

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

October 13, 2015

Present: David Erne and Duane Skage

Absent: Jill Hamilton Buss, Scott Redmon, Terry Bangs, Karen McGuire and Tom Hiles

Others Present: Forest Michael, Michael Planning of Florida; Zackary Rowe, reThink Your Commute; Michael Poole, Chairman, Sustainability Board; Jamie Krzeminski, HDR.

City of Winter Park Staff: Sergeant Stan Locke, Police Dept.; Lindsey Hayes and Allison McGillis, Community Development; Jody Lazar, Winter Park Public Library; Don Marcotte, Butch Margraf, Keith Moore, and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Bicycle Wayfinding logistics plan – Butch Margraf**
- 2. Denning Drive Design Committee – initial meeting in November**
- 3. Feedback on Cady Way Cycle Track – it has been well received**
- 4. Comstock Garden & Trail Request – presentation by Forest Michael**

1. ADMINISTRATIVE ITEMS

Call to order: Chm. Erne called the meeting to order at 8:10 am.

Approval of Minutes

The minutes for September 8, 2015 and July 20, 2015 work session were deferred to the November 10, 2015 Board meeting due to absence of a quorum.

Chairman's Report

As of today, we have three Board vacancies to fill. Mr. Margraf stated he would like to be able to find one or two more people with transportation backgrounds.

Staff Report – Butch Margraf. The project updates were e-mailed to the Board members. Additional comments are listed below.

- St. Andrews Trail. We can proceed with three consultants. (AVCON Inc., Comprehensive Engineering Services (CES) and Kelly, Collins, & Gentry (KCG). They will be given a scope of work for the St. Andrews Project and each will submit an RFP to us. We will select one consultant to work on the design.
- Brookshire SRTS Sidewalks (LAP). Construction should start the middle of November.
- Denning Drive will be scheduling a task force meeting early in November.
- Cady Way Cycle Track. It has been well received.

Mr. Margraf reviewed the Public Works budgets for 2016. He went over the Pedestrian and Bike Improvements and listed some of the projects we are looking at: finish the Bicycle Wayfinding Plan, Ward Park Trail, Presbyterian Church Trail, Oakhurst Avenue sidewalk, and sidewalk on Gene Street. Discussion ensued.

Guide markings. Keith Moore and Mr. Margraf met with a visually impaired man from the Winter Park Towers who suggested guide markings for people using canes.

Mr. Margraf reviewed the traffic signal updates for this year to include the intersections at St. Andrews, Minnesota, and Pennsylvania. Updates will be made on Fairbanks Ave. and Orange Ave. as well as the signals

in front of the Ninth Grade Center. He mentioned the City is self-insured so if lightening damages equipment or a traffic accident damages equipment the City is covered.

Mr. Margraf stated most of the sidewalk gaps within ½ mile of the city center are filled in. Chm. Erne is encouraged by the many projects that have been completed. He suggested that the Board members help prioritize the projects.

Tree cut outs on Pennsylvania Avenue. Forest Michael asked if the tree cut outs on Pennsylvania Avenue might be filled in to make it safer. The cut outs narrow the bike trail down to 3 ½ - 4 feet. Mr. Margraf was told that trees would be replaced in those planters. He will follow up on it.

2. **INFORMATIONAL/DISCUSSION ITEMS**

Bicycle Wayfinding Logistics Plan. Mr. Margraf showed the wayfinding map with all the destinations on it which had the districts we talked about. He showed examples of close ups for the individual destinations with the script laid out. Either we as a group need to go through it and make sure that it is what we want or internally staff will review it and take it back to them with our approval.

Number of signs and cost estimates. Chm. Erne asked if we know the number of signs and cost estimates. Mr. Margraf stated there are just under 400 signs. He said we need to go through the signs and talk about it.

Green paint. Mr. Michael asked if green paint can be added on Minnesota Avenue by the Ninth Grade Center where there is a bike lane on both sides, north and south. I would make it more visible and enhance it.

Denning Drive Design Committee. Internally we talked about how that committee is going to work. The survey should be complete by the end of this month. In the first half of November we will call our initial meeting and the task will be to come up with three concepts for what Denning Dr. might look like.

New York Avenue Design Committee. The committee is established and that should be coming up as well. The CRA manager will handle that.

Feedback on Cady Way Cycle Track. Mr. Skage stated the addition of the green paint on the cycle track did enhance the cycle track. Also the flex posts are good.

3. **ACTION ITEMS**

A. **Comstock Garden and Trail Request – Forest Michael**

Mr. Michael is proposing a new garden park and trail for the Hannibal Square Neighborhood and Winter Park. (Blake Street project). We see it as a multi-cultural mix. We are discussing the name, possibly the Market Trail.

If you have a trailhead there you serve not only our residents in this quadrant of the Hannibal Square neighborhood but you serve some of the commercial people. If it gets extended north you can tie everybody from the north and south neighborhoods into the downtown central business district and that is the true value of this. As the area around Comstock Avenue develops, there will be a lot more users for the trail and garden. He showed the site plan that we are using for this. The City owns this lot and we are proposing they keep it and use this land for this project.

DOT Funding (leftover funds from SunRail). Mr. Marcotte reported we discussed using it to upgrade the vehicular crossings and DOT has agreed to provide some connectivity to the station. They are going to build a path behind the Farmer's Market and enhance it across that intersection all the way down to Fairbanks Avenue.

As they put the trail inside the right of way they are going to shield it with a 4 foot fencing that will shield people from going into the track.

Quiet Zone Grant. Our desire is to have upgrades at every railroad intersection. There is a certain risk index we have to reduce on each of the crossings. New quad gates and new signals will be installed.

Mr. Poole reported the Sustainability Board voted that the City keep the Blake property which is a city owned lot. They support the trailhead at the Blake yard and support the Market Trail concept. Connecting all the south neighborhoods and connecting to the north neighborhoods ultimately.

Mr. Michael will meet with the Parks Board to solicit their support for the project.

Ms. Hayes suggested considering the following regarding the Blake Yard site. 1. Get a petition from the neighborhood folks so if there are concerns they can be addressed. 2. Investigate the issue of heavy metals in the soil. This was a construction lay down yard for years.

Mr. Michael stated we would need to be an EA on the site, Phase I at a minimum. Mr. Michael mentioned if we do a community garden it will have raised beds installed with some degree of separation between the potentially contaminated soil.

Mr. Michael asked for support from the Pedestrian/Bike Board members as follows: support for trailhead and park at Blake yard (don't sell the property) and support for the Market Trail concept. Chm. Erne stated since we don't have a quorum we can't give you the official support at this meeting, however, we will have it on the agenda next month.

Agenda requests for November. The following items were deferred until the November meeting.

- Official vote on support for the Trailhead and park at Blake yard
- Sub-committee report
- Bike to Work Day for spring
- Bike Rodeo day for spring
- Discuss relaunching Bike to Work Days this fall.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:15 am. Next meeting is November 10, 2015, 8:00 am, Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant