

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

August 4, 2015

Present: David Erne, Jill Hamilton Buss, Scott Redmon, and Terry Bangs

Absent: Duane Skage, Karen McGuire and Tom Hiles

Others Present: Jamie Krzeminski, HDR; Forest Michael, Michael Planning of Florida; Steven Alianiello and Zackary Rowe, reThink Your Commute; Rick Geller, Bike Walk Central Florida.

City of Winter Park Staff: Officer Bruce Robinson, Police Dept.; Abby Gulden, Community Development; Troy Attaway, Butch Margraf, Keith Moore, and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

1. **Juice Bikeshare – Peter Martinez presents bike share**
2. **Bicycle Friendly Application/update: Jamie Krzeminski, feedback: Board Members**
3. **Sub-committee – action plans for connectivity – meeting set for August 25, 2015**
4. **Denning Drive – July 20 CRA work session; August 10th CRA Agency meeting**

1. ADMINISTRATIVE ITEMS

Call to order: Chm. Erne called the meeting to order at 8:00 am.

Approval of Minutes

Chm. Erne asked for approval of the minutes for July 14, 2015. Ms. Hamilton Buss moved to approve the minutes; Chm. Erne seconded the motion. Motion carried unanimously by a vote of 4-0.

Citizen Comments:

New York Ave. Mr. Michael commented there are no bicycle facilities planned on New York Avenue. It is difficult to navigate. Mr. Margraf stated there are no specific bike lanes but shared lane markings for bicycles will be included in the New York Avenue roadway and intersection improvements.

Orange Ave. Mr. Michael stated Orange Avenue has no bike facilities or bike lanes. Mr. Margraf stated we are constrained by right of way, sidewalks and parking along that road.

Staff Report – Butch Margraf

Officer Bruce Robinson. Mr. Margraf stated Officer Robinson has been promoted to a new position. We are thankful to Officer Robinson for his service and offer our congratulations. Two experienced officers will move into traffic operations to support the Pedestrian/Bike Board.

St. Andrews Trail. We received the bids from consultants. We will start going through the selection process to get the consultant on board. The consultants first task is the St. Andrews Trail. We will be able to keep him on board for up to five years to help with the LAP projects.

Brookshire Sidewalks. We received the construction bids. The sidewalk work should start in the next few weeks.

Cady Way Cycle Track is under construction. Curb work started July 14, 2015.

Bicycle Wayfinding. Approve Districts and Destinations from Work Session. Mr. Margraf reported GAI inquired if we have reviewed the two topics discussed (districts and nomenclature for all destinations) in their presentation in May. Mr. Margraf stated both topics are in good shape. GAI modified the districts we talked about. He asked Board members to check them for accuracy.

Wayfinding Signage. Mr. Redmon is not convinced that putting the number of minutes it will take to get from one place to the next on the signs will work well. He stated it is difficult to read a lot of information when you are bicycling past signs. Mr. Bangs commented for everybody it is going to be different. He suggested to only put the mileage; each person will figure it out. Mr. Geller commented Portland found by putting estimated times it lowers the barriers. We can encourage more riders by communicating more information to them.

2. **INFORMATIONAL ITEMS**

A. **Juice Bike Share presented by Peter Martinez**

- Juice started in Winter Park at Rollins College.
- The sponsor's logo can be on the racks.
- The cost is \$500 per bike.
- All bikes are solar powered.
- The bikes have real time GPS and the data is shared with the City of Orlando. It shows you the routes people are taking and it could help in assigning in wayfinding.
- We are moving into Baldwin Park area.
- Not a franchise. There are about 15 people running multiple systems across the country.
- The riders would help pay for the operations.
- Brochures were distributed.

Mr. Martinez reported by August 2016 they are looking at 300 bikes and 30 stations. Juice is talking with Winter Park to see how it can work. They are also talking to people in Winter Park willing to sponsor a bike station.

Valencia College has committed to a bike station on their own property. It will be considered a hub. They will have a 7 rack station and 4 bikes ready in August. As the system evolves, it could be 7 bikes. Sponsorship is \$500 per rack. (7 racks and 4 bikes = \$3,500 for annual sponsorship).

Sponsorship. Mr. Martinez stated there are different ways to sponsor bike share. The City of Winter Park will piggyback on the City of Orlando's bikeshare contract which regulates the racks and stations. Mr. Margraf stated the piggyback contract went to our attorneys and they approved it. We are working on the specific language for our commercial sign.

Next, Mr. Martinez will work to get another station by Winter Park Memorial Hospital and Winter Park Village. Mr. Margraf stated we have some other locations we talked about for the future.

Collection of fees. Bike users sign up on line at Juicebikes.com, download an application, fill it out along with credit card information. Biking technology knows when you are riding the bike and charges you appropriately. If you are an annual or monthly member you are allotted a certain amount

of time per day. The bike is tracked wherever it goes and if it is moved where it does not belong, the borrower is called to arrange for pick up and a small fee is charged. It is possible each station could pay for itself.

Rollins College. Things have not gone very far. Mr. Margraf stated they have a successful bike loan similar to the library so they are questioning why put out money for this? Chm. Erne stated the library is only open certain hours. Juice bikes are available 24/7 – 365 days a year.

There are a total of 200 racks in the system, 190 racks at Florida Hospital and 10 at OUC. Florida Hospital has a one year contract. The station sponsorship and the basket are two different things. We put them all together in a package for them.

B. Bike Friendly Communities Application - Jamie Krzeminski. The application is due August 11, 2015. We are in pretty good shape; however, we need to clarify a couple of answers. This application is way beyond our application of 2008.

Enforcement questions. Officer Robinson will send an updated log. Mr. Margraf has information about the grants the Police Dept. received for the last three years for pedestrian and bicycle safety programs which includes log sheets outlining what they did.

Question #109 What are the three primary reasons your community deserves to be designated a Bicycle Friendly Community?

Chm. Erne suggested: Denning Drive, Wayfinding, and the Sub-committee for connectivity.

Ms. Hamilton Buss mentioned we can list the regional workshop which was a catalyst to getting more connectivity. Chm. Erne stated it shows that we are mobilized and we are connected with other communities.

Question #110. What are the three aspects of your community most in need of improvement in order to accommodate bicyclists?

Ms. Hamilton Buss stated we need more wayfinding and more connectivity. We are working on both.

- Ms. Hamilton Buss stated we need more protective/dedicated infrastructure (bike lanes, cycle tracks and protected bike facilities). We are making progress with the Cady Way cycle track.
- Mr. Bangs commented he liked the Photoshop rendering Mr. Geller sent. It looks very safe and is something you could encourage people to use.
- Mr. Redmon stated in our description we need to dovetail into SunRail in order to show that the City was a catalyst for spearheading our routes.
- Mr. Margraf stated for Denning Drive, we could have a paragraph or two written and we should know the direction it is going to go on Monday, August 10.

The current draft of the Application will be sent to the Board members for review.

C. Sub-Committee for connectivity

Ms. Hamilton Buss suggested the formation of a sub-committee to work on action plans for connectivity. She would like to get a detailed connectivity plan in place, move the connectivity forward and have a prioritized list. Mr. Margraf stated we can talk about it, ask for volunteers and

vote on it at our next meeting. Volunteers: Ms. Hamilton Buss, Chm. Erne, and Forest Michael. The first meeting is August 25, 2015, 8:00 am at Panera Bread.

D. Denning Drive

Chm. Erne stated on August 10, the CRA Agency convenes to approve the 5 year CIP capital improvement projects. The CRA Advisory Board recommended \$500,000 for pedestrian/bicycle improvements to Denning Drive. We need to convey to the City Commission the importance of what this means for the area.

Mr. Redmon mentioned we also want to make sure our Pedestrian/Bike Board and City staff are on the same page. Mr. Margraf stated staff is supportive and we have an on-board consultant who drafted a letter for us regarding the traffic on Denning Drive and how it has low volumes and can handle additional trips from the existing developments and future developments.

Mr. Attaway explained there are two different boards: CRA Advisory Board and CRA Agency. We presented the idea of Denning Drive to the CRA Advisory Board and they voted to support it. That information then goes to the CRA Agency (five City Commissioners plus the county appointee).

Mr. Krzeminski stated as a group, Bike Walk Central Florida has been working on Denning Drive as well. Between the group of us (Rick Geller, myself, Hal Downing, Lisa Portelli, Tom Hiles, and Jamie Krzeminski) we met with all the City Commissioners individually regarding this issue. The Mayor is generally supportive of it. A few Commissioners were uncommitted and for them Mr. Geller suggested completing a study first. Take \$50,000 of the \$500,000 just for the first year and get a consultant to figure out how we are going to do the intersections.

Mr. Attaway stated the City Commissioners would like an off the road side path. A 10 foot wide sidewalk on the east side is being proposed. It will go from a four lane to a three lane road. We are going to take the extra lane and put a small green buffer on the east side between the curb and the sidewalk -- then a 10 foot sidewalk and then a bit more green space to plant trees adjacent to the private property. Mr. Margraf stated now is the time to request the City Commission to move on Denning Drive. The design phase will follow the funding.

Mr. Attaway mentioned the biggest win is that most of the City Commissioners have gotten over the mindset that Denning Drive has to have 4 lanes. They want the bike improvements to be family friendly oriented rather than geared toward professional cyclists. If they approve something they want it to be something they can take their kids on. That is why we have moved our thinking towards a side path.

Ms. Hamilton Buss stated I think the consensus is that we believe it needs to be right-sized: 3 lanes and to be a separate and protected infrastructure for safe pedestrians and bicyclists. We need to focus on vulnerable people: school children, people with disabilities, etc.

Chm. Erne mentioned Denning Drive is a tremendous connector, north and south through our City, a low traffic street and it is a perfect way to improve the pedestrian and bicycle experience. Mr. Attaway stated my thinking is that we are matching the shape of the road to the users.

MOTION: A motion was made by Ms. Hamilton Buss as follows: “The Pedestrian Bicycle Board supports the recommendation of the CRA Advisory Board to devote \$500,000 to improving Denning Drive for all users including family friendly pedestrian and bicycle infrastructure.” Chm. Erne seconded the motion. Motion carried unanimously by a vote of 4-0.

Other business.

Ms. Hamilton Buss will forward the Rails with Trails Article that was in the Sentinel. She was cited in a story they did and she wants it on the record that she did not seek out the media. She stated we are not trying to be adversarial or put the cart before the horse which I think is what happened in that case. She really tried to convey to the reporter that we have a long ways to go to figure this out.

Mr. Margraf stated Michelle Neuner recently sent out an e-mail that in the near future there will be a presentation to all City Boards regarding media relations.

Mr. Redmon mentioned several things:

- On behalf of the Ped/Bike Board Mr. Redmon will attend the Earth Day meeting on August 13.
- St. Andrews Trail. He would like to get back to the topic of the extension through the Mayflower.
- Do we have a list of encroachments currently existing in the railroad right of way? Mr. Redmon is concerned about responses such as “we can’t do it in the right of way.” He would like to have documentation that we have done things in the right of way. Mr. Margraf stated it is documented on the right of way maps.

Mr. Krzeminski and Mr. Margraf will attend a Regional Family Friendly Bike Map Meeting which will tie in with wayfinding. They can mention that we are trying to do a more collaborative effort regionally to get DOT in on this rail to trail issue. It is not just Winter Park that is interested in making some connections along the rail right of way. Orlando, Maitland, and others are interested. The more communities we can get to tag-team the more successful we are likely to be.

Forest Michael suggested if you overlay everything this community does onto Denning Dr. there is also on the statewide trails systems plan a corridor that could include Denning Dr. and the SunRail station that goes from the St. John’s River to Sand Lake River. It is called the Cady Way corridor. This community has the opportunity to do two different things at a minimum. One is to ask the legislature for funding for the entire route through Winter Park in addition to what everybody is talking about now. The other is to apply to Metroplan for that process for the whole route. It is an opportunity waiting to happen. Chm. Erne stated we will talk about that at one of our meetings.

Chm. Erne mentioned a trail along the rail would increase ridership because it increases access to the rail stations. Mr. Margraf stated when you are in an urban area the space along the trail is wasted space and it could be utilized. We are still working with DOT on this issue. Mr. Michael suggested that this Board invite the DOT district secretary to talk about it or hold a forum at the Welcome Center and involve the politicians. That gets it all out on the table and people can say their piece. Mr. Margraf stated we might include the other municipalities down the corridor. Mr. Michael suggested inviting Orlando, Eatonville, etc. Mr. Margraf stated Metroplan would be a good place to host this because all of the municipalities are there.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:30 am. Next meeting is September 8, 2015, 8:00 am, Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for August 4, 2015 were approved on September 8, 2015.

Debra Moore, Staff Assistant