

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia**  
**Chief Raymond E. Beary Community Room**

**July 14, 2015**

**Present:** David Erne, Jill Hamilton Buss, Scott Redmon, Duane Skage, Karen McGuire and Tom Hiles

**Absent:** Terry Bangs

**Others Present:** Jamie Krzeminski, HDR; Forest Michael, Michael Planning of Florida; Steven Alianiello, reThink Your Commute; Rick Geller, Bike Walk Central Florida; David Bottomley, Metroplan BPAC.

**City of Winter Park Staff:** Officer Bruce Robinson, Police Dept.; Lindsey Hayes, Planning Department; Butch Margraf, Public Works Dept.; Keith Moore, Public Works Dept.; and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

**Bicycle Friendly Application/update: Jamie Krzeminski, feedback: Board Members**

**1. ADMINISTRATIVE ITEMS**

**Call to order:** Chm. Erne called the meeting to order at 8:35 am.

**Approval of Minutes**

Chm. Erne asked for approval of the minutes for May 27, 2015 (work session). Minor changes were noted. Mr. Skage moved to approve the minutes as revised; Ms. Hamilton Buss seconded the motion. Motion carried unanimously by a vote of 6-0. Chm. Erne asked for approval of the minutes for June 9, 2015. Ms. Hamilton Buss moved to approve the minutes; Mr. Skage seconded the motion. Motion carried unanimously by a vote of 6-0.

**Citizen Comments:** NA

**Chairman's Report – Chm. Erne**

Morse Boulevard rendering. Recently, Rick Geller shared an e-mail rendering of Morse Boulevard “before” and “after.” Mr. Geller spoke about the rendering and answered questions. He posted it on Facebook July 10 and as of the morning of July 14, it had over 2,100 views.

Library. The Winter Park Library is proposing a new building.

Denning Drive. Mr. Margraf gave an update on Denning Drive. He attended a CRA Advisory Board meeting with Troy Attaway and Dori Stone to present the idea of using some CRA money for Denning Drive. The CRA Advisory Board is in favor of it. The current traffic counts for the last few years are below 10,000 cars a day for all Denning Drive roadway segments from Webster Ave. south to Orange Ave. On July 20, there is a CRA Agency work session at noon. Mr. Margraf encouraged the Pedestrian/Bike Board members to attend. Also, on August 10 there is a CRA Agency meeting where they will vote on this.

## **Staff's Report – Butch Margraf**

St. Andrews Trail. We put out an RFQ for consultants due on July 29. We will choose consultants who will be able to do LAP projects for us such as St. Andrews Trail. Instead of going through this process each time there is a new project, we will keep this consultant in place for 5 years on a 1 year annual renewal basis. The consultant is looking at filling in the ditch and placing a path on top. Until we get the consultant report, there is no final design. Mr. Margraf stated 3 consultants will be selected and then it gets turned over to DOT to look at the top 3 and then there will be some oral presentations to select 1 or 2. Mr. Redmon asked about it being a more progressive design “a natural state design.” Chm. Erne stated we need cutting edge designers who adopt what other communities are doing.

Brookshire Sidewalks. Those bids are due for construction July 30, 2015.

Cadyway Cycle Track. Curb work started July 14, 2015.

Bicycle Wayfinding. The consultant is ready to talk with the Board and staff about that project.

### Bike Share and Car Share.

*Car Share.* The contract is executed and ready to go (piggyback off of Orlando's contract).

*Bike Share.* We are working out signage compliance. Steven Alianiello suggested the bike share provider speak at a board meeting. Mr. Margraf will invite a representative to speak.

## **2. INFORMATIONAL ITEMS**

### **A. Denning Drive.** July 20--CRA Agency Work Session. August 10--CRA Agency meeting.

Chm. Erne suggested the Board Members show support for funding for Denning Drive and Morse Blvd. rendering. Let the City Commission and staff know your thoughts with e-mails, letters, etc.

Denning Drive. Mr. Margraf stated we have had several concepts over the past 10 years. All of them will be put in the pool when we start talking about what Denning Drive is going to look like.

Alternate Modes of Transportation. Regarding the Morse Blvd. rendering, Mr. Skage stated we want to provide a means for alternate modes of transportation and create arteries (whether it be on Morse Blvd. or Denning Drive) to connect the community through those arteries. An optimal goal would be to complete the Morse Boulevard rendering all the way to 17/92.

Bike Rental at Library. Officer Robinson stated the Parks and Recreation Board is very interested in working with the Pedestrian/Bike Board to make the Library a bike rental facility.

Sub-committee. Ms. Hamilton Buss suggested the formation of a sub-committee to work on action plans for connectivity. It can include a comprehensive vision and strategic plan for connecting within the City as well as outside the City. It could set priorities, add timelines, and seek funding for those priorities. We can include Morse Boulevard and Denning Drive. We want connectivity to parks, schools, shopping centers and SunRail. Mr. Michael suggested if we have criteria on each project, the Commissioners would see the logic. The subcommittee could then report to the Pedestrian/Bike Board.

Demonstration Project. In the past, Mark Fenton suggested a demonstration project. Chm. Erne suggested Morse Boulevard. Mr. Hiles stated our first demonstration project is the Cady Way cycle track.

Ms. McGuire stated you could take a weekend and do a demonstration project. Close off one lane, involve vendors, place trees in that lane and people could experience it as a two lane facility.

### 3. ACTION ITEMS

#### A. Bicycle Friendly Application Status Update by Jamie Krzeminski, HDR.

Mr. Krzeminski asked for additional input from the Board members on the questions below.

Community Profile Question #11. *How many full-time equivalent staff do we have working on bicycle issues.* Mr. Margraf answered--1 full-time person (a combination of various staff) spends a portion of their time on bicycle issues. Mr. Margraf is included in that and spends 75% of his time on bicycle issues.

Community Profile 11b. *What percentage of the community's Safe Routes to Schools Coordinators time is spent on bicycling issues?* Ms. Hamilton Buss is gathering this information.

Community Profile Question 16. *What was your community's most significant achievement for bicycling in the past 12 months?* February 18, 2015 workshop. Bill Nesper speaker.

Community Profile Question 17. *If you have applied to the BFC program before, describe any improvements that have occurred for cycling in your community since your last application.* Mr. Krzeminski stated we have six on the list. He asked for more input.

Mr. Redmon suggested one more improvement. The City of Winter Park added bike racks at businesses at their request (ex. Breakaway Bicycles).

Community Profile Question 18. *What was your community's biggest challenge to bicycling in the recent past? How was this issue addressed?* Mr. Krzeminski stated what we have listed right now deals with funding.

Ms. Hamilton Buss stated another challenge is the creation of and funding to add a full-time bike/pedestrian coordinator.

Community Profile Question 19. *What specific improvements do you have planned for bicycling in the next 12 months?* Mr. Krzeminski read the list and asked for more input. The following items listed were added to or changed:

Add to #2. Bicycle Wayfinding System. Chm. Erne asked if we might use terminology such as Neighborhood Greenways/Winter Park Greenways.

Change #3. Change it to read Cady Way Cycle Track "is currently under construction."

Change #4. The City's first bike coral on the street was installed on Lincoln Avenue in front of a downtown bike shop. Chm. Erne suggested we state "We installed our first bike coral and are identifying locations for more."

Other suggestions for the application.

- Mr. Krzeminski asked if the Board wanted to add the scheduling of a regular bike ride.

- Mr. Krzeminski mentioned the possibility of adding information about regular reporting on the area crashes and working toward a strategy to address those.
- Mr. Hiles stated if the CRA funding is approved (\$500,000) for Denning Drive, are they voting on design or construction funding? Mr. Margraf answered both design and construction. Mr. Hiles suggested we might highlight in the application that CRA has approved funding for this active corridor project.
- Mr. Michael stated we might add “Mead Botanical Garden in conjunction with the City is building the first trailhead that connects to the Orlando Urban Trail.” The trailhead is at Mead Botanical Garden.
- Urban Farming, urban garden. Ms. Hamilton Buss will write it up.

Engineering Question 27c. *Approximately what percentage of the following locations has bike racks or storage units? Answer all that apply in percentage. A whole list was given and we were asked to provide a percentage for each that applies to us: public and private schools, day care, higher education institutions, libraries, hospitals and more.*

Ms. Hamilton Buss will work on this.

Engineering Question 29. *What is the centerline mileage of the existing off-street bicycle network within your community?* Mr. Krzeminski stated you listed 3.4 miles: Martin Luther King, Jr. Park (MLK), Cady Way Trail, and Mead Garden. Mr. Margraf stated two parks have parts of a trail: Mead Garden and Cady Way Trail. MLK Park has a stand-alone path. Mr. Krzeminski asked about Lake Baldwin, Lake Sue, Pennsylvania. Mr. Margraf will check on these. Mr. Michael suggested including 2/10 of a mile for the Mead Garden Trail.

Engineering Question 30. *How many miles of the following off-street bicycle accommodations do you have? Choices: Natural surface shared use path ( $\geq 10$  feet), singletrack, other).* Mr. Krzeminski asked if we can count the connection through Mead Garden to the back gate at Pennsylvania Avenue. Is that natural surface? Mr. Michael said it is Florida shellstone. Ms. McGuire stated there is a crushed granite bike/pedestrian path at Rollins College along Lake Virginia.

Engineering Question 51. *Describe any other amenities or infrastructure improvements that your community provides or requires that create a comfortable and attractive bicycling environment.*

Mr. Krzeminski asked if there anything to add beyond the normal facilities.

Encouragement Question 71. *List all public cycling events that occur annually in your community.* Mr. Krzeminski stated we have listed: Bike to Work Day 2015 and Park to Park Annual ride 2009-2014, and we could add National Bike to School Day Month.

Final Overview Question 109. *What are the three primary reasons your community deserves to be designated a Bicycle Friendly Community?*

Final Overview Question 110. *What are the three aspects of your community most in need of improvement in order to accommodate bicyclists?*

- Mr. Margraf suggested adding information shown on the summary sheet Mr. Krzeminski gave out at the last meeting. It showed a 400% increase in cycling since the year 2000.

- Mr. Margraf suggested adding the Active Guide Map that Healthy Central Florida produces and pays for. A website is listed on it. It is an awesome document and website. How can we get that out to more people? Can we incorporate that in this application as well?
- Mr. Hiles suggested as part of the wayfinding program we could consider adding a website on the bottom of some of the actual trail information.

Mr. Margraf will take a first pass at the updated application and get it to the Board members for review.

Mr. Krzeminski stated the application is due August 11. He would like input by July 24 so it can be compiled and sent for review.

**B. Bicycle Wayfinding Work Session.** A Wayfinding Work session is scheduled for July 20<sup>th</sup> from 1:30 – 3:30 p.m. A consultant from GAI will conduct this work session which will focus specifically on the logistics for signing routes and destinations throughout the City. Location to be determined.

### **New Business**

The following will be placed on the Agenda next month.

1. Invite Juice Bike Share (formerly known as Orlando Bike share) to speak at a monthly board meeting.
2. Bicycle Friendly Community Application. Mr. Krzeminski will have everything entered by our next meeting and will provide an update.
3. Instituting a subcommittee for Action/Vision Plan and priorities.

### **Other Business**

***Walk Right of Ways with Forest Michael.*** Mr. Michael suggested our scope might be a bit large and complicated. He suggested a start at the Fiddler’s Irish Pub, walk across Pennsylvania, to the Farmer’s Market and then to the Golf course.

Mr. Redmon suggested adding Denning Drive. It was then agreed to meet at the tennis court and proceed from there.

This walk is scheduled for July 28, 2015 from 8 – 9:30 am. We meet at the Tennis Center. The rain out day will be July 30. The walk is scheduled for 1 ½ hours.

### **ADJOURNMENT**

Chm. Erne adjourned the meeting at 9:30 am. Next meeting is August 4, 2015, 8:00 am, Public Safety Building, Chief Raymond E. Beary Community Room (2<sup>nd</sup> floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant