

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

November 10, 2015

Present: David Erne, Scott Redmon, Duane Skage, Tom Hiles, and Jill Hamilton Buss

Absent: None

Others Present: Zackary Rowe, reThink Your Commute

City of Winter Park Staff: Sergeant Stan Locke, Officer Javier Rodriguez, Police Dept.; Lindsey Hayes and Allison McGillis, Community Development; Jody Lazar, Winter Park Public Library; Abby Gulden, Sustainability Permitting Coordinator; Butch Margraf, Keith Moore, and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Denning Drive Design Committee – update by Mr. Hiles**
- 2. Earth Day – update by Abby Gulden**
- 3. Bike Rodeo – Scott Redmon – to be held during Earth Day - April 10, 2016, 11 am-3pm**
- 4. Feedback on Cady Way Cycle Track – it has been well received**
- 5. Comstock Garden & Trail Request – motion to support**
- 6. Bike to Work days to be held on Fridays starting November 20, 2015 – Jill Hamilton Buss**
- 7. Third Annual Coffee and Commuting event – Zachary Rowe, December 17, 2015, 7-10 am**

I. ADMINISTRATIVE ITEMS

Call to order: Chm. Erne called the meeting to order at 8:05 am.

Approval of Minutes

Mr. Skage moved to approve the minutes for July 20, 2015 work session; Ms. Hamilton Buss seconded the motion; motion carried unanimously by a vote of 5-0. Mr. Skage moved to approve the minutes for September 8, 2015 with a minor revision; Ms. Hamilton Buss seconded the motion; motion carried unanimously by a vote of 5-0. Mr. Skage moved to approve the minutes for October 13, 2015; Ms. Hamilton Buss seconded the motion; motion carried unanimously by a vote of 5-0.

Staff Report – Butch Margraf. The project updates were e-mailed to the Board members. Additional comments are listed below. Chairman Erne suggested adding the staff report to the approved minutes before they are posted.

- Cady Way Cycle Track. The facility is completed.
- St. Andrews Trail. Three consultants were identified. Each will provide an RFP; we will select one.
- Brookshire SRTS Sidewalks (LAP). Construction starts November 20.
- Bike Share. There is a commercial signage clause in the Code that states a city person can declare government signs; Mr. Margraf is that city person. He will be meeting with the Parks Board.

Chm. Erne suggested a bike share in front of City Hall on the corner of Lyman Ave. and Park Ave.

II. INFORMATIONAL/DISCUSSION ITEMS

A. Bicycle Wayfinding. Mr. Margraf will meet with GAI to get a final draft of the plan.

B. Denning Drive Design Committee. Mr. Hiles attended the CRA Advisory Board sub-committee meeting on the Denning Drive design. He described the current proposed design. Cut through traffic will be minimal. Mr. Skage stated the impact at the signalized intersection is minimal. Mr. Margraf stated there will be room for the medians and the median crosswalks. Mr. Hiles stated it seems like a good project and a good fit and there is enough momentum in the City to support this.

Ms. Hayes mentioned in the 1950's a city planner developed a plan and proposed that the west side be completely redeveloped as an entertainment area rather than the residential area. It did not go through but Denning was widened in anticipation of broad redevelopment of the area.

C. New York Ave. Design Committee. Meeting to be scheduled at a later date.

D. Earth Day and Bike Rodeo.

Earth Day update. Abby Gulden reported we are still in the event design and layout phase. We intend to close Park Avenue. Our event concept plan will go to the Parks Board for approval.

Bike Rodeo. Scott Redmon attended the Earth Day meeting and reported on the Bike Rodeo which will be held on Earth Day, April 10, Sunday, from 11 am – 3 pm. He stated Earth Day is a logical place to have the bike rodeo in the Spring. He stated a bike rodeo is a fun, educational activity. In the past we have worked with middle school age; but we can pick any age group. Formerly we included: an obstacle course with 4-6 stations, safety information, helmet fitting, Triple AAA, a bike giveaway, and a bike repair station. The Police and Fire Departments also participated. In the past we had a bike trailer with bikes for participant use and we gave away helmets. At this time we don't have a bike trailer. Mr. Margraf stated there was a grant to buy a bike trailer and it is possible we could have it by Earth Day.

Questions: How much space will we have and where is the physical location? Will we have a bike valet? Who will partner with us? How do we handle advertising? Will we have bikes for participants? Will we have a helmet give-away?

Mr. Skage suggested asking Juice Bike Share to participate and possibly provide bikes. It was noted the bikes are large, heavy bikes – not children's bikes; however, they could be used for adults who want to participate. This would be a good way to educate people about bike share.

Finding the bikes for participant use and free give-away helmets may take a bit of time. A suggestion was made to contact Juice Bike Share or Green Bank for bike helmet contributions.

Officer Rodriguez is representing the Police Department (PD) for the rodeo event. He stated the PD gets "found" bikes and they partner with the Methodist church's bike ministry. After 90 days if it meets the criteria we give them away. Mr. Margraf mentioned we might invite the Methodist Church to participate in the rodeo.

Officer Rodriguez has a meeting with the Children's Safety Village on November 20. They do a lot of activities in Orange Co. He can ask if they can come to the next Pedestrian/Bicycle Board meeting so we can continue the rodeo discussion. Officer Rodriguez stated if we give out helmets it should be for those who do not have one. Mr. Erne suggested some type of control over it.

Ms. Hamilton Buss suggested to ask for donations of used bikes, tune them up and provide them for the rodeo. Mr. Margraf stated we need to encourage parents to bring their bikes for their kids; we could offer an incentive.

E. Feedback on Cady Way Cycle Track. Mr. Margraf stated we get feedback in all different forms – one type of feedback is we don't have complaints. It is a good form of feedback.

III. ACTION ITEMS

A. Comstock Garden and Trail Request. Mr. Margraf stated it has gone to the Parks Board and has already been passed to the state that it is going to be in. The City will keep the property and make it a park. It was not passed in the form that Forest Michael presented it. Two things not approved: community garden and trailhead.

MOTION

Ms. Hamilton Buss made a motion to approve a trail from Fairbanks to Blake yard with Blake yard as a park and support its use as a future trailhead.

Mr. Hiles amended the motion to include the language “when the park does go forward it is integrated into the trail with amenities to support the trail usage.”

AMENDED MOTION

Ms. Hamilton Buss amended the motion as follows: To approve a trail from Fairbanks to Blake Yard to make it into a park with a future trailhead and when the park does go forward it is integrated into the trail with amenities to support the trail usage. Mr. Skage seconded the motion; motion carried unanimously with a vote of 5-0.

B. Bike to Work Day. Ms. Hamilton Buss reported last year it was in March, Florida’s official bike month. She suggested in addition to a large event in March, we also add the social bike to work days on Friday. Promotion for Bike to Work Day can be accomplished largely through social media, reaching out to key businesses to promote internally, and promote within the City. Our bike to work event will be in the spring in 2016. We need to frame our advertisements 18 years+ and communicate that clearly. If they ask about children, we can tell them about the bike rodeo to be held during Earth Day. We will set a date for bike to work day at the December board meeting.

Third Annual Coffee and Commuting event. Zachary Rowe, Rethink your Commute, spoke about the 3rd Annual Coffee and Commuting event to be held on December 17 from 7 – 10 am in front of City Hall. Commuter experts will be available. In the past it was a commute challenge for the City of Winter Park employees but he has expanded it to include all of Winter Park. It is more of a networking event so that if the business people in the area don’t want to drive or bike in that day they can still come out to chat. SunRail, Juice Bikes, Lynx, and Rethink staff will participate.

C. Bike to Work Days to be held on Fridays. Ms. Hamilton Buss stated getting people to ride is the primary focus; the social piece is nice. The social bike to work Fridays start November 20th and will go until Spring when we will have another bike to work event. The event will be posted at Healthy Central Florida and on the City’s website. The idea is to commute to work and they are invited to stop on their way home at Boca Restaurant.

Subcommittee/Pedestrian and Bicycle Connectivity. The subcommittee will meet November 24th from 8 am – 9 am in the Chapman Room, 2nd floor at City Hall.

Other Business

- Ms. Hamilton Buss will be profiling bike commuters. Please submit your stories.
- Mr. Margraf reported Shawn Shaffer from the Winter Park library will be coming next month to present about the potential of the library moving over to the Martin Luther King Park site.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:30 am. Next meeting is December 8, 2015, 8:00 am, Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for November 10, 2015 were approved on December 8, 2015

Debra Moore, Staff Assistant