

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

January 12, 2015

Present: David Erne, Scott Redmon, Duane Skage, Tom Hiles, Jill Hamilton Buss, Tonya Mellen, and Jim McFarland

Absent: None

Others Present: Zackary Rowe, reThink Your Commute; Rick Geller, Bike Walk Central Florida.

City of Winter Park Staff: Sergeant Stan Locke, Police Dept.; Lindsey Hayes and Allison McGillis, Community Development; Jody Lazar, Winter Park Public Library; Abby Gulden, Sustainability Permitting Coordinator; Keith Moore and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Denning Drive update – Kyle Dudgeon, CRA Manager**
- 2. Lakemont Avenue Traffic Counts – Keith Moore**
- 3. Pedestrian and Bicycle safety in east Winter Park near the proposed Project Wellness and the Winter Park Hospital**
- 4. Earth Day – April 10, 11 am to 3 pm, Sunday. Update by Ms. Gulden and Mr. Redmon (Pedestrian/Bike participation)**
- 5. Bike to Work Day is set for March 9 with rain out March 10**
- 6. Sub-committee report – update by Ms. Hamilton Buss – Sub-committee set for January 26, 2016 at 5 pm, January 27 is second choice**

I. ADMINISTRATIVE ITEMS

Call to Order: Vice-Chm. Redmon called the meeting to order at 8:05 a.m.

Approval of Minutes

Vice Chm. Redmon asked for approval of the December 8, 2015 minutes. Ms. Hamilton Buss moved to approve the minutes; Mr. McFarland seconded the motion. Motion carried unanimously by a vote of 6-0. Vice Chm. Redmon asked for approval of the December 22, 2015 work session minutes. Ms. Hamilton Buss moved to approve the minutes; Mr. McFarland seconded the motion. Motion carried unanimously by a vote of 6-0.

Citizen Comments

Jill Hamilton Buss brought forward her concern about Lakemont Avenue. She was walking her son to school (north of the crosswalk on the east side of Lakemont Ave.). A car went over the curb (both wheels went up on the curb on the passenger's side of the sidewalk). It went up on the sidewalk where the wall is and there is nowhere to get out of its path. This is the same location we had a citizen comment on several months ago.

Chm. Erne arrived at 8:09 am and resided over the meeting.

Chairman's Report. Chairman Erne suggested this year we should update our Comprehensive Plan.

II. INFORMATIONAL/DISCUSSION ITEMS

- A. Denning Drive Design update – Kyle Dudgeon, CRA Manager**

City staff is working with members of the Denning Dr. subcommittee to develop potential cross sections and discuss how we want it to look. At our next meeting, we will look at developing some renderings of potential cross sections. Also we will look at the engineering and discuss getting public input.

Mr. Hiles and Mr. Skage represent the Pedestrian/Bike Board on this subcommittee. Mr. Dudgeon will get the rendering packet that is available to Mr. Moore who can get it to Board members.

Mr. Hiles encouraged the Board members to contact the City Commissioners about Denning Drive regarding the importance of safety for pedestrians and bicyclists along that corridor.

Staff Report. Mr. Moore reported the staff updates on behalf of Mr. Margraf (see attached project update for details). Additional information was discussed regarding the following items.

- Bike Share. Mr. Margraf received recommendations from the City Attorney regarding government signs. Board members noted some stations in Orlando do not have large signs by bike racks. Chm. Erne stated the sign is not an issue at the Sun Rail location because we are underwriting the bike share. The purpose of the sign is for sponsorship to help cover the costs.

Ms. Hayes stated once the package is complete it can be submitted to Mr. Attaway who can take it to the City Commission. It can include your recommendation that the City serve as a sponsor. It is an annual commitment to cover that spot. After the first year it may be revenue generated and be self-sustaining. Ms. Hayes stated this bike share will be at the train station on City property.

Mr. Redmon suggested the bike share and bike valet should be together at one location.

Chm. Erne feels strongly that the bike share location at Sun Rail should be changed to one that is visible and accessible. Ms. Hamilton Buss suggested the next subcommittee meeting include a walk at the Sun Rail station. We would like to invite Don Marcotte. A work session is set on January 26, 2016--5 pm. January 27 is a second choice.

- Aloma Avenue. A preliminary discussion was made with FDOT PD&E study. Mr. Moore received an e-mail update that stated the study must be requested through the MPO, prioritized, and then submitted to the FDOT. Mr. Margraf will make the request.

- The Oakhurst sidewalk work begins construction on January 25, 2016 between Phelps and Lakemont Ave. on the North side of Oakhurst.

- General Reese Crosswalks have been completed by the City of Orlando.

B. Lakemont Ave. Traffic Count Summary. Mr. Moore completed the Lakemont Ave. traffic study and the numbers were less than anticipated. The high volume during the study period between December 1-7, 2015 was 14,500 vehicles between Windsor Dr. and Taylor Dr. The highest speed was 39 mph. In the future we will look at studying Lakemont as a road diet.

Ms. Mellen asked if there was a traffic study done on the surface streets in Winter Park (major non-state roads). Are there other traffic counts available for the other streets? Mr. Moore stated we get a lot of residential requests. We address those and if there is a specific area requested we address that.

Ms. Mellen asked if there is an overall plan to update the DOT's traffic model for Winter Park Streets. Mr. Moore stated we have the Comprehensive Plan and we are working to address all of those streets. Our priority is residential requests for the safety of children. Traffic counts are ongoing all the time throughout the city.

C. Pedestrian and bicycle safety in east Winter Park near the proposed Project Wellness and the Winter Park Hospital.

Chm. Erne reported at our sub-committee meeting on December 22, 2015 we bicycled near the proposed Project Wellness Project. We made observations and recommendations. One has to do with sidewalks, where the sidewalk terminates and does not go to St. Andrews. There is a large tree there but we might be able to put in a sidewalk. Also, there may be an opportunity to do some sort of off road experience.

Mr. Redmon asked if the contract/scope of work would be extended to include additional connections. Ms. Hayes stated the trail is a Public Works project. Mr. Margraf will coordinate with the Parks Department for any additional space. He can give an update on the scope of work at the next meeting.

D. Earth Day is April 10, 2016, Sunday, from 11 am – 3 pm. Ms. Gulden stated they will start advertising March 1, 2016. She stated we are going to have booths representing all of the City Departments whether it is somebody from our team or from each department.

Mr. Redmon is continuing to coordinate the bike rodeo for Earth Day. We are still looking for a bike trailer with bikes. He can set up the rodeo with various activities for the children as in previous years. The Police Dept. is on board to assist. Next month we need to have an idea if we will have the rodeo.

Chm. Erne stated we need a presence at a station/tent to share an awareness of what Winter Park is doing for pedestrian/bike interests. If we have donated helmets, maybe we can do a helmet fitting activity. Or, we could check the helmets they wear to see if they are wearing them properly.

E. Feedback on Cady Way Cycle Track. It has been well received. A few of the flexi posts fell over. Mr. Skage stated the green paint has been very helpful.

F. Bike to Work Day. Ms. Hamilton Buss reported the date is March 9, with a backup date March 10, 2016. We can meet at 3:30 pm and ride from 4-5 pm. It is a 5 mile loop. The party is afterwards at Boca Restaurant on Park Avenue. There is a Facebook event page and it will also be placed in City communications, City Kiosks, and businesses. Please reach out to your groups and constituents. Last year the message was wherever you live, wherever you work, ride to work and then join us in the afternoon for a group ride. We will advertise it for 18 years and older for safety reasons. Healthy Central Florida will pay for t-shirts.

Chm. Erne suggested a poster contest or another type of competition. Mr. Rowe of reThink suggested it helps to bring businesses together by making them part of a competition. We could have the teams with the most participants as the winners. They could compete for the top 1st, 2nd or 3rd team; they receive a medallion or prize.

Mr. Margraf will work with the police for their assistance on Bike to Work Day.

Subcommittee report. The next meeting is scheduled on January 26th at 5 pm. January 27th is second choice.

New Business

- **Hover Boards.** Ms. Mellen is concerned about children getting hurt on hover boards. Can we do something to make parents more aware of this such as posters in the schools or a flier to go home to parents. They are all over Palmer. Ms. Hamilton Buss stated the Winter Park Health Foundation has a healthy school team leader and she can bring it up to them to see what is taking place in schools. Sergeant Locke reported Florida does not have a law in place for hover boards. You may contact Community Services Division, Officer Rodriguez, and ask if he can help out working through the school district.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:15 a.m. Next meeting is February 9, 2016 at 8:00 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant