

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

Regular Meeting
Public Safety Building, 500 N. Virginia
Chief Raymond E. Beary Community Room

October 14, 2014
8:30 am

Present: David Erne, Scott Redmon, Tom Hiles, Elisabeth Dang, Terry Bangs, and Jill Hamilton Buss
Absent: Susan Pins and, Jean Siegfried

City of Winter Park Staff: Officer Bruce Robinson, Police Dept.; Lindsey Hayes, Planning Dept; Wayne Margraf, Public Works Dept.; and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- 1. Cady Way Cycle Track**
- 2. Bicycle and Pedestrian Wayfinding Plan Scope**
- 3. National Speaker – Mark Fenton – November 17, 2014**
- 4. Bicycle Friendly Communities/Walk Friendly Communities**
- 5. Prioritizing Pedestrian Bicycle Projects List**

CALL TO ORDER. Vice Chairman Redmon called the meeting to order at 8:30 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes

Vice Chm. Redmon asked for approval of the minutes from our monthly meeting on September 9, 2014. Mr. Bangs made a motion to approve the minutes, Mr. Hiles seconded the motion; motion carried unanimously with a vote of 5-0. Vice Chm. Redmon asked for approval of the minutes from our Work Session on September 16, 2014. Ms. Dang made a motion to approve the minutes, Mr. Redmon seconded the motion; motion carried unanimously with a vote of 5-0.

Staff Updates

Bike Valet Parking Area (west meadow). Mr. Margraf spoke with John Holland, Parks Director and was told the palm tree and a hedge around the tree will be removed and a type of fencing will be added which prevents bicycles from being chained to it. We are looking at bricking a plaza area and providing permanent decorative bike racks. Ms. Hayes stated we will do a call for artists for the decorative bike racks and review the designs received.

Bike Racks at Cady Way Pool. Mr. Margraf is inquiring about getting the bike racks closer to the actual entrance to the Cady Way pool (possibly covered racks).

Sidewalk on Lakemont Avenue. Recently, Ms. Hamilton Buss and Mr. Margraf walked the sidewalk on Lakemont Avenue. Mr. Margraf will also walk that same section of sidewalk with Code Enforcement to talk about what kind of policies we can give them in writing to keep the sidewalks in better condition.

Best Western Mt. Vernon Inn, 110 S. Orlando Ave. Mixed-use is proposed at this location. Mr. Margraf stated we have a Dept. Review Committee for that development. PBAB items discussed will be bicycle parking per city ordinance, sidewalks and pedestrian accessibility, ADA compliance, etc.

Bike Valet/Winter Park Autumn Art Festival. 50 bikes were parked by the Key Club on October 10-12, 2014.

II. DISCUSSION ITEMS

Bicycle and Pedestrian Wayfinding Plan Scope. Mr. Margraf drafted the “Winter Park Wayfinding Signage System Scope of Services” for the Board’s review. Copies were e-mailed to Board Members. When we get the final design, it will go to the City Commission for their approval.

During Mr. Margraf’s research, he found we need well over 100 signs. We will hire a contractor who will take the routes and facilities we have in the two plans, work with this Board and City staff to come up with the sign we want, finalize that, and determine location of signs to make that system of routes work. The contractor will look at everything that would be part of the system.

Chm. Erne presided over the meeting.

Cady Way Cycle Track

Cycle track discussion:

- Chm. Erne stated the Pedestrian/Bike Board supports the cycle track. It is an appealing project for two reasons: it is a lot for a little financially and it would enhance connectivity.
- Mr. Margraf has several concerns about the cycle track. He spoke of a road safety audit and going out to the site to look at concerns, one being the turning radius. Also, in his research he found the recommended age for kids to be biking on the street is 10-12 years old.
- Ms. Hayes stated the Brookshire School zone is actually to the south of the School. Brookshire is on the northeast corner of the school zone so the kids going to Brookshire would not be using it.
- Discussion continued about setting up a test and a possible January timeframe when the kids come back from the holiday break.
- Ms. Portelli stated we are trying to encourage kids to walk. She suggested we get people out there testing it. It would cost very little and we would get a lot of exposure.
- Ms. Hayes suggested putting this on the agenda for discussion next month. The neighborhood needs to see and understand it. We can move forward by having the Board and the staff review it. Then, we will speak with the Communications Department about doing a neighborhood meeting before the holidays. We will take that feedback to Public Works and to the City Commission.
- Mr. Redmon mentioned it is important to remember it as a cycle lane, not a protected lane.
- Mr. Bangs suggested we have the public meeting after the test so the residents would have some experience from which to make their comments.
- Mr. Hiles stated you would need to tape off all the current markings on the roadway and then you need to put down new markings. Mr. Hiles suggested an option might be a new type of curb called a quick curb (a six inch plastic curb) with flex sticks on top of it. It is fairly inexpensive and gives more physical barrier. He is concerned about construction cones in a temporary situation.
- There will be costs involved for the temporary stripping and unstripping that will take place as well as any devices that will be used.

- Mr. Bangs suggested the purpose of testing it is to obtain experience of how effective and accepted it is.
- Ms. Hamilton Buss suggested there could be additional value in gaining experience for other possible locations. We would have answers to questions such as: cost, effectiveness, how the neighbors handled it, and how it worked for staff.
- Mr. Margraf mentioned there are three locations that won't be able to be tested: the turn from Green to Cady Way eastbound, the turn from Cady Way to Green eastbound, and turn on Perth/Northbound to eastbound.

Special Event Permit. Mr. Margraf said this test can be done under a "Special Event Permit." It will be routed to appropriate City Departments for review. City staff can set up a plan outlining how to create it on a temporary basis. We will go through the formal process for application. At our Board meeting in November, we will be able to look at the application and cost estimate for doing this on a temporary basis.

Pedestrian and Bicycle Wayfinding Plan Scope. Mr. Margraf created a draft of the scope and will finalize it for the next meeting. The Wayfinding Plan and Connectivity Plan were melded together and it includes the points for sign locations. We will send it out as an RFP with a request for proposal.

National Speaker Mark Fenton, Consultant. The Winter Park Health Foundation is underwriting bringing in a consultant. Ms. Hamilton Buss stated Mr. Fenton is confirmed November 17 and 18, 2014. He will meet with the City Commission on November 17 from 2-3:30 pm for a short walking audit and education. At 3:30 p.m. he will meet with the Pedestrian/Bike Board. Ms. Hamilton Buss asked the members to let her know what topics they want covered at the 3:30 pm meeting. Mr. Fenton is also familiar with Maitland and Eatonville and she may invite them to the table and do a regional connectivity discussion with all of us. She is also checking to see if he can meet separately with the Maitland City Council.

Bicycle Friendly Communities/Walk Friendly Communities Application. Mr. Margraf mentioned we are going to reapply through the Winter Park Health Foundation. Using the feedback from our 2009-2010 application, we will update the application with all the improvements we have made since then.

Prioritize Pedestrian Bicycle Project list. Mr. Margraf stated we still have the project list to prioritize. Chm. Erne will work with it and bring it back for review in November. Mr. Margraf mentioned three things he would like to add: covered parking at Sun Rail station, permanent bike parking area at the red pepper tree on the East side of the West meadow, 55 miles of sidewalks (includes all streets with no sidewalks and sidewalk gaps).

Other Business

Mr. Redmon asked about options for Brewer curve. Mr. Margraf stated there are several issues in that leg. The Public Works Dept. talked about a potential board walk to widen the sidewalk along the lake.

ADJOURNMENT

Chm. Erne adjourned the meeting at 10:15 a.m. Next meeting is November 11, 2014, 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

The Minutes for October 14, 2014 were approved on November 11, 2014.

Debra Moore, Staff Assistant