

**The CITY OF WINTER PARK  
PEDESTRIAN AND BICYCLE ADVISORY BOARD  
MINUTES**

**Regular Meeting**  
**Public Safety Building, 500 N. Virginia**  
**Chief Raymond E. Beary Community Room**

**July 8, 2014**  
**8:30 am**

**Present:** David Erne, Jean Siegfried, Tom Hiles, Elisabeth Dang, Terry Bangs, Scott Redmon and Jill Hamilton Buss  
**Absent:** Susan Pins

**City of Winter Park Staff:** Officer Bruce Robinson, Police Dept.; Lindsey Hayes, Planning Dept; Butch Margraf, Public Works Dept.; and Debra Moore, Public Works Dept.

**EXECUTIVE SUMMARY**

- 1. Pedestrian Bicycle Safety Grant, the program and statistics–Officer Tony Fairbanks**
- 2. Bicycle Funding and Implementation for Connectivity in Winter Park–Forrest Michael**
- 3. Sustainability Action Plan Community meeting, results–Abby Gulden, Sustainability Coordinator**
- 4. Pedestrian Bicycle Circulation Plan presentation to the City Commission postponed. Special work session set for July 22, 8:30 a.m.**

**CALL TO ORDER.** Vice-Chairman Redmon called the meeting to order at 8:30 a.m.

**I. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Vice-Chm. Redmon asked for approval of the minutes from June 10, 2014. Mr. Hiles made a motion to approve the minutes and Mr. Erne seconded the motion; motion carried unanimously with a vote of 6-0.

**Citizen Comments**

Steve Kreidt commented on several topics: First, a report was recently published by the FDOT called “Dangerous by Design,” which speaks about pedestrian and bike safety. Second, FDOT has access to a safety tent which is a high profile, great visibility pop-up awning tent. It would be perfect for the art shows, Earth Day or any of those events. They have one per district. “National Night Out” is Tuesday, August 5, 2014.

**Election of Chairman and Vice Chairman**

Ms. Jill Hamilton Buss nominated Mr. David Erne as Chairman; Ms. Dang seconded the motion; motion carried unanimously with a vote of 6-0.

Ms. Jill Hamilton Buss nominated Mr. Scott Redmon as Vice-Chairman; Ms. Dang seconded the motion; motion carried unanimously with a vote of 6-0.

Our new Chairman, David Erne, presided at the meeting at 8:35 a.m.

**II. DISCUSSION ITEMS**

**Officer Tony Fairbanks, Winter Park Police. Pedestrian Bicycle Safety Grant--the program and statistics.** Officer Tony Fairbanks reported pedestrian collisions in Central Florida and specifically in Orange County are very high and exceed the national average. We are number three in Florida. Our goal is to reduce the number of pedestrian and bicycle collisions and produce a safer community for walking and bicycling. We were awarded a grant for \$23,000. In April 2014 we received the money and began enforcement activities. The grant runs through August 15, 2015. This enforcement covers pedestrians, bicyclists and vehicles.

Officer Fairbanks stated between 2011 and 2013 (3 years) we had 98 pedestrian/bicycle collisions within the City of Winter Park. The majority of our collisions were pedestrian. Crash maps outlined where the collisions occurred.

Officer Fairbanks also has funding for impaired pedestrian enforcement. This focus will be on the area of Fairbanks Avenue between New York Avenue down to Pennsylvania Avenue.

The FDOT funding is set up to focus on the high risk areas: Aloma Ave., Fairbanks Ave., Orlando Ave., and Orange Ave. Education is the key and is a big focus through news releases, media, and school resource officers. When citations and warnings are issued, printed materials are provided to the violators.

Pedestrian Crossings. Mr. Bangs asked who has the right of way--the vehicle or the pedestrian? Is the vehicle required to stop when the person steps into the crosswalk or when you see he/she is waiting behind the curb? Officer Fairbanks stated if the pedestrian uses caution, the pedestrian has the right of way. Florida Statute 316.130(7) and (8) outline the laws. Ms. Hamilton Buss encouraged Mr. Bangs to contact Best Foot Forward. They encourage a particular practice for the pedestrian to signal when they want to cross.

Mr. Margraf suggested the following for discussion purposes. The statute is specific about who has the right of way at the crosswalk. We may be able to look at an ordinance by the City that would go a little bit beyond what the statute says. We may consider use of verbiage such as "In the City of Winter Park if there is a pedestrian standing behind the curb waiting to cross at a crosswalk, it is the responsibility of the driver to stop and yield to that pedestrian." We would have to work with the Police Department and have an enormous education campaign.

You may contact Officer Fairbanks at [tfairbanks@cityofwinterpark.org](mailto:tfairbanks@cityofwinterpark.org)

### **Forrest Michael, Michael Planning of Florida**

Mr. Michael's presentation is about achieving funding and implementation for bicycle connectivity in Winter Park.

Master Plan. Approach FDOT on a network scale with input from the City and the public and include connections to Sun Rail. The basic network could be constructed over a course of 7-15 years with a demonstration project in 3-4 years. It would consist of a whole network of bicycle trails in Winter Park. An overlay of the City's Pedestrian Bike Plan for a potential network that could be explored in the Mater Planning process was presented. FDOT supports connectivity to the Sun Rail station. Mr. Michael believes FDOT has funding for the network and believes they would consider a Project Development and Environmental Report which would detail the network.

Mr. Michael outlined the following suggestions for the City Commission meeting:

1. Pedestrian Bike Board presents Updated Pedestrian/Bicycle Plan
2. Request \$35,000 for a Bicycle Master Plan (partnership with the City of Winter Park and Rollins College). The plan should give specific design recommendations from the Pedestrian/Bicycle Board and the City to FDOT, Metro Plan, and other funding partners.

Board members responded. Is the Master Plan necessary? Is \$35,000 too much to ask for? Is \$35,000 enough to give specific design recommendations? Designing a whole network all at once is a big job. We have a master plan in terms of a list of locations and map and we can set criteria and start at the top and do it one at a time. After discussion, Mr. Hiles asked that we table the request for \$35,000.

3. Seek matching funding for a better plan and seek a demonstration project

Mr. Margraf will take the presentation of the Master Plan and start talking to the people that need this information.

*FDOT Funding.* Ms. Hayes stated FDOT funding is funded through Metro Plan. The next round of grant applications will be April. If you have a priority project you can plan for May. They do the small projects which tend to get funded faster.

**Sustainability Action Plan Community meeting.** Abby Gulden, Sustainability Coordinator, reported the Sustainability Action Plan is very integrated, especially with the section regarding mobility and urban forum. Thirty people attended and we had a lot of feedback and questions. Comments revealed people are aware and concerned about pedestrian/bicycle safety. There was a lot of concern about the changes to come in the comprehensive plan, density, and discussion contrary to the objectives of making Winter Park a more friendly bicycle and pedestrian City. They want to see more bicycle storage in the downtown areas especially regarding Sun Rail Station, Park Avenue, and thoroughfares. Also, a request was made to expedite the bicycle wayfinding especially the connectivity from Orlando to Winter Park. They want it to get pushed from 2020 to 2015. They are supportive of all our efforts.

Ms. Gulden stated the Sustainability Action Plan is in its final draft stages (which will include public comments). She asked that the Pedestrian/Bike Board support the effort to get it officially adopted.

Mr. Margraf stated Rick Geller was at the meeting and he offered to assist with the bicycle wayfinding. The bicycle wayfinding and sharrows that mark the shared use paths are not high cost items. We can start implementation after we come up with locations and a script for the signs. Mr. Margraf stated he will put the first round together and forward it to the Board members for input.

### **III. ACTION ITEMS**

**Pedestrian Bicycle Circulation Plan presentation to the City Commission to be rescheduled.** The presentation is postponed to allow more time for preparation. A special work session is scheduled July 22, 2014 at 8:30 a.m. to discuss and prepare the Pedestrian and Bicycle Circulation Plan for public presentation.

Mr. Margraf outlined the approval process to be completed in this order: Pedestrian/Bike Board adopts the plan, the plan is presented to the City Commission, when approved we look for funding sources to build pedestrian/bicycle pathways.

#### **Other Business**

Upgrades. Mr. Margraf stated FDOT upgraded the signal by Four Seasons and Winter Park Oaks at St. Andrews. They improved the ramps on the north side of the road and added audible signals for the vision impaired pedestrians.

Agenda format. Mr. Margraf spoke about changing the formula for the agenda. Most of our time is spent in discussion and presently it is listed under action items. From now on, we will have two items: discussion items and action items. We want to bring issues to the board members first, give them time to look at the information, and then unless there is something that has a timing issue, bring it back at the next meeting for action.

#### **ADJOURNMENT**

Chm. Erne adjourned the meeting at 10:00 a.m. Next meeting is August 12, 2014, 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2<sup>nd</sup> floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant