 30, 2016.

Chm. Erne suggested submitting the punch through from Lakemont Avenue to the Cady Way Cycle track (the church).

A. Bike to Work Day--March 9. Sergeant Robinson will lead it. We need 2 leaders up front behind the lead car. Mr. Hiles, along with one or two others, will be in the back sweeping the ride. Ms. Mellen has a Tundra that would work for the camera person.

Ms. Hamilton Buss stated over 100 people have registered and she ordered 144 shirts. She outlined the program and mentioned the social afterwards at Park Social. She mentioned the Commissioners and city employees who committed to ride. We will have plenty of photographers.

B. Pedestrian and bicycle safety in east Winter Park near the proposed Project Wellness and the Winter Park Hospital. Mr. Margraf commented we are working on the designs of the pedestrian crossings that are around Project Wellness connecting to the WP Hospital, upgrading some of the existing crossings on Loch Lomond Dr. and Mizell Ave., and a connection to the Park, and to Manor Care. As we present this, we hope they will see the benefits and connectivity of that entire area from Aloma Ave. to Cady Way and from Lakemont Ave. to St. Andrews trail. It connects through the park, adjacent to the park, project Wellness, WP Hospital, and the church trail. This will go to Planning and Zoning and to the City Commission.

April 30th deadline. Mr. Margraf will submit the project that has been studied from 17/92 to Pennsylvania Ave.

MOTION

Ms. Hamilton Buss made a motion that the Pedestrian/Bike Board seek this grant in order to further finish the connectivity around Project Wellness, the church trail to the St. Andrews Trail, and Lakemont Avenue. We are filling in the gaps for enhanced bicycle pedestrian connectivity in the SR426 east west corridor; Chm. Erne seconded the Motion. Motion carried unanimously by a vote of 7-0.

Mr. Margraf mentioned we are looking at Light Guard (lighted cross walk system) at 4 locations around the project. We are looking at two pedestrian tables on Loch Lomond Dr./Perth Ln.

Chm. Erne stated REI has a reputation for funding trails. Perhaps they would partner with us on our mountain bike extension with the St. Andrews Trail or perhaps the church trail.

C. Earth Day is April 10 from 11 am – 3 pm. Mr. Redmon passed around a copy of the official flier for Earth Day. The bike rodeo will include helmet fitting and safety checks. He will construct 3 stations: an obstacle course, maze, and a paper toss. Mr. Margraf will provide the cones.

Mr. Margraf stated the electric car vehicle and the bike rodeo will split the block from Garfield to Lincoln. He commented there is going to be a path where pedestrians can walk which is not open to traffic.

At this point we do not have bikes. We need to invite kids and inform them they can partake in a bike rodeo if they bring their bike. We should be prepared to do the three stations, some training, and inspect the bikes. Sergeant Locke suggested we contact Javier Rodriguez in Police Community Services to ask officers to do helmet fitting.

On March 14, the Proclamation for Winter Park supporting bike month will be presented at the City Commission meeting. Ms. Hamilton Buss can put together a power point slide presentation.

Old Business

Mr. Skage brought up the following topics:

- The complete connectivity of Whole Foods to Denning. Is there anything we need to do so it ends up flowing the way we want it to?
- The Blake yard. (Blake Street path from Fairbanks to New York). Mr. Margraf stated we will complete this project in the next 12 months. FDOT railroad allowed us to build an 8 foot path.

New Business

At the April Board meeting Ms. Dori Stone will talk about the Vision Plan, the Comprehensive Plan rewrite, all while she is conducting a focus group of this board including the Board members.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:50 a.m. Next meeting is April 12, 2016 at 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for March 8, 2016 were approved on April 12, 2016

Debra Moore
Debra Moore, Staff Assistant

Project Updates by Staff for March 8, 2016 Pedestrian & Bicycle Advisory Board Meeting

St Andrews Trail (LAP) – KCG performing project site survey.

Brookshire SRTS Sidewalks (LAP) – Construction 99% completed.

Bicycle Wayfinding – GAI ready to deliver logistics plan. At February 9 board meeting board members requested electronic wayfinding plan. Logistic plan delivery delayed awaiting member comments.

BikeShare – Pending approval of bikeshare station sites and response from Juice Bikes regarding poster signs at stations.

Carshare – ZipCar Carshare program is online in Winter Park as of February 3, 2016..

Denning Drive – Denning Drive Design subcommittee reviewed concepts and approved continuation of design. CRA Advisory board approved continuation of design. CRA Agency approved continuation of design.

Aloma Ave PD&E – City must submit as a project for funding to Metroplan Orlando.

Sidewalks –

1. Oakhurst Ave sidewalk from Phelps Ave to Lakemont Ave 80% complete.
2. Phelps Ave at Mizell Ave, key section of sidewalk missing due to large tree. Tree is being removed to allow sidewalk to be constructed.

Butch Margraf, Traffic Manager
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