

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

February 10, 2015

Present: David Erne, Scott Redmon, Tom Hiles, Jill Hamilton Buss, Jean Siegfried and Terry Bangs

Absent: Susan Pins

City of Winter Park Staff: Officer Bruce Robinson, Police Dept.; Lindsey Hayes, Planning Dept; Butch Margraf, Public Works Dept.; Keith Moore, Public Works Dept., and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Bicycle Friendly/Walk Friendly Communities Designation from League of American Bicyclists – update by Jamie Krzeminski**
- 2. 7th Annual Bike to Work Day & Florida Bike Month**
- 3. Bicycling Parking Ordinance**

CALL TO ORDER. Chairman Erne called the meeting to order at 8:35 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Chm. Erne asked for approval of the minutes for January 13, 2015. Two minor changes were noted. Ms. Hamilton Buss made a motion to approve the minutes; Ms. Siegfried seconded the motion; motion carried unanimously with a vote of 6-0.

Staff Updates by Mr. Margraf

Bike Valet. The Valentine's Day concert was held in Central Park on Sunday, February 8. The bike valet was available, but only 4 bikes used it. However, the park was loaded with bikes parked everywhere.

Rollins College Pedestrian Crossing. The Rollins Pedestrian crossing has been moved to Interlachen Ave. so it lines up with the hotel and the entry way to the First Congregation church school. It seems to be working okay. The one problem is that many people cross there and there is not enough room on that small corner on the sidewalk. We spoke with the church and Rollins College and three concepts are being proposed to create a plaza on that corner to create plenty of space so everyone will be safe while waiting to cross.

Sustainability Plan. Mr. Margraf reported that the Sustainability Plan passed at the City Commission meeting on February 9, 2015. Part of that includes items involving the Pedestrian Bike Board.

Paseo Parking Garage. This is a 250 unit building. Mr. Margraf checked the parking garage. They do have bike racks.

CNL is the only big project that did not follow the code to provide any form of bicycle parking. Mr. Margraf will contact them; there is plenty of space in the parking lot for bike racks.

Trader Joe's bike rack update. Mr. Margraf went to Trader Joe's on a Sunday to look at the situation. The bike rack had bikes in it. They also had a couple of scooters in there. At this time, they have not added additional bike racks; however, space is available. He will speak with them about it.

St. Andrews Trail LAP Recertification. At the previous City Commission meeting the Local Agency Program (LAP) Recertification was passed and has been executed by the City. It is now with the Department of Transportation (DOT). We are putting the Request for Proposal (RFP) together to get that out for design.

Brookshire sidewalks. The LAP agreement passed, was signed, and executed. We are currently making some modifications to the RFP per DOT review.

Bicycle Wayfinding. Mr. Margraf reported the scope was sent and we are waiting for an estimated cost so we can present that to Metro Plan. A student in the Rollins Master Planning Program is doing an independent study and will prepare a professional caliber wayfinding plan to submit to the consultant hired by the City.

Prioritizing Pedestrian Bicycle Project List. Mr. Margraf reported he has been working on the projects that are on the top of the list (St. Andrews, Brookshire, and Wayfinding).

Pedestrian/Bicycle Coordinator. It is still in process. Ms. Hamilton Buss volunteered to work on it. She will ask for assistance from the Board members as needed.

Cady Way Bike Lanes. Mr. Attaway and Mr. Margraf discussed alternatives with Mr. Geller. Mr. Attaway suggested moving the curb out to the existing bike lane and then building an 8 foot wide walkway behind the curb. We are investigating a path, not necessarily the cycle track the way it has been talked about in the past, but an alternate path adjacent to the road. It may in some places meander the park where there are no trees or power poles. We are getting closer to what is acceptable. We have not done any engineering at this point. Mr. Margraf will visit the site again to see how much room is available. It will be a concrete path. We will get back together with Mr. Geller in the future.

DISCUSSION ITEMS

Bicycle Friendly/Walk Friendly Communities Designation from League of American Bicyclists—update by Jamie Krzeminski.

There is a League of American Bicyclists staff Workshop on February 17, Tuesday and February 18, Wednesday. Tuesday there is a bike ride starting at 11:00 am at City Hall in Orlando. It will cover some of the areas where we have facilities and some areas with some issues. There is a lunch stop in Maitland. Wednesday is the actual workshop at the Farmer's Market in Winter Park from 8 am–12 pm. We can then follow up on what we see during the ride and start talking about different strategies for advancement of bike friendly communities. We will look at things we can do in the near future to advance some of those ideas for the League of American Bicyclists application we will submit later this summer. Next month we will do more follow up based on what we glean from the workshop.

Ms. Hamilton Buss will e-mail the workshop itinerary. The elected officials and City of Winter Park Commissioners for the City of Winter Park were also invited.

7th Annual Bike to Work Day & Florida Bike Month

Ms. Hamilton Buss reported we had a subcommittee meeting on Park to Park and discussed some changes. We will move the Park to Park ride to fall and include a skills workshop, helmet fitting, and make it similar to a bike rodeo concept. This will be a family event to be held on a weekend.

Mr. Margraf reported the First Congregation Church at the corner of New England and Interlachen Avenues will hold their 25th annual bike rodeo from 9 am–noon on February 25th. It is the best bike rodeo he has seen. If you can, stop in to see how they do it. The kids start out washing and decorating the bikes. There are skills tests and a lot of encouragement along the way.

Bike to Work Day for adults on March 11, 2015. Ms. Hamilton Buss stated the City has approved the date. We will promote it to our schools and send fliers home with the kids to encourage parents to ride with their kids to school and then ride on to work. We will offer free day glow neon colored shirts. After registration they can go to a pick-up location to get a free shirt. We will meet at the north end of Central Park at 3:30 pm to gather for the ride and start riding at 4 pm (45 minute ride). After the ride, we will meet at a restaurant.

- Ms. Hamilton Buss reported a meeting was held with the Chamber and Park Avenue Merchant's Association. The thought was to work out a way to promote economic development along with the Bike to Work Day—possibly by offering discounts and doing some promotion for participants.

Several Board members and a representative from the Chamber will meet with Boca Restaurant to work to negotiate a “special” on food or drinks. It will be called healthy hour or healthy happy hour so that it is not promoting drinking and driving.

- The City will have the bike valet from 3:30 - 8 pm for those who wish to stay late on Park Avenue.
- The ride will be promoted outside of Winter Park. Some participants may ride Sun Rail.
- The City is producing art work and as soon as we get that we will share it. A Facebook page will be created for the purposes of information and registration.
- After this year, we will see how many folks we get and maybe next year we can move it further down Park Avenue or include more restaurants. If the turnout is good this year, next year we may be able to encourage the merchants to stay open later (most close at 6 pm). We will start small to see if an economic impact is felt.
- Mr. Margraf mentioned we need to consider people who have participated in all the Park-to-Park rides. They know it is coming up in the spring. In the past, children were included. We need to make sure it is marketed as an adult ride only.
- Mr. Bangs used the official Winter Park certified road race course and took the street map of Winter Park and laid out the same course. He mentioned you spend quite a bit of time on Palmer Avenue on this course and might want to consider getting off of Palmer Avenue and turning left on Alabama. Discussion was held about possible changes.
- Mr. Margraf stated this is the best route that we could choose to avoid some of the main state roads. It is about a 5-6 mile distance and goes through the neighborhoods.
- It can't be shut down like a road race. We need to submit a special event permit which goes to Public Works, Police and other departments. The City Manager will also sign off on the permit. To use any of the parks in the City we must fill out an application. We will use the stage and sound system and several portable restrooms. Mr. Margraf will present this to the Parks Board.
- Officer Robinson spoke about a police escort. He can provide coverage for the main intersections. Mr. Margraf stated we can give instructions to the riders that we need to tighten up as much as we can on Palmer Avenue. Mr. Margraf will meet with Officer Robinson to work out the key points.
- Mr. Margraf said when we market it be sure to state that we will meet at the north end of Central Park.
- We anticipate 100 cyclists.

Mr. Margraf reported the Proclamation will be presented at the City Commission on February 23, 2015.

Bicycle Parking Ordinance

Mr. Margraf reported he e-mailed the ordinance for bicycle parking and the ordinance for the sidewalks to the Board members. The Board members are familiar with the bicycle parking ordinance. The gist of the sidewalk ordinance is that the City Commission has the power to order developments or people to construct sidewalks. Ms. Hayes said if there is new construction there needs to be a sidewalk.

Ms. Gulden relayed a message from Mr. Stenger, Assistant Director of the Building Department, that the bike ordinance as it stands has not been enforced 100% from the building and permitting side. Now that we are aware of it, the Board has Mr. Stenger's 100% support on going forward with it. He will incorporate that review into the building side as well as the Sustainability Plan.

Ms. Gulden stated on February 9th the City Commission voted unanimously to adopt the Sustainability Action Plan. Thank you for your support on that. In our annual reports, the City Commission wants evidence of corroboration with the different boards on specific projects that do intertwine. The top areas for this Board are the bike parking ordinance, wayfinding, and incentivizing alternative commutes.

You are invited to attend Keep Winter Park Beautiful Board meetings at City Hall in the Chapman Room (second floor), at 5:45 p.m. on the second Thursday of every month.

Chm. Erne stated the ordinance talks about the inverted U rack and he likes that one better than the rolling rack because the bike does not fall over. He said the ordinance states you have to use the U rack unless

you get approval from this Board as an exception. Mr. Krzeminski stated you want to have a rack that holds the bike up so you want to have something that is going to hit the frame in two places. The inverted U is the simplest rack that allows for that. Other types of racks are also available. Do you want to amend the ordinance to say “a rack that hits a bike at two points” meets the requirement? Chm. Erne stated the ordinance is a solid ordinance and he is not in favor of modifying it. He is in favor of enforcing it and increasing awareness of it. Mr. Margraf stated there are other situations where the inverted U is not the way to go (ex: slate floor). He likes the option, if you can't use the inverted U, other racks are acceptable.

Chm. Erne stated we have an outstanding Pedestrian/Bike ordinance. He wants to be sure that every new development and project adheres to the ordinance without exception. Mr. Hiles stated we want to encourage smart use of the ordinance but at the same time be practical.

Ms. Gulden stated we will have to find an agreement as to what the repercussions are for not installing the bike racks. It will be a challenge. Mr. Margraf stated it is important that the developers know right up front.

Ms. Jill Hamilton Buss asked about the process of getting the requirements to the developers. Ms. Gulden stated it would be good if we could get some information out before it gets to the planning review stage. At the next meeting, she will bring information pertaining to the sign-off process by the Building Department. As part of that, she will include suggestions from the professionals in the Building Department.

Mr. Redmon asked about documentation for the number of bikes that ride on Park Avenue. Mr. Margraf agreed it would be good to have. Ms. Siegfried suggested some hangtags informing them about the bike valet. They could hang them on the bikes parked in various places. Ms. Hamilton Buss said it could be done by the volunteers that work the bike valet. They could report how many are given out.

Mr. Margraf asked Officer Robinson if we are still pursuing the bike registration through the Police Department. Officer Robinson said we are still trying to come up with a better way.

Other Business

At a future time, Mr. Margraf would like to discuss a checklist of items he saw in an article relating to how to become more pedestrian friendly. We are already doing some of them; however, there are a few items we might consider incorporating. One on the list was a 20 mile per hour speed limit on all residential streets. The City of Winter Park has a mishmash of 20-25 mph speed limits. He will bring the list to a Board meeting to consider some of the options.

ADJOURNMENT

Chm. Erne adjourned the meeting at 9:45 am Next meeting is March 10, 2015, 8:30 am, Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The minutes for February 10, 2015 were approved on March 10, 2015.

Debra Moore, Staff Assistant