

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia**  
**Chief Raymond E. Beary Community Room**

**June 9, 2015**

**Present:** David Erne, Jill Hamilton Buss, Scott Redmon, Duane Skage, Karen McGuire

**Absent:** Terry Bangs, Tom Hiles

**Others Present:** Jamie Krzeminski, HDR; Forest Michael, Michael Planning of Florida; Michael Poole, Sustainability Board/Keep Winter Park Beautiful; Kim Allen, Citizen

**City of Winter Park Staff:** Officer Bruce Robinson, Police Dept.; Officer Jon Askins, Police Dept.; Abby Gulden, Community Development; Butch Margraf, Public Works Dept.; Keith Moore, Public Works Dept.; and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

- 1. Bicycle Friendly Application/update: Jamie Krzeminski, feedback: Board Members**
- 2. Participation in Earth Day Event to be held April 22, 2016. Scott Redmon will represent the Pedestrian/Bicycle Board**

**1. ADMINISTRATIVE ITEMS**

Chm. Erne called the meeting to order at 8:35 am.

**Approval of Minutes**

Chm. Erne asked for approval of the minutes for May 12, 2015. Minor changes were noted. Ms. Hamilton Buss moved to approve the minutes as revised; Scott Redmon seconded the motion. Motion carried unanimously by a vote of 5-0.

**Citizen Comments: Michael Poole, Kim Allen, Forest Michael**

Michael Poole spoke at the meeting.

Kim Allen. Thank you for the workshop with Mark Fenton on May 27, 2015. She shared two Orlando Sentinel articles: "SunRail Offers Unexpected Benefit: Weight Loss" and "My Top 5 Picks for Your Buddy Dyer-ordered staycation."

*Rails to Trails.* Ms. Allen stated we need an intermodal system so that people will ride the rail. Putting in trails activates areas that are difficult to access. She is calling on the Pedestrian/Bike Board as an advisory board to the City Commission, to make rails to trails a part of the agenda and move it forward. This is a time sensitive matter. We are worthy of a great Pedestrian Bike trail system. She stated having a trail by the rail benefits: health, environment, property values and businesses.

Ms. Hamilton Buss and Ms. Portelli had a conversation with Troy Attaway and Dori Stone recently which included the topic of the rails to trails and connectivity. They are looking into this.

Ms. Hamilton Buss stated Forest Michael and Bruce Stephenson proposed rails to trails about 2 years ago. City staff walked along the rail and talked about a trail along the rail. John Holland, Director of Parks, was willing to give up park land for the trail.

Ms. McGuire stated a continuous trail along the rail line is something that needs to be approached from a regional perspective. We need to approach other municipalities because there is power in numbers. Also, it should be brought up with FDOT.

SunRail revenue shortfalls. Ms. Allen stated one way SunRail will make up their revenue shortfalls is land use. Winter Park has softened their stance on leasing the right of way; one parcel has been leased out. We should have first right of refusal to obtain that land for the common good. You may want to get together with other boards in other cities to talk about a joint effort. Also, someone should talk with the Central Florida Commuter Rail Commission.

Ms. Allen introduced Ron and his wife who come to Winter Park to bike and dine about 3 times a week. Ron is concerned about the rough railroad track at Denning Drive South of Fairbanks Avenue.

Bridge across 17/92 (make it a priority). Mr. Redmon stated this bridge is our gateway from the north coming into the City. Mr. Margraf will find out if there is a right of way.

#### Forest Michael

1. Rails to trails. He stated there is ample right of way on the railroad and slightly off the railroad to build a trail that goes from Fairbanks Avenue to north of the golf course.
2. Tree cuts. Eliminate unsafe half/moon cuts in the sidewalk where trees were formerly located on Pennsylvania Avenue. Mr. Margraf stated trees will be replaced in those areas.
3. Michael Poole has made an offer to this Board to help create the network for Winter Park. Mr. Michael suggested that be one of the top priorities. It includes the bridge over 17/92.

Mr. Margraf stated rails with trails comes down to one issue, right of way. For years, the section of railroad right of way in Central Park has been maintained by the City. The City has worked with FDOT trying to get the right of way along the railroad asking to buy it or have it donated to us. They did not accept our requests. At one point they quoted an exorbitant price tag.

Mr. Margraf stated the Assistant Public Works Director, Don Marcotte, is the City's representative on the Technical Advisory Committee for SunRail. All the people involved in the trains up and down the rail for SunRail are in that group. He is a good contact person.

A year or two ago, Mr. Michael set up a meeting with Pedestrian/Bike Board members and staff of multi-modal plans at FDOT interested in a trail for Winter Park. They were ready, with the City's commitment, to commit to a PD&E study for SR426 and 17/92. SR426 does not have real significant stormwater accommodations or bicycle accommodations. Mr. Michael said if you put the two together in a PD&E and get a result back, they will build a trail for you. It would require the Pedestrian/Bike Board to go to the City Commission to ask them to ask FDOT to move this forward.

Mr. Michael stated West Orange Trail, the South Lake Trail, Cross Seminole Trail, all of the trails built by FDOT started with a corridor defining the right of way. They looked at it cohesively as a rail to trail corridor or a trail corridor; they looked at the whole picture.

Mr. Michael stated the City has the right of way all the way to 17/92 from the fish house to the north end of the golf course. Don Marcotte, City Engineer, is looking into the right of way and talking to FDOT about a trail. A walk can be scheduled along the right of way.

## **2. INFORMATIONAL ITEMS**

### **A. Bicycle Friendly Application Status Update by Jamie Krzeminski, HDR.**

Mr. Krzeminski stated we want to get consensus on near-term action items. The sheet entitled “Top Voted BFC Actions” is information from our bike friendly community workshop in February. We voted on different action items from the different 5 E’s: education, encouragement, enforcement, evaluation and engineering. Several items in Winter Park received a lot of votes: complete streets, wayfinding, and looking at a network of low-speed/low traffic volume streets optimized for bicycle travel. On the engineering side you are working on these action items: bike share and wayfinding. The focus for us should be more on education and encouragement.

Mr. Krzeminski created a list entitled “LAB Bicycle Friendly Community Application–Potential Actions/Strategies to Target Immediately or in Near Term (next 6-9 months).” He identified: action/strategy, details, and coordination. The goal is to identify a handful of actions that are doable in the near future. Actions in the pipeline can be included in the application. They do not need to be completed by the August deadline.

*Education:*

1. Community Newsletter/Articles. Continue to include articles for Winter Park publications. Include a regularly featured article on pedestrian/bike topics.
2. Use League of American Bicycle (LAB) Videos. They are available.
3. Education seminars at bike shops. Partner with bike shops – coordinate education for bike safety, etc. promote to city employees and residents.
4. Host Cycling Savvy. Host training, promote to city employees and residents.
5. Cycling Savvy Light. Target City employees or through Chamber of Commerce.

*Encouragement:*

1. Bike share. Complete contract/planning of initial station; focus on how to get sponsorship of other sites.
2. Bicycle wayfinding. Continue to move ahead with the plans.
3. Regular community bike rides/bike to work events.
4. Open streets event. Close down a street and have bike related activities.
5. National Bike Challenge. This is a great way to get people active.

Ms. Hamilton Buss suggested Clarissa Howard, in the Communications Department, calendar in some bike activities.

Ms. McGuire inquired about a data base for people interested in bike activities. Mr. Margraf has data for people who attended Bike to Work Days and Rodeos. Ms. Hamilton Buss has a list of attendees at the recent Bike to Work day in March. Ms. Gulden has a Winter Park Sustainability list.

*Enforcement:*

Orange Co. 311 application. Report spot issues, maintenance concerns. Add a function to Winter Park Police Dept. (WPPD) for a place to report concerns.

Mr. Margraf stated on the walking and cycling sections on the website there is a spot to report concerns. Also, we have a Gov QA which allows residents to contact the City and it gets disbursed to appropriate departments. Mr. Margraf mentioned at the WPPD’s web site under Community Services, there is a link under Special Operations. You can report a pedestrian or bicycle concern there. Mr. Krzeminski suggested publicizing this information.

#### *Evaluation:*

1. Regional Count Program. One possible opportunity for the evaluation is the Regional Count Program that Metroplan is conducting. They are purchasing count equipment this summer and are willing to loan it out to municipalities in the region. They will set up the equipment.
2. Track all bike crashes/identify potential countermeasures. Are we tracking all pedestrian and bike crashes? Is it done regularly? Can we establish a data base to show where they happen? If there are clusters in crashes maybe there is a countermeasure.

Mr. Krzeminski suggested a tracking system to use over time. Mr. Margraf stated all crashes are logged into the computer. Ms. Hamilton Buss would like to hear about the crashes involving pedestrians and bicycles on a monthly basis.

#### *Engineering:*

1. Pilot a Bike Boulevard. Mr. Krzeminski suggested even if wayfinding will not be rolled out all at one time maybe a particular corridor can be targeted. You might use wayfinding signs, markings, or other types of typical bike boulevard improvements to help soften it. He suggested: rotating stop signs or traffic calming features (ex. speed cushions/traffic circles).

**Feedback for Application.** Mr. Krzeminski asked for feedback on what to include in the application. He would like to identify who is going to lead the charge and work to get specific items implemented and documented. The Board identified the following:

- *Sharrow Markings.* Mr. Margraf stated in the plan there are several roads identified for sharrow lane markings including Winter Park Road and Denning Drive. Those can be implemented along with a cyclist protected lane sign.
- *Cycling Savvy Light.* Ms. Hamilton Buss will check about Cycling Savvy Light. Mr. Margraf stated we can use a City facility for that activity.
- *Track Pedestrian and Bike Crashes.* Ms. Hamilton Buss suggested collecting pedestrian/bike crash information. It can be a standard agenda item. Officer Robinson will run a report for the past 4 or 5 years. He can provide a quick update at each meeting.

Mr. Erne suggested a staff report could be sent out with the agenda and we could include that on there. We would still have time in the meeting for questions.

- *Bike and Pedestrian Articles.* Ms. Hamilton Buss will meet with Clarissa and Mr. Margraf to discuss articles and posting them in City publications.

Ms. Hamilton Buss stated we talked about scheduling a group ride to look at the right of way along the trail. Mr. Michael will join us. The ride is scheduled: June 18, Thursday, 6-8 pm. A rain day is scheduled for June 25, Thursday, 6-8 pm. We will give a public notice.

Ms. Hamilton Buss will work on scheduling a joint meeting with Maitland and other cities to talk about the rail.

### **3. ACTION ITEMS**

**A. Participation in Earth Day Event.** Ms. Gulden gave a Sustainability Board update. We are in the beginning planning stages for Earth Day next year, April 22, 2016. She will put out an

RFP for approval and once approved, we will hire an event planner and start convening the planning committee. Ms. Gulden invited a representative from Pedestrian/Bicycle Board to join in as an active participant on the planning committee. She would like to integrate a bike/pedestrian component into Earth Day.

Mr. Scott Redmon volunteered to represent the Pedestrian/Bike Board.

Ms. Gulden stated we want to set ourselves apart from other Earth Day Events in Central Florida. Ms. Gulden stated there is a lot of overlap. Eventually, we want to make money on this event. It is important as a community outreach effort.

**Other Business:**

***Monthly Board meeting (time change).*** The meeting will be held at 8 a.m. starting July 14, 2015.

**ADJOURNMENT**

Chm. Erne adjourned the meeting at 10:20 am. Next meeting is July 14, 2015, 8:00 am, Public Safety Building, Chief Raymond E. Beary Community Room (2<sup>nd</sup> floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant